

# Town of Yarmouth

Per M.G.L.: A public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays, and legal holidays. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics/agenda that the chair reasonably anticipates will be discussed at the meeting.

## Notice of Meetings

Name of Committee or Board: Capital Budget Committee

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Date of Meeting: November 6, 2019

Time: 4:00 pm

Place: Town Hall – Conference Room B


Topics to be discussed:

### AGENDA

1. Public Comment
2. Review of Departmental capital requests:
  - a. Anticipate: School Department.
3. Staff & committee member updates
4. Discussion and possible vote on committee recommendations
5. Committee administration items:
  - a. Approval of minutes
  - b. Scheduling and future agenda items
  - c. Board Chair items
6. Discussion on items not reasonably anticipated 48 hours prior to the meeting
7. Adjourn

YARMOUTH TOWN CLERK

'19OCT29PM2:14 REC

Authorized Posting Office: 	Posted By: _____
Signature	Town Clerk
Date: <u>10/29/19</u>	Date: _____

**For meetings of a local public body, notice shall be filed with the municipal clerk.**