



Board of Selectmen
Board of Selectmen Meeting Minutes
April 6, 2021

NOTE: This was a Remote Participation Meeting

The regular meeting was called to order at approximately 6:00 p.m. by Chairman Mark Forest. Selectmen present: Chairman Mark Forest, Daniel Horgan, Tracy Post, and Michael Stone. Also attending: Yarmouth Town Administrator Robert L. Whritenour, Jr., and Interim Assistant Town Administrator Robert C. Lawton, Jr.

1. Public Announcements and Comments

The Chairman read Governors Baker's orders and information regarding remote participation in public meetings. He then took roll call to enter into a meeting quorum: Michael Stone, aye; Tracy Post, aye; Dan Horgan, aye; Mark Forest, aye.

After the Pledge of Allegiance, the Chairman invited public comments.

Mike Duffy, from the Solarize Plus Yarmouth Program, provided an update on the current status of their ongoing community-based outreach and education program. Through the efforts of the Yarmouth Energy Committee, the Town was awarded an \$11,000 grant from the Massachusetts Clean Energy Center. The grant was received in January 2020, however, the pandemic delayed the program's launch for over a year. Solar Wolf Energy was selected as their preferred contractor for the installation of solar PV systems, and a second preferred contractor, South Shore Climate Control, for mini-split heating and cooling systems. The program will be introducing the contractors to the residents of Yarmouth, and it should result in deep savings for solar installation to Yarmouth residential homes and small businesses. They have also arranged for excellent solar loan terms to be offered through Cape Cod Five. The program can be contacted by phone (508-776-1914), by email (solarize@yarmouth.ma.us), or via the website (solaryarmouth.org).

Jill Talladay, Co-Chair of the RASWAQ Committee, inquired about the status of the Plastic Bag Ban Bylaw, as it relates to COVID-19 restrictions. She and other members of the committee have noticed that some local businesses have continued to use reusable bags, even though Governor Baker had lifted the restriction on reusable bag use and on the suspension of the Plastic Bag Ban back in July. An inquiry was made to the Health Department, however, no reply was received. Over the weekend, Ms. Talladay saw a Shaw's plastic bag in the street, so consulted with the store manager, who stated that the Health Department told them that they were in compliance. Ms. Talladay stated that she respected all that the Health Department has done to keep Yarmouth residents safe during the pandemic, but noted that it was concerning with the increase in litter and the impact plastic was having on the environment, and hoped to receive a response regarding enforcement of the ban.

Before inviting additional public comments, Chairman Forest wanted to acknowledge and introduce Yarmouth's new Town Administrator, Bob Whritenour. Bob Lawton was now acting as Interim Assistant Town Administrator.

Vita Morris welcomed Mr. Whritenour. She then stated that she was surprised to see in the agenda packet the item regarding the Town Seal. She could not understand why a group of people would bother to spend so much time and effort on that kind of an issue during a pandemic.

Tom Nickinello was before the Board representing the Chamber of Commerce. Last week Seafood Sam's was scheduled for a new manager hearing but it was postponed. Mr. Nickinello wanted to endorse the new manager, and to reinforce his gratitude toward Seafood Sam's. The restaurant was a big proponent of the Sand Sculpture Trail, now celebrating its 10th year anniversary. Mr. Nickinello commended Chamber of Commerce Executive Director Mary Vilbon for doing an outstanding job. Mr. Nickinello also welcomed the Town Administrator, and invited him and the Board to attend one of the future Board of Director meetings.

2. COVID-19 Update for Yarmouth Health Director Bruce Murphy

Mr. Murphy welcomed the new Town Administrator and then began the update.

Back in April/May of 2020, the Town had up to 40 active cases per day. December 2020/January 2021 the active cases were up to 170 in one day. Since March 2021, the Town saw the beginning of the third wave, where we had up to 110 active cases. Mr. Murphy said that over the past several days, the numbers had gone down, however, it would probably be another week to determine if the number of cases had actually leveled off.

The overall number of cases since the beginning of the pandemic totaled 1,407, with 31 deaths. The Health Office was currently monitoring 82 active cases. Breaking down the total number of cases by village, West Yarmouth had 609 cases, South Yarmouth had 555 cases, and Yarmouth Port had 243 cases. The cases indicated community spread. Most were in clusters within households, as opposed to being spread outside to the different places in the community. Levels within childcare and long term care facilities, retail services, restaurants and schools had all dropped way down. For age groups, the highest levels were found in the 50-59 year old age group. From the previous Tuesday to this day, there were 56 new active cases. Of those, 24 cases were over the weekend. Mr. Murphy stated that the virus was not spreading as quickly as before, but it was still something his office would be watching. Yarmouth had been a "red" high risk community for the third week in a row. Yarmouth and Barnstable were the two towns with the highest numbers over the last 14 days in the whole Commonwealth. There were a total of five "red" Cape towns, showing higher rates of cases. Those Cape towns in the "yellow" category were also showing higher rates. Mr. Murphy said this would be due to P1 variants, UK variants, and due to people not taking necessary precautions.

As of yesterday, hospitalizations of COVID cases at Cape Cod Hospital had gone down a little bit, but the numbers at Falmouth Hospital were up. There had been no change in death numbers. The Health Office continued to monitor the two Yarmouth nursing homes, but the virus did not seem to be hitting the residents as hard anymore. The increase in number of vaccinations was helping. The nursing homes were experiencing some trouble obtaining vaccine for second doses, and for first doses for new residents, but the facilities reached out to the Department of Public Health, resulting in sufficient doses being obtained for all the residents and staff.

Mr. Murphy again stressed the importance of avoiding large gatherings and taking proper precautions like wearing masks. People continue to attend social gatherings, which causes the

virus to spread. Relating to Town properties, Recreation rentals to large groups at the Bass Hole Cabana and at Flax Pond continue to be paused for now, at least through to May 1. Rentals to some smaller groups could be allowed. Beach parking lots, and monitoring of beaches for social distancing, worked out well last year, so would be handled similarly this year. Homer's Park, the park on Route 6A, and Sandy Pond continued to be a challenge due to large groups congregating, and some people not wearing masks. Mr. Murphy spoke with the soccer group which uses the fields in order to reinforce the need to wear masks.

Mr. Murphy said that he would continue to update the Town Administrator as approvals for reopening plans came in. For Memorial Day, it would be conducted as a drive-by, similar to last year. All indoor dining establishments would be reviewed for occupancy numbers and septic system capacities, especially for those restaurants continuing to have outdoor dining as well. Appropriate seating adjustments would have to be made.

In regards to the vaccine, Mr. Murphy stressed how important it was to get it out to the people. Last Monday, the Governor opened up vaccination access to the 55+ age group, with one medical condition. Appointments for shots at the community college were being arranged by Cape Cod Healthcare. Effective April 19, the Governor would be opening up access to people 16 years of age and up. Over time allotments for vaccine had gone up. Mr. Murphy reviewed a chart showing vaccination percentage numbers. The Council on Aging had been providing lists of names to Cape Cod Healthcare, and then staff at the hospital would call the people to schedule their shots. CVS in South Yarmouth were averaging approximately 140 vaccinations per day at their store location. Homebound vaccinations were scheduled to begin starting the next Monday, working with the Fire Department team. The Council on Aging, Meals on Wheels, and local churches had been calling and sending notices to the homebound to notify them. There were approximately 170 homebound residents, so it would take some time for the Fire Department to distribute all the shots. There was a 15 minute waiting period after each shot to ensure no adverse reactions, so 4 homebound residents could be vaccinated per hour. There was also travel time to consider. The Health Office had been working with Dianne Kane to breakdown the list by village, and with IT for GIS mapping of the properties to help with setting up the travel routes. Another vaccination team, composed of Harbor Community Health, Barnstable County Health, and the VNA, was working with Outer Cape Community Health to distribute J&J shots.

If people would like help in scheduling their shots, they may still call County Vaccination Helpline at 774-330-3001, or the Council on Aging at 508-394-7606, ext. 1337.

Selectman Horgan asked what the costs would be in overtime for the Police and Fire Department employees working on the homebound vaccinations. Mr. Murphy said that it would be covered by CARES Act funds.

Selectman Stone asked what role the Police played in the homebound vaccinations. Mr. Murphy replied that there was no set role, however, they offered their services if needed. Selectman Stone observed that for the 75+ age group, the chart only showed 39% as fully vaccinated, and the 65-74 age group was even lower at 29%, which seemed very low. Mr. Murphy stated that if the number of vaccinations were looked at per capita, the percentage was actually larger for each age group.

Selectman Post wanted to state her continued thanks for what was being done, and that it was a smart move to wait to use the J&J vaccine for the homebound, so that only one shot would

be needed. She said that, with the increase of vaccinations, the better off everyone in Town would be.

Chairman Forest stated that the team approach and amount of engagement shown was positive, but he was still concerned that some of the most vulnerable were feeling left behind.

Mr. Murphy wanted to address what was brought up under public comments about the use of plastic bags. He stated the Health Office would look into stores' compliance of using recyclable bags, and would reach out to the larger grocery stores first thing.

3. Change of Manager Hearing – Seafood Sam's, 1006 Route 28, South Yarmouth, MA

Chairman Forest stated that Licensing Chair Michael Stone would be conducting the public hearing for a change of manager at Seafood Sam's.

Selectman Stone introduced Natalie Mason, who described her managerial experience for the Board. The food establishment had been run by her family since she was approximately 20 years old, so she said she was well versed in the rules and alcohol regulations. She already had met with Sgt. Hennessey on March 15, and had her TIPS certification. She was still trying to set up a remote meeting with Phil Magnuson.

Selectman Post stated that Ms. Mason appeared to have all her paperwork in order and was highly qualified.

Motion: That the Board of Selectmen approve the change of manager at Seafood Sam's.

Motion by: Tracy Post Seconded by: Mark Forest

Roll Call Vote: Mark Forest, aye; Tracy Post, aye; Dan Horgan, aye; Mike Stone, aye.

The motion passed unanimously.

4. Historical Commission Subcommittee – Town Seal Review

Chairman Forest announced that the Historical Commission Subcommittee for the Town Seal Review would be rescheduling their presentation for a later date.

5. Town Clerk – Warrant Ballot Questions (Vote)

Town Clerk Mary Maslowski was invited to speak. She said that the Annual Town Election was scheduled for May 18, and that the Board would need to vote on the election warrant. There were two questions on the ballot which resulted from last fall's Special Town Meeting. There was also a placeholder ballot question for a potential override for the Dennis-Yarmouth Regional School District budget. This ballot question, which was included in the Selectmen packet, had an empty space with respect to the override figures. Two figures had been suggested by the Finance Director Ed Senteio. There needed to be a vote by the Board to get the override question on the ballot, and it had to happen within 35 days of the Town Election, so it was on the agenda for this meeting.

Selectman Post said that there were some changes in the school budget, on which Superintendent Carol Woodbury was still getting some legal clarification. They were making some effort to reduce some of the numbers and to move costs around, using E & D funding to free up other types of funding. There was some miscommunication about debt service during the last vote made on the school budget, so the number that was needed was actually a little bit higher than what was voted. Selectman Post continued that, if Dennis ever did not agree for E & D funding to be used in the proposed manner, there would be no doubt that Yarmouth would need an override. If the Board did not vote now to be on the safe side and put the override question on the ballot, it possibly could put the Town in a difficult position to fund the budget later.

Chairman Forest asked for a recommendation from the Town Administrator and Interim Assistant Town Administrator, whether to put the override on the ballot as the third ballot question. Mr. Lawton stated that he and Mr. Whritenour met with the Finance Director earlier to go over the options.

Mr. Senteio relayed to the Board that the Finance Committee preferred not to do an override, but that possibly could put the Town in a difficult situation. One possible option would be to have a \$300,000-\$400,000 override. Another option would be to negotiate with the school district to eliminate the potential for an override by utilizing E & D funding to deal with their assessments for this year, and a commitment for next year as well.

Selectman Post asked, if the Town approved debt service or debt for the school, would the Town be allowed to utilize that for operating funds. Mr. Senteio replied that the exempt debt would not help with operating funds, but it would benefit the Town's taxpayers by reducing the amount of taxes they would pay. He said that, in anticipation of a significant budget issue, the Finance Committee had passed and recommended some \$600,000 dollars in cuts or expense shifting to COVID funds, to existing articles, or to use free cash, to try to deal with some portions of the budget. Selectman Post asked what that would mean for future years. Mr. Senteio said that the Town would have to build up its budget flexibility again, by reducing spending.

Town Administrator Whritenour thanked the Chairman for orchestrating an introductory meeting with the superintendent, which allowed him to see some of her presentation on the budget. Mr. Lawton, Mr. Senteio, and he then spent a lot of time discussing this issue. He said he had a concern that using E & D funds to pay for the short term interest on exempt debt, would not create funds that could be used by the Town for any other purpose than lowering the tax bill town-wide. Although the taxpayers would benefit, it would still leave the Town's general fund short money. Due to the pandemic, there was a decline in local estimated receipts. Mr. Senteio had provided two options to consider. One option being the override, that they would try to raise the full amount of approximately \$979,000, and the second option being to cover the difference between the shift in students and the budget, which was a lower amount of approximately \$420,000. The Town Administrator said, if the Board wanted to play it safe, even if they decided not to raise the entire amount for FY2022, it would give the Town a small amount of levy capacity to deal with this same issue the following year, without raising the local estimated receipt to a level that may not be comfortable.

Mr. Lawton added that he believed the Board should approve the override question, because the Town did not know what the school district was going to do, or whether it would find additional money, and recommended the lower \$420,000 amount for the article. There would be

the vote on the ballot and then the appropriation vote at Town Meeting, and if one did not go through, the money would not be spent.

Selectman Horgan did not ask any questions, but noted it was a very fluid situation, so it would make sense to put the ballot question on the election warrant to give the Town more flexibility. He said the school district was scheduled to make their presentation to the Board in a couple of weeks, so with more information, the Board would be able to make better decisions on the matter.

Selectman Stone echoed Mr. Lawton's statement, that even though the question might pass at the ballot, it might not get the votes at Town Meeting, so the money would not be used. The Board of Selectmen did not usually favor overrides, but circumstances for the Town and the schools were not as they typically are, due to tough economic times.

Selectman Post asked when the deadline would be in making the decision. Ms. Maslowski replied that the vote should take place at this meeting, because it still needed to go out to press for the ballots. Selectman Post said that she personally thought the higher number for the override should be used, because of her concern in taking money from capital funding. If taken, then there would be a deficit, and the funds would not be available in the subsequent year. With the higher number, she acknowledged that the ballot question could fail, however she felt it would better serve the Town's needs to try for the higher number. If it turned out that the higher number was not needed, then the amount could be lowered on Town Meeting floor.

Mr. Lawton stated that, looking at the broader picture, if no override was approved on the ballot on the May 18, and some number for an override amount was voted at Town Meeting on the May 22, a special election for an override vote would need to be called in September. Ms. Maslowski said she believed the cutoff date for override questions would be September 15. Mr. Lawton said that it was really a policy decision on how the Board wanted to go. The Finance Director previously had indicated that the smaller override number was doable, and the Town Administrator, after his analysis, was also comfortable with the lower number as a minimum. Mr. Lawton said that, if the Board wanted to be absolutely safe, they could go with the higher number of \$977,736 and see if the voters would approve it. Mr. Whritenour agreed, saying that if the goal was to simply balance the budget for FY2022, in all likelihood the lower number could accomplish that. The higher number potentially would allow the budget to be balanced the next year as well. Mr. Senteio said that, based on the Town's override history, the larger number in this current economic climate would probably be a difficult situation at the ballot.

Selectman Stone said he would be leery of the larger amount for fear of failure at the ballot. He did not feel the voters would approve an override number close to one million dollars. Selectman Horgan stated that Selectman Post's point was a valid one, however, since the past year was a difficult one, he also would probably go with the lower amount for the best possible success at the ballot. He asked if Dennis had to make any adjustments. Selectman Post said that Dennis was under their 2½% already.

Selectman Post stated that Mr. Senteio mentioned that the Finance Committee had recommended some cuts. She asked him what those cuts would be with the lower override number. Mr. Senteio said that it would not really be cutting, but shifting of funds. The additional funding for IT would be out of free cash, and the funding for Human Services would be out of COVID money. Selectman Post then asked what would it mean for the subsequent year, and if there would be a recurring expense. Mr. Senteio replied that IT funding would be recurring.

Selectman Post said that nothing has been added to the school budget, and there was a lot of Federal money and a lot of E & D money. She did not like cutting Town services again, or not making progress, so she was uncomfortable with the lower override number, having to get another override the following year.

Selectman Horgan asked what the scenario would look like if the higher override amount did not pass. Mr. Lawton said that once Town Meeting was completed, final calculations would be made to determine the difference between the amount over the 2½%, and what the schools and the departments have been allotted. The exact number then would be presented to the Board of Selectmen, and a special election for the override would be requested. If that override ballot did not pass, then the school district would have an option to lower their budget or keep it the same. A district meeting would then be called.

Motion: To approve the Annual Election Warrant as submitted to the Board of Selectmen, with the dollar figure on question 3 totalling \$977,736.

Motion by: Tracy Post Seconded by: Dan Horgan

Roll Call Vote: Mike Stone, nay; Tracy Post, aye; Dan Horgan, aye; Mark Forest, nay.

The motion did not carry.

Motion: To approve the Annual Election Warrant as submitted to the Board of Selectmen, with the dollar figure on question 3 totalling \$420,034.

Motion by: Mike Stone Seconded by: Mark Forest

Roll Call Vote: Mike Stone, aye; Tracy Post, nay; Dan Horgan, aye; Mark Forest, aye.

The motion passed (3 ayes, 1 nay).

Mr. Lawton, then said that the Town Clerk requested the Board do a formal confirming vote on the Annual Town Meeting date to be May 22, 2021, with a 9:00 a.m. start time.

Motion: To approve the Annual Town Meeting for the Town of Yarmouth to be held on Saturday, May 22, 2021, at 9:00 a.m.

Motion by: Mike Stone Seconded by: Dan Horgan

Roll Call Vote: Mike Stone, aye; Tracy Post, aye; Dan Horgan, aye; Mark Forest, aye.

The motion passed unanimously.

6. Planning Board – Reauthorize Growth Incentive Zone (GIZ)

Yarmouth Town Planner Kathy Williams and Planning Board Chair Joanne Crowley came before the Board of Selectmen to request permission to ask the Cape Cod Commission for an extension for the Growth Incentive Zone (GIZ).

Ms. Crowley provided background on the GIZ. It was originally approved in 2007 for a period of 10 years, which was then extended to October 22, 2021. The Planning Board was now seeking an extension of an additional 10 years. There were thirty-five motel properties along Route 28 in the Zone. During the time the GIZ had been in effect, the Planning Board had continued to make progress encouraging the development of the properties. With the GIZ, relief from the burden of certain thresholds was provided, which would have otherwise triggered a DRI review by the Cape Cod Commission. Some regulatory and financial incentives were provided, and some successful redevelopment initiatives have taken place. Some of the properties affected were the Hampton Inn,

Yarmouth Commons, and now the affordable housing that was being developed at the old Yarmouth Gardens Motor Lodge location. The Planning Board believed that the proposed extension of the term of the GIZ would continue to be attractive and beneficial to developers interested in investing in our community. The Planning Board approved a motion at their March 3, 2021 meeting to seek this 10 year extension, and now were requesting the Board of Selectmen's approval to make a similar vote to allow for the extension request to be submitted to the Cape Cod Commission. All aspects of the original GIZ would remain in place. The only adjustment to the original ordinance would be the extension.

Motion: To approve the 10 year extension request for the Growth Incentive Zone.

Motion by: Tracy Post Seconded by: Dan Horgan

Discussion on the Motion: Selectman Post said that one of the things needed for the Cape Cod Commission's allowance of the GIZ was to have a net neutral in terms of septic flow. She said perhaps the Town would not need the GIZ for the whole ten years, if the Town was able to get Route 28 sewered. In the meantime, she said the GIZ was a great program to continue.

**Roll Call Vote: Mike Stone, aye; Tracy Post, aye; Dan Horgan, aye; Mark Forest, aye.
The motion passed unanimously.**

7. Board and Committee Actions

The Chairman stated that the discussion of the Police Body Cameras was expected to start later in the meeting, so the Police Chief and Deputy Chief were not available yet. The discussion was tabled, and the Board moved on to the next agenda item, which was Board and Committee Actions.

1. Upcoming Agenda Review

For the April 13 meeting, the school budget presentation was scheduled. The Chairman asked if there would be better clarity once the school budget presentation was made, or if the subject would continue to drag on. He asked if the item should remain on the agenda. Selectman Post said that the School Committee would be meeting on Monday, and the Selectmen Meeting would be meeting on Tuesday. Mr. Lawton recommended keeping the item on the agenda, because the presentation would give some of the details of the proposed budget. He said the financing would be an ongoing discussion up to Town Meeting.

Also scheduled on the April 13 meeting was an entertainment license hearing, and the Eversource spraying issue. The Cape Cod Commission update was moved to a June date, along with the Cape Light Compact update.

Mr. Lawton said the only other item that might be scheduled for the April 27 or May 4 hearings, was a potential liquor hearing for the Old Yarmouth Inn. They were looking for a change in premise. It was a minor change, putting in a movable structure for better serving their outside dining.

Mr. Lawton said that he was hoping to have a brief update on the Drive-In Site for the April 20 meeting. There would be meetings on May 4 and May 11, with no meeting on May 18, as it was policy not to have a meeting if there was an election.

Chairman Forest said he would like to flag a June or a fall date for a meeting to discuss the solar project behind Workshop Road. He wanted the Board to have an opportunity to provide additional input on the site plan before any construction or the permitting process began. The Chairman suggested that another potential agenda item could relate to the Town Administrator's contract, with agreed upon goals. Selectman Post said the Envisio program would probably be a good place to start with the goals. Selectman Stone added that core goals should be used, without getting bogged down in the minutia. Selectman Horgan requested a copy of last year's goals be sent to him, as he was not part of the process last year. He also suggested, since two Selectmen seats were up for election, that the Board wait until after the election to discuss the goals. The Chairman agreed, and asked Selectman Stone to act as liaison to help the Town Administrator shape the first draft of the goals.

8. Police Chief – Body Cameras Discussion

The Chairman suspended the Board and Committee Actions business in order to discuss the update on body cameras. Both Chief Frank Frederickson and Deputy Chief Kevin Lennon were present for the discussion.

The Chief stated that the subject of body cameras was being discussed across the country now. The request was being brought before the Selectmen, since body cameras were considered a key element of what the Town's officers should have when doing their job. It would add credibility and accountability. Chief Frederickson said that many in the community assumed the Police Department already had them. He said the body cameras were the best tool for implementing police reform. They were already widely used and accepted in many parts of the country. The Massachusetts State Police, the Mashpee Police, as well as other Massachusetts police departments had already implemented their use. Body cameras were not cheap. The State Police spent \$21 million to implement their systems, but theirs included in-car video as well. The Chief said his department was only requesting body cameras at this time, due to the budget.

Chief Frederickson listed the benefits of body cameras. They would add trust and legitimacy to the department and its members. They would also help promote a sense of procedural justice, and enhance transparency. The use of body cameras might improve the conduct of some community members, because sometimes their behavior was different when they knew they were being recorded. The use of body cameras would improve evidence collection and provide better sharing capabilities. They were also a useful training and supervisory tool.

The Chief said that agreements with the unions had been reached regarding the implementation of the body cameras. Policies were now being developed for their use, based on the best practices. A cost analysis had been done on a couple of vendors. The Department was now in the phase to secure the funding.

The Chief noted some concerns. FOIA requests could be consuming, but one of the systems they looked at had a redaction component. There were also concerns regarding privacy rights of the citizens, as well as of the officers. Sustainability costs of the implementation and the recurring costs were a concern as well.

Deputy Chief Lennon went over the costs. Each camera would cost \$699, but the upgrade of equipment would be free. The annual subscription fee was costly at \$2,028 per unit, but allowed for unlimited storage capabilities, the redaction component, and the "signal sidearm" which would

automatically activate the body cam if the officer got out of their vehicle and drew their firearm or Taser. Docking stations would cost almost \$1,500 apiece. In speaking with the Chief, Deputy Chief Lennon said they believed they could get away with ordering approximately 20 cameras to start, which would allow coverage of the patrol officers, and a few spares for other officers as needed. Eventually they would like to have every officer from the Chief on down (61 officers in all) to have a body camera. There was potential for some grant money through the Executive Office of Public Safety, but that would cover only equipment, and not the user fees/annual fees. The Executive Office of Public Safety was also working on a statewide RFP for all the different body camera vendors. The Chief stressed that whatever should be done to get the funding, should be done, because the officers deserved it, and they were not afraid to show the professional work they were doing.

The Chairman asked Mr. Whritenour, Mr. Lawton, and Mr. Senteio if they had any comments regarding financing. Mr. Lawton stated that Mr. Senteio had talked about funding options. Some Capital Budget Committee members were listening in to this conversation so they could get a “heads up” about the costs as well. Mr. Senteio said that the Capital Budget Committee was revisiting their priority list of free cash funded items, so the body cameras would be listed.

Selectman Stone and Chief Frederickson discussed the scope of the policies to be developed. Selectman Post said that this had been a work in progress for many years, and she was all in favor of getting the body cameras as soon as possible, but ultimately the decision did come down to the financial aspects. Selectman Horgan said, with the budgetary considerations, he was concerned with the scope of the search. He asked the Chief how many companies were being looked at. The Chief said that more research would be done, but costs were similar. They would go out to bid for the body cameras. When asked if bulk buying was possible to reduce costs, the Chief said that a large purchase could result in competitive pricing. Selectman Horgan stated that it might be prudent to have some civilians who were outside of law enforcement be on the committee developing the policies. Deputy Chief Lennon stated that he, two representatives from the supervisors’ union, and three representatives from the patrol union currently comprised the committee.

The Chairman thanked the Chief and Deputy Chief for their presentation, and stated they had the Board’s support in making the procurement of the body cameras a reality.

9. Board and Committee Actions (continued)

2. Individual Items

Selectman Horgan said that he was contacted by some people who did not receive their dump stickers and did not know how to get receipts to show at the gate of the disposal drop off area. Mr. Lawton said that the DPW Director had instructed the workers at the disposal area to accept receipts. The Chamber of Commerce had been helping with issuing the stickers, however, at times they were being overwhelmed with requests from people who wanted their stickers immediately. The Collector/Treasurer’s Office was developing a plan to put a desk by the front door of Town Hall. There was enough space through the doors for applications to slide through. The employee would then process the sticker application through the computer, and issue the sticker then and there. Application forms for stickers were also available at the side entrance. Once completed, the application and check could go in an envelope, and be deposited in the blue drop

box. The Collector/Treasurer's Office would later be able to issue the stickers and call the people to come pick them up at Town Hall. Mr. Senteio added that if someone did not receive their sticker, they could call the Collector/Treasurer's Office for assistance at extension 1233.

Selectman Post brought up the passing of Steve Gavin. She said he was a dedicated, long term member of the Energy Committee, and his passing was a great loss. She thanked his family for sharing him with the Town.

Selectman Stone said that he was happy to see the new Town Administrator on a full-time basis, and welcomed him. He said that, with Mr. Whritenour's extensive education and experience, he believed Mr. Whritenour would have a great impact on the community. He also thanked Interim Assistant Town Administrator Bob Lawton for all his help.

Chairman Forest also welcomed Mr. Whritenour.

10. Town Administrator Items

1. Town Administrator Updates

Town Administrator Whritenour stated that it was great to be here in Yarmouth, and he looked forward to the work ahead with great enthusiasm. He started meeting the staff and touring the larger departments. He thanked the Chairman for arranging the meeting with the school superintendent. He had reviewed many of the budget issues, and Finance Director Ed Senteio was giving him a crash course of the financial situation. He also stated that Interim Assistant Town Administrator Bob Lawton had been a tremendous resource.

11. Adjourn

MOTION: To move that the Board of Selectmen adjourn the meeting.

Motion by: Tracy Post Seconded by: Mike Stone

Roll Call Vote: Mike Stone, aye; Tracy Post, aye; Dan Horgan, aye; Mark Forest, aye.

The motion passed unanimously.

Meeting adjourned at approximately 8:50 p.m.

Respectfully submitted,



Mary Alice Florio