

**Yarmouth Golf Enterprise Committee**  
**Minutes of Work Meeting**  
**March 04, 2019**

**Attending Committee Members:** Ellen Chapman, Ted Deckel, Wayne Kivi, Kristen Seymour and Ralph Simonds.

**Attending from the Golf Operations Department:** Becky, Eric, and Keith.

The meeting was called to order at approximately 5:00 PM at the Bayberry Restaurant.

**Public Comments:**

As this was a workshop meeting, there were no public comments. Nor were there were any attendees from the public.

**Discussion Highlights:**

1. Ted presented a review of the Golf Summit.
2. Update on RFP Acceptance process:
  - a. Ellen confirmed that of the 3 bids that qualified to be reviewed by the Approval committee there were:
    - i. 1 bid for Leasing
    - ii. 2 bids for Management
    - iii. 1 bid for consulting
  - b. After rating the Operation proposals the Financial proposals were opened.
  - c. The Billy Casper proposals for either Leasing or Managing were deemed the most Highly advantageous.
  - d. NOTE: Even if the BoS and the town Manager elect to pursue Leasing or Management with Billy Casper the town will need to enter into contract negotiations before awarding an actual working agreement.
3. Discussion and review of the Financial Proposal:
  - a. The Financial proposal was reviewed, with discussion on differences between the current Yarmouth budget and the proposal submitted by Billy Casper.
  - b. Noted was the fact that with a 3 year lease with Billy Casper there would be no upfront capital provided by Billy Casper.
4. Discussion on Members' meeting and Recommendation to BoS:
  - a. The GEC discussed the timing for a Members' Meeting and the best way to present our recommendations to the Bos.
  - b. Keith, Becky and Scott were asked to update their resumes for the next GEC meeting.
  - c. We noted that the Proforma from November needed to be reviewed and updated with accomplishments over the fall/winter.
  - d. The Bass River water project was discussed and reviewed with regards to a Leasing arrangement at this time.

The meeting concluded at 6:15 PM.