

**On 26 June 2019, on a motion by Tom Roche, seconded by Mary Ann Walsh, the committee voted 5-0 to approve these minutes.**

TOWN OF YARMOUTH  
COMMUNITY PRESERVATION COMMITTEE  
MINUTES for 1 May 2019

**PRESENT:** Gary Ellis, Tom Roche, Dorcas McGurrin, Mary Ann Walsh, Thomas Kelley  
**ABSENT:** Paul Huggins, Nate Small, Heather McElroy, Beverly Bachand  
**GUESTS:** Christine Marzigliano, Henry Kelley  
**STAFF:** Michael Barry, Karen Greene, Christopher Dwelley, Jane Cain  
**LOCATION:** Room A, Town Hall, 1146 Rt 28, South Yarmouth, MA

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**CONVENE**

Chairman Ellis opened the meeting at 3:07 p.m.

YARMOUTH TOWN CLERK

'19JUN27PM1:49 REC

**STAFF UPDATES**

Ethics Training. Mr. Barry reminded committee members that ethics training is due. Each member was sent a link to the training in an email.

Ongoing CPA Projects.

Assistant Town Administrator Christopher Dwelley and Libraries Director Jane Cain discussed the CPA project approved at the May 2018 Town Meeting "Digitization of The Register and Barnstable Patriot Newspapers." The project is complete and the database is available on line for anyone to use. The project was funded equally by libraries in Yarmouth, Dennis, and Barnstable under the lead of the Sturgis Library in Barnstable. To finalize the payment to the vendor, Mr. Dwelley asked that the CPC approve payment direct to the Sturgis Library as the lead entity. . Mr. Dwelley has received confirmation from Town Council on this approach. Mr. Dwelley asked that staff work with him on a Memorandum of Agreement on this issue

VOTE: On a motion by Tom Roche, seconded by Dorcas McGurrin, the Committee voted 5-0 to approve a grant in the amount of \$75,835.20 to be paid to Sturgis Library to close out this project.

Mr. Barry provided an update on the restoration work that has been ongoing at the Amos Baker House on Old Main Street in Bass River, noting that the final invoice has been paid.

Mr. Barry provided a table listing CPA projects that had concluded yet still had remaining unspent funds. The Committee reviewed each project, with Mr. Barry providing a status report on each and confirmation that the project is complete. He noted that the CPA Reserve Fund to which each project's remaining funds would be returned to was predicated on a review of the relevant Town Meeting Warrant Article which indicated the Reserve Fund specified for the project. Projects with more than one Reserve Fund as a source used the percentage of each funding source as the determinant of where remaining funds would