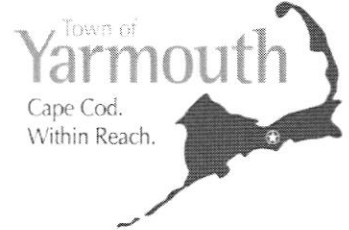




TOWN OF YARMOUTH

Board of Assessors



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Director of Assessing
Andy Machado

Board of Assessors
John Serijan
Joseph Sullivan
Stephanie Miller

MINUTES OF BOARD OF ASSESSORS' MEETING February 7, 2019

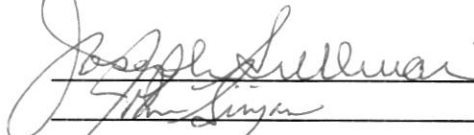
Board member Jay Serijan called the meeting to order at 10:00am. In attendance were Board Chairman, Joe Sullivan, Andy Machado, Director of Assessing and Tara Monroe, Assessing Principal Office Assistant.

PUBLIC COMMENT: None.

DIRECTOR UPDATE: The upgraded Assessing Computer Assisted Mass Appraisal (CAMA) software was implemented. The process took two weeks in which our Real and Personal Property maintenance contractor, Vision Appraisal, ran the upgrade. There are a few bugs to iron out and staff is familiarizing ourselves with the changes. The second half Real and Personal Property tax bills will be mailed out at the end of February. The first motor vehicle commitment of 2019 was mailed out February 5 in the amount of \$2,904,870, along with the seventh 2018 commitment in the amount \$24,000.

NEW BUSINESS: Both members authorized the Assessor's office to stamp all statutory exemption applications, abatement applications and denial notices. Board members signed all monthly reports. Joe made a motion to adjourn the meeting and Jay seconded. Meeting adjourned at 10:40 AM.

The next meeting is scheduled for **March 7, 2019 at 10:00 AM** in Hearing Room A.
Minutes submitted by Tara Monroe, Assessing Principal Office Assistant.



Yarmouth Board of Assessors