

Yarmouth Golf Enterprise Committee
Minutes of Meeting
January 19, 2023

Attending Committee Members: Ellen Chapman, Ted Deckel, Dick Donovan, Jay Fraprie.

Attending from the Golf Department: Scott Gilmore, Dennis Hoye, Becky White, Ian DeArmond

Attending from the Public: Bruce M. (via Zoom)

The in-person GEC meeting was called to order in the Bayberry Maintenance Building at 5:03 PM. Secretary Fraprie confirmed there was a quorum.

1. The minutes for the GEC's December 12th meeting as amended were approved by unanimous vote and will be posted on the town's website.
2. Public Comments: None
3. Discuss BoS Rate Review of 01/10/2023 - BoS was very supportive of the rate changes presented by Golf Operations. They recognized the need to build reserves to meet the extensive list of capital projects needed in the future to maintain and improve the value proposition for Yarmouth Golf. Quality of the full golf experience is the key to financial success with an Enterprise Funded operation. The BoS also recognized the hard work that Golf operations has done to keep the rate request lower than inflation.
4. 2023 Yarmouth Golf Policies and Procedures were reviewed and unanimously approved by the GEC. They will be posted on the website.
5. Director of Golf Scott Gilmore reviewed the projects in process:
 - a. Bass River - 1-In-house projects this winter are under way. Six bunker removals are in process, sod will added in the spring growing season. 2- New air conditioning systems have been installed in the pro shop. Other enhancements to the pro shop will be completed this winter. 3-Path and tee work planned is waiting for firmer ground to support the equipment without damaging the course. 4-An area survey is needed for the bridge project on the 18th hole before funding can be estimated and proposed.
 - b. Bayberry Hills- 1-The clubhouse exterior maintenance project has begun, completion is still targeted for April and a course opening for Masters Weekend. 2-An irrigation consultant is working with Tim on the transfer pipe project. The plan will have to be approved by DPW and DEP and coordinated with DPW projects. The target is to start in the fall 2023. 3- The garage door bid for the maintenance barn should go to bid this month. 4-Scenarios for a Bayberry Hills development plan are being explored with architect Jeff Clark from AIA.

- c. Links - The tests pits have been completed with a the report to DEP waiting for approval. Then a full bid for the project will be issued and a funding request targeted for the spring town meeting approval.
 - d. Memorial Funding - Scott is checking if the town can set up a Memorial Account that can accept gifts and be used to support projects for course betterment similar to the account used for the recreational department.
6. Highlights from the monthly Director's Report: 1-Collins Center report is with the Asst. Town Manager, Scott is checking on its status. 2-Finance Committee meeting went fine. There was a concern raised by the committee about tee time availability. Golf Operations has been able to run availability reports with the new Club Profit System to answer these questions and help operations plan going forward. 3-The reports show that more than 50% of tee time bookings are done by phone or in person rather than online. Online is still best and most expeditious way to book tee times. 4-2023 Tournament Schedule, Daily Greens fees and Golf Operations Financial Reports were reviewed. Currently there are many outside tournaments planned for the 2023 season, they are:

a. Bayberry Hills

April 25 & 26 – Mass Golf 4 Ball Championship

May 19 – Top Shot Invitational

June 5 – Sean Gannon Memorial Tournament

June 13 – NEPGA Tournament

July 26 – Cape Cod Junior Golf Association

August 23 – Golf is Fun Tour

September 18 – Cape Cod Women's Golf League

October TBD – Sons of Erin Tournament

Bass River

June 1 – Mass Am Qualifier

June 12 – NEPGA Junior Tour

June 15 – Cape Cod Women's Golf League

July 18 – Cape Cod Junior Golf Association

September 14 – Golf is Fun Tour

7. GEC concerns:

a) Ellen asked about plans for summer golf clinics, especially drop in options. Dennis plans on more clinic options this coming season. b) A meeting needs to be planned with the leagues. c)The catering company will be invited to the February meeting to review menu and operational plans for the coming season.

8. The next meeting will be February 13th at 5PM and Zoom will be used for remote access needs.

A motion to adjourn was accepted by 4-0 vote at 6:15 PM.