

On March 10, 2023, on a motion by Christine Marzigliano, and seconded by Ellie Lawrence, the OSRP Ad-Hoc Committee voted 3-0 to approve the meeting minutes for the January 27, 2023 meeting, with Will Rubenstein, Christine Marzigliano, and Ellie Lawrence voting in favor.

YARMOUTH TOWN CLERK

Town of Yarmouth

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**MEETING MINUTES OF THE OPEN SPACE & RECREATION PLAN (OSRP) AD-HOC
COMMITTEE MEETING OF
January 27, 2023**

The Yarmouth OSRP Ad-Hoc Committee held a Hybrid in-person/remote access Business Meeting at **9:00** a.m. on **Friday – January 27, 2023** in Room A of Yarmouth Town Hall, located at 1146 Route 28 in South Yarmouth.

Ad-Hoc Committee Members Present: Will Rubenstein (Planning Board), Steve Sozanski (Recreation Commission), Christine Marzigliano (Open Space Committee), Gail Charette (Disability Commission), and Ellie Lawrence (Conservation Commission)

Ad-Hoc Committee Members Absent: None

Town Staff: Kathy Williams, Town Planner; Brittany DiRienzo, Conservation Administrator; Aimee Howell, Recreation Director; Anthony Bennett, Assistant Recreation Director; Bill Bonnetti, Division of Natural Resources Director; Nate Whetten, DPW (substitute for Amanda Lima)

Town Staff Absent: None

Consultant: Cassie Bethoney and Lauren Schunk, Weston & Sampson (W&S)

1. **Introductions:** Will Rubenstein, Chair, opened the meeting. All Committee members were in person except for Will Rubenstein who was remote. Nate Whetten (Town of Yarmouth Civil Engineer at DPW) introduced himself. All votes were roll call votes, and the meeting was livestreamed to the Town of Yarmouth YouTube Channel.
2. **Draft Presentation Slides:** Lauren Schunk and Cassie Bethoney shared the draft presentation. The Committee discussed modifications to the presentation, such as incorporating key questions into the presentation to engage virtual participants and including input from the vision plan and site visits. W&S to revise presentation and share with the Committee for review. The presentation will occur before the public comment period and will be shared with the virtual participants. Committee to review the draft maps and provide comments to W&S.
3. **Public Meeting Goals Tables:** Cassie Bethoney shared the public meeting approach and walked through the goals, questions, and table materials for each topic. Reviewed table assignments and adjusted them based on Committee feedback. Reviewed content and agreed upon edits. Agreed that it would be beneficial to simplify and reduce the number of maps and tables where possible. Discussed how tables could be combined or situated adjacent to one another to best accommodate the space. W&S to visit Town Hall on January 30, 2023 to strategize about the layout for the public meeting.
4. **Flyer:** Lauren Schunk shared the updated flyer. Committee suggested several minor adjustments. W&S to revise the flyer and send it to the Committee for final review. W&S to add weather cancellation date to the flyer.
5. **Site Visits:** Cassie Bethoney provided a summary of the January 23, 2023 site visits. Discussed the approach for the Monday site visit.

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6. **Meeting Minutes:**

a. January 13, 2023: On a motion by Christine Marzigliano, and seconded by Ellie Lawrence, the OSRP Ad-Hoc Committee voted 5-0 to approve the meeting minutes for the January 13, 2023 meeting, with Steve Sozanski, Will Rubenstein, Christine Marzigliano, Ellie Lawrence, and Gail Charette voting in favor.

7. **Upcoming Meetings:** The dates for the next Committee meeting and the first public input meetings are as follows:

- a. OSRP Ad-Hoc Committee: The Committee agreed to cancel the February 10, 2023 meeting. The next meeting will be held on February 24, 2023.
- b. Public Input Meetings: The first in-person open house will be held on February 8th. Agreed upon February 22, 2023 as a backup date for the open house in case of weather cancellation. Second public meeting tentatively scheduled for March 22, 2023 or March 29, 2023.

8. **Adjournment:** On a motion by Ellie Lawrence, and seconded by Christine Marzigliano, the OSRP Ad-Hoc Committee voted 5-0 to adjourn at 10:37 AM.

ATTACHMENTS

- January 27, 2023 OSRP Ad-Hoc Committee Agenda
- Draft Open House Agenda
- Draft PowerPoint presentation slides
- Draft public meeting goals and table support
- Draft Maps
- Draft January 13, 2023 meeting minutes

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