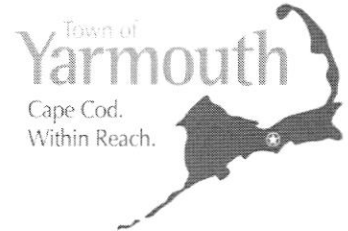


# TOWN OF YARMOUTH

## Board of Assessors



1146 Route 28, South Yarmouth, MA, 02664  
Phone: (508) 398-2231 ext. 1222 Fax: (508) 398-2365  
Email: assessors@yarmouth.ma.us

**Director of Assessing**  
Andy Machado

**Board of Assessors**  
John Serijan  
Joseph Sullivan  
Stephanie Miller

### MINUTES OF BOARD OF ASSESSORS' MEETING May 2, 2019

Board member Jay Serijan called the meeting to order at 10:00am. In attendance were Board member Stephanie Miller, Andy Machado, Director of Assessing and Tara Monroe, Assessing Principal Office Assistant.


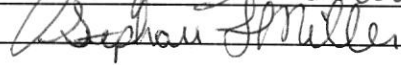
**PUBLIC COMMENT:** None.

**DIRECTOR UPDATE:** The second half Real and Personal Property tax bills were due by May 1. We are still working on setting the values for FY 2020. Despite the numerous challenges brought on with the upgrade of Vision (the CAMA system), progress is steady. Real Estate Research Consultants (RRC), our commercial personal property valuation company, were out doing inspections the last two weeks in April and will be finishing up in a week. The data will then be reviewed for accuracy, revaluation and re-depreciation. Our records will then reflect any and all changes.

**NEW BUSINESS:** Article 16 from 2018 Annual Town Meeting (Chapter 60, Section 3D to establish an Elderly and Disabled Taxation Aid Committee) needs to be implemented. We sent the charge to Board of Selectmen for review and will be discussing it with them at their next meeting, May 7, 2019. We will also discuss the commercial property valuations in Yarmouth, as requested by Selectman Holcomb.

Both members authorized the Assessor's office to stamp all statutory exemption applications, abatement applications and denial notices. Board members signed all monthly reports. Stephanie made a motion to adjourn the meeting and Jay seconded. Meeting adjourned at 11:00AM.

The next meeting is scheduled for **June 6, 2019 at 10:00 AM** in Hearing Room A.  
Minutes submitted by Tara Monroe, Assessing Principal Office Assistant.

Yarmouth Board of Assessors