



TOWN OF YARMOUTH

DEPARTMENT OF PUBLIC WORKS

99 BUCK ISLAND ROAD, WEST YARMOUTH, MA 02673

Telephone (508) 398-2231 ext. 1250 Fax (508) 771-7998

Administration
Engineering
Building & Grounds
Highway
Waste Management
Water

Minutes of Meeting-October 24, 2019
Conference Room B Yarmouth Town Hall: 6:00pm

Members Present: Chair Joe Rodricks, Jeff Colby, Brian Gardiner, Mark Galkowski, Judy Tarver and Sharon Wimer. Also in attendance: Jeff Alberti & Tony Wespiser from Weston & Sampson; Wes Stinson from Environmental Partners; Laura Hayden from DPW

Call to Order: Joe Rodricks 6:11pm

Approval of Minutes: August 29th minutes were approved with Sharon motioning, Brian seconded, unanimous approval.

Open House 10-26-19:

Saturday, October 26 from 10:00am-12:00pm is the last DPW Open House before Town meeting. Judy and Joe will attend. DPW will send out a reverse 911 letting people know about Town meeting, the open house and the ballot vote.

Bid Update:

Weston & Sampson passed around two handouts which are attached to these minutes. One is the list of General Contractor bids received and the other is the cost estimate summary. Ten General Contractors were prequalified, we received 5 bids. The low bid was \$14,357,435 and high bid was \$17,456,420. The second low bid was \$15,707,000. since the low bid was significantly lower than the next two bids, Weston & Sampson reached out to the low bidder, GVW Inc. GVW Inc. assured Jeff A that they are happy with their bid and will honor it. The owner is excited about the job, he went over all the big items and is good with the money. They received a good quote on the metal building and that is how they can be so comfortable with their price. GVW Inc. was prequalified and were ranked #4 out of the 10 RFQs received. There is no reason to reject the low bid. Weston & Sampson will write a letter of recommendation for the bid amount plus the alternate for a total of \$14,633,435.

Jeff C. mentioned there is a backup plan of using Chapter 90 funds if we need to go with the second low bidder. There is also the opportunity to ask for Free Cash at the Spring Town Meeting. The Board of Selectman voted Tuesday night to support \$250,000 in Free Cash from this fall, Oct. 29th Town meeting for the new DPW Building. Some BOS members wanted to give more Free Cash. There will be a hand outs at Town meeting with the actual number needed of \$16,235,435. The Board of Selectman will make an amended motion for the actual amount of the DPW Building on article 2. The BOS will also make an amended motion on article 7 to add the \$250K in free cash

for the DPW Building. If the article 7 motion does not pass it would not hold up the project as long as article 2 passes we can wait until next sprint to request the \$250K.

The Board of Selectman, voted and approved of the DPW Building funding, the Finance Committee recommend the funding as well. The hand out at Town meeting will be using a 5% bid bond rate which is higher than expected. This will give the taxpayers a \$.17 cent per \$1,000 increase on their tax bill. It will be lower if the bond rate is lower which we are expecting. Brian made a motion for the DPW Building Committee to accept this low bid and total project cost of \$16,235,435 to be voted on at Town Meeting and the ballot question. Mark seconded this and all unanimously approved to except the bid.

Post card reminder:

After Town meeting approves Article 2, the DPW Building, we would like to mail out a reminder post card to help people remember to vote on November 5th. We have a mailing list from the last three election cycling including the one from last December of 4,000. There was a discussion on what should be on the post card. The committee decided to go with the 6x9 post card size saying; "Reminder to Vote, Tuesday November 5th 2019. Ballot Question: Approved Debt Exclusion of \$16,235,435 to replace aging public works building at 507 Buck Island Road. Supported by the Board of Selectman, Finance Committee and voted on at Town Meeting. Project cost based on actual low bid that was 1.8 million below the estimate. New Facility will meet required safety codes and store all Town equipment indoors. Additional information on the project available at www.yarmouth.ma.us polls open 7:00am to 8:00pm."

We will send this proof to the printer to have it ready for Wednesday morning to be ready to print and mail.

Town Meeting:

Erik Tolley will make the motion on behalf of the Board of Selectman to recommend Article 2 for the DPW Facility. Erik will turn it over to Joe who will give a brief intro and introduce Jeff A for a 5 minute presentation, Jeff C will wrap up. All the committee members will sit together and be available to stand up and answer questions and state their support of this project. Be prepared to counter any negative comments.

Other:

The Zoning Board of Appeals went well. They asked for us to paint the old DPW Building. We were granted two variances one for side yard landscaping and one for parking in the front. A Notice of Request for Determination was filed and came back negative, which is good.

Meeting adjourned: 7:38pm with Joe motioning and Jeff seconding, all approved