

Town of Yarmouth

**MINUTES OF THE PLANNING BOARD MEETING OF
April 17, 2019**

The Yarmouth Planning Board held a Business Meeting at **5:30** p.m. on Wednesday **April 17, 2019** in the Hearing Room at the Yarmouth Town Offices located at 1146 Route 28, South Yarmouth, MA.

Planning Board Present: Brad Goodwin, Tom Roche, Norman Weare, Joanne Crowley, Lee Rowley, and Tom Baron

Planning Board Absent: Chris Vincent

Staff Present: Kathy Williams, Town Planner

Guest: Susan Brita

Chairman Brad Goodwin opened the meeting at 5:30 PM.

1. **Pre-Town Meeting Informational Session – April 25, 2019:** The Board briefly discussed the attached April 12, 2019 Memo from Kathy Williams outlining the format for the Pre-Town Meeting Information Session. The Board of Selectmen and Town Staff will be presenting and answering questions. Planning Board members are welcome, but are not required to attend and no Planning Board meeting will be posted.
2. **Planning Board Articles for 2019 Annual Town Meeting:** Kathy Williams noted the small changes to the attached Accessory Dwelling Unit (ADU) Article explanation and PowerPoint. She also mentioned the possibility of amendments on the ADU Article from Town Meeting Floor, as there seems to be highly varying opinions on this Article. Kathy Williams noted she would be talking with the Town Moderator about possible amendments he would consider to be within scope and those that would be out of scope. Additional input and questions may also come from the pre-town meeting information session. Depending upon this additional information, the Board may wish to consider withdrawing the article, which can be discussed further at the May 1, 2019 Planning Board meeting.
3. **Land Disposition Committee – Planning Board Member:** After a brief overview of the attached documents related to the newly formed Land Disposition Committee, both Joanne Crowley and Tom Baron noted their interest in serving on the committee. Both gave an overview of the reasons for their interest and their qualifications. Ultimately Joanne Crowley withdrew her name from consideration and nominated Tom Baron.

VOTE: On a motion by Joanne Crowley, seconded by Lee Rowley, the Planning Board voted (4-2) to recommend Tom Baron as the Planning Board representative to the Land Disposition Committee with Tom Roche, Norm Weare, Joanne Crowley, and Tom Baron voting in favor, and Brad Goodwin and Norm Weare voting against.

4. **Meeting Minutes:**
 - a. **March 20, 2019:** On a motion by Norm Weare, seconded by Tom Roche, the Planning Board voted (5-0-1) to approve the meeting minutes of March 20, 2019 with Brad Goodwin, Tom Roche, Norm Weare, Joanne Crowley, and Tom Baron voting in favor, and Lee Rowley abstaining.
5. **Board of Appeals Agenda & Decisions:** Attached ZBA Agendas sent to Planning Board members via e-mail.
6. **Committee Updates from Board Members:**
 - a. **Drive-In Site Utilization Committee (DISUC):** Tom Roche noted that the DISUC committee met on April 11th and reviewed the Interim Use Policy to be sent to the Board of Selectmen, and discussed a public Naming Challenge to find a name for the new Park.
 - b. **Water Resources Advisory Committee (WRAC):** The WRAC will be meeting on April 22nd at 3:30 PM to discuss information for public presentations. Discussed the Newsletter which people can sign up for on the Town Website. Hard copies are also available on the distribution table at Town Hall.
 - c. **Community Housing Committee (CHC):** Tom Baron noted that the Housing Committee is awaiting the results of the ADU Article.
7. **Board Member Items:** The Board inquired as to the status of the Bass River Bridge. Kathy Williams noted that they should be done with the bridge type study and would inquire as to the status.
8. **Correspondence:** Attached miscellaneous correspondence was sent to the Planning Board via e-mail.
9. **Staff Updates:**
 - a. **MVP Listening Session:** Kathy Williams noted that there will be a Public Listening Session on April 30, 2019 at 6 PM in the Town Hall Hearing Room to garner public input on the draft report for the Municipal Vulnerability Preparedness (MVP) Workshop conducted on March 22nd.
 - b. **Route 6A Corridor Improvement Public Meetings:** The Town will be conducting three public presentations on potential Route 6A Corridor Improvements. One of the meetings will be on May 15, 2019 at 6 PM in the Town Hall Hearing Room. Should the Planning Board need to have a short business meeting, it would need to be conducted at 5 PM.
10. **Upcoming Meetings:**
 - a. May 1, 2019
 - b. May 4, 2019 – Annual Town Meeting
 - c. May 15, 2019 – Route 6A Corridor Improvement Public Input Meeting
11. **Adjournment: VOTE:** On a motion by Tom Roche, seconded by Tom Baron, the Planning Board voted unanimously (6-0) to adjourn at 6:16 PM.

ATTACHMENTS:

- **April 17, 2019 Agenda**
- **Pre-Town Meeting Information Session – April 25, 2019:** April 12, 2019 Memo from Kathy Williams, Town Planner, outlining the format for the Session
- **Explanation for Annual Town Meeting**
 - Article 39 – Accessory Dwelling Units with PowerPoint slides
 - Article 40 – Signage
 - Article 41 – Entertainment
 - Article 43 – Miscellaneous Amendments
 - Article 44 – Repeal General Bylaw 171 – Subdivision of Land
- **Land Disposition Committee:** April 9, 2019 e-mail from Chris Dwelley, Assistant Town Administrator, Draft Committee Charge, and Disposition of Town Owned Real Property Policy
- **Draft Meeting Minutes:** March 20, 2019
- **Miscellaneous Correspondence:**
 - ZBA Agendas for April 11, 2019 and April 25, 2019
 - ZBA Decisions 4779, 4790, 4793, 4794, 4795, 4796, and 4797
 - Barnstable ZBA Agendas – 04/10/19 and 04/24/19
 - Affordable Housing Trust – Cape Housing Roundtable April 24, 2019

Approved on May 1, 2019:

On a motion by Tom Baron, seconded by Norm Weare, the Planning Board voted (5-0-1) to approve the meeting minutes of April 17, 2019 with Brad Goodwin, Tom Roche, Norm Weare, Joanne Crowley, and Tom Baron voting in favor, and Chris Vincent abstaining.