

On 3/3/2021, on a motion by Christine Marzigliano, seconded by Debbie Clark, the committee voted 6-0 to approve these minutes.

TOWN OF YARMOUTH
COMMUNITY PRESERVATION COMMITTEE
MINUTES for February 3, 2021

YARMOUTH TOWN CLERK
'21MAR31PM3:42 REC

- PRESENT:** Chair Gary Ellis, Christine Marzigliano, Paul Huggins, Debbie Clark, George Slama, Elizabeth Hartsgrove
- ABSENT:** Thomas Kelley, Nate Small, Mary Ann Walsh
- STAFF:** Dawn-Marie Flett, Program Coordinator
- GUESTS:** Town of Dennis CPC members: Co-Chair Jeff Treiber, Brad Bishop, Chris Foley, Henry Kelley, Regina White
- LOCATION:** Remote Access

The meeting was held by remote participation pursuant to Massachusetts Governor Charles D. Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law. No in-person attendance of members of the public was permitted, but every effort was made to ensure that the public could adequately access the proceedings in real time via technological means. An audio or video recording, transcript, or other comprehensive record of the proceedings will be posted on the town's website.

Convene

Chairman Ellis opened the meeting at 3:04 p.m. The instructions for public access to the meeting were read into the record. All votes will be roll call votes.

1. Workshop with Dennis CPC

1. Introductions – Yarmouth CPC Chair Gary Ellis explained that this workshop was the suggestion of Jeff Treiber, Dennis CPC Co-Chair. He reviewed regional projects that Dennis and Yarmouth have cooperated on in the past, including the D-Y tennis courts, the Chapin Beach Conservation Restriction for the Aquaculture Research Center (ARC), FORWARD at the Rock housing. The Dennis Playhouse currently has an application before the Yarmouth CPC, and the Cultural Center will be applying to the Dennis CPC. These are good examples of projects that benefit both Dennis and Yarmouth and could therefore reasonably be funded by both towns.

Yarmouth and Dennis CPC members introduced themselves and their reasons for joining CPC. Common themes were improving the community and protecting water.

2. Challenges, Lessons, Opportunities – Yarmouth members explained how the \$100,000 exemption was reached as a compromise for wastewater funding. Initially, the Town had investigated reducing the 3% CPA tax to 2% and diverting 1% to wastewater. The current exemption solution still needs to pass at the ballot.

Both towns currently have hard application deadlines, as opposed to rolling deadlines. Dennis votes on CPA articles in the fall. Yarmouth has traditionally voted CPA articles in the spring; however, the town has recently gone back to two town meetings. As a result of Covid-19

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restrictions and concerns, some applications were postponed to the fall meeting and then to the upcoming spring meeting.

Discussion turned to Town applications. Dennis member Regina White asked if they are handled any differently than private applications. Yarmouth CPC's goal is to treat them the same; CPA funds should not be viewed as a town's slush fund. Ms. Hartsgrove noted that Yarmouth town projects should align with Selectmen goals and priorities, and should also be reviewed for other funding opportunities like the capital budget and municipal grants. Ms. Marzigliano noted that CPA funds are often used as seed money for larger grants; \$1 million in CPA funds can be leveraged to fund a \$10 million project. Staff will provide the matching funds analysis to Dennis as requested. Completeness of applications was also discussed.

Discussion followed regarding affordable housing. Chairman Ellis explained that the Yarmouth Affordable Housing Trust (AHT) is awarded \$230,000 - \$280,000 per year; other projects are funded separately. Yarmouth typically requires departmental review of all applications, including housing applications. Letters of protest have been infrequent in Yarmouth because the Committee uses the Department of Revenue Allowable Spending Chart to confirm eligibility.

Dennis CPC has had opposition to affordable housing projects and has not recently funded the housing trust because there has not been much activity. Chairman Ellis acknowledged the accomplishments of Housing Coordinator Mary Waygan and the Yarmouth Affordable Housing Trust. Yarmouth uses a rough guideline of \$30,000 per unit for affordable housing.

Both committees agreed to send reciprocal agendas and calendars; share relevant communications, and recommend applicants to apply to the other town when either committee deems it appropriate. Dennis CPC meets the 2nd and 4th Mondays at 3:30 p.m. Yarmouth CPC typically meets on Wednesdays at 3:00 p.m. as needed. All in attendance agreed that the workshop was beneficial. Dennis CPC members left the meeting at 4:10 p.m.

2. Project Updates – Letters of support from the Yarmouth Historical Commission are pending for the Cultural Center pending architectural drawings on the doors; TBF, and BGM.

3. Coalition Dues – Chairman Ellis explained that Coalition provided the idea and guidance for the \$100,000 exemption as an alternative to the 1% reduction in CPA tax.

VOTE: On a motion by George Slama, seconded by Christine Marzigliano, the Committee voted 6-0 (by roll call) to approve payment of the annual dues in the amount of \$4,350.

3. Important Dates:

1. 2/23/21 - BOS – CPC Article Review

Chairman Ellis will meet with staff to prepare a budget recommendation for discussion and vote prior to the BOS meeting. The Committee concurred.

4. Staff Updates-

The Committee would like to see the Yankee Village project wrapped up this spring. Paul Huggins and Christine Marzigliano will provide a status update at the next meeting.

Debbie Clark thanked Liz Hartsgrove for her participation at the Board of Selectmen meeting regarding the Sandy Pond project.

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5. Minutes:

1. 1/20/20 – tabled to the next meeting.

6. Adjourn

VOTE: On a motion by Debbie Clark, seconded by Christine Marzigliano, the Committee voted 6-0 (by roll call) to adjourn at 4:25 pm.

Distributed via email (Located in the Department of Community Development)

1. Agenda
2. 011921 Membership Dues invoice

Respectfully submitted,

Dawn-Marie Flett
CPA Program Coordinator