



Board of Selectmen **Public Meeting Minutes** **June 4, 2019**

The regular meeting was called to order at approximately 6:00 p.m. in the Town Hall Hearing Room by Chairman Norm Holcomb. Selectmen present: Erik Tolley, Tracy Post, Mike Stone, and Mark Forest. Also attending: Yarmouth Town Administrator Dan Knapik; Yarmouth Assistant Town Administrator, Chris Dwelley; and Yarmouth Police Chief Frank Frederickson.

1. Public Announcements and Comments

Selectmen Post and Stone were sworn in.

Promotion of Sgt. Diana Wells: Police Chief Frank Frederickson introduced retired officer Zara Kilmurray, who participated in the promotion ceremony of Sgt. Diana Wells. Sergeant Fallon was also acknowledged for his service.

Rosemarie Marino, District 1, asked the Board to withdraw its lawsuit against the School Committee and announced the formation of Dennis Yarmouth Seniors for Education. Crystal Gipps, Precinct 2; Don Marino, District 1; Lois Greeby, District 1; Vida Morris; Jim Cullen; and Anne Gregoire, Precinct 1, also spoke against the lawsuit. Selectman Holcomb explained the reasons for the lawsuit and the problems with the regional agreement, pointing out that the Board has supported education through overrides.

Don Costa, Precinct 5, of AmVets submitted a request to dedicate a bridge in memory of Korean War Veteran Orrey Sampson, Jr.

Public Service Announcements on "No Alcohol Until 21" Pledge Week: Christine Greeley presented the social media campaign against "social hosting," and announced the substance-free "Last Night Luau" event at DYRHS and a family dinner on vaping dangers at Cape Cod Tech.

2. Board of Selectmen Reorganization

MOTION: To move that the Board of Selectmen appoint Mike Stone as Chairman of the Board of Selectmen.

Motion by: Tracy Post

Seconded by: Mark Forest

Yea 5 Nay 0

Selectman Tolley inquired if Selectman Stone intended to continue as licensing chair, initiating a discussion on the division of power. Selectman Stone noted that any serious issues are brought to the full Board.

MOTION: To move that the Board of Selectmen appoint Mark Forest as Vice Chairman of the Board of Selectmen.

Motion by: Mike Stone

Seconded by: Tracy Post

Yea 5 Nay 0

MOTION: To move that the Board of Selectmen appoint Erik Tolley as Clerk of the Board of Selectmen.

Motion by: Tracy Post

Seconded by: Mark Forest

Yea 5 Nay 0

MOTION: To move that the Board of Selectmen appoint Mike Stone as Licensing Chair.
Motion by: Norm Holcomb Seconded by: Mark Forest Yea 3 Nay 0
Abstain 2 (Tolley, Stone)

MOTION: To move that the Board of Selectmen appoint Mark Forest as Appointments Chair.
Motion by: Mike Stone Seconded by: Erik Tolley Yea 5 Nay 0

MOTION: To move that the Board of Selectmen appoint Mark Forest as Ambulance Waiver Administrator.
Motion by: Mike Stone Seconded by: Erik Tolley Yea 5 Nay 0

MOTION: To move that the Board of Selectmen appoint Tracy Post as DY School Committee Liaison.
Motion by: Mike Stone Seconded by: Erik Tolley Yea 5 Nay 0

MOTION: To move that the Board of Selectmen appoint Norm Holcomb as DY Contract Negotiating Team.
Motion by: Tracy Post Seconded by: Mark Forest Yea 5 Nay 0

MOTION: To move that the Board of Selectmen appoint Tracy Post as Scholarship Committee Alternate.
Motion by: Mike Stone Seconded by: Mark Forest Yea 5 Nay 0

MOTION: To move that the Board of Selectmen appoint Erik Tolley as representative to the Affordable Housing Trust.
Motion by: Mike Stone Seconded by: Tracy Post Yea 5 Nay 0

MOTION: To move that the Board of Selectmen appoint Tracy Post as representative to the Airport Committee.
Motion by: Mike Stone Seconded by: Mark Forest Yea 5 Nay 0

3. Special Indemnity Fund Policy Review and Approval

Town Administrator Dan Knapik explained that an analysis of fire and police line-of-duty (LOD) injuries resulted in the establishment of a self-insurance fund for extended-leave injuries. \$250,000 was approved at Town Meeting to start the fund. The policy is intended to compensate for overtime expenses incurred by the departments when positions need to be backfilled for extended periods, which accounts for 25% of LOD injuries. Discussion followed regarding LOD costs. Mr. Knapik cited the investment in power stretchers which has reduced injuries and therefore expenses incurred by the fire department.

MOTION: To move that the Board of Selectmen approve the Special Injury Indemnity Fund Procedure, to be reviewed in one year.
Motion by: Tracy Post Seconded by: Mark Forest Yea 5 Nay 0

4. Board and Committee Actions

a. Committee Appointments

MOTION: To move that the Board of Selectmen accept with thanks the resignation of Anastasia Ellis from the Library Board.
Motion by: Tracy Post Seconded by: Mike Stone Yea 5 Nay 0

MOTION: To move that the Board of Selectmen accept with thanks the resignation of Lisa Coedy from the Water Resources Advisory Committee.

Motion by: Tracy Post

Seconded by: Erik Tolley

Yea 5 Nay 0

- b. Approval of Minutes for October 25, 2018, October 30, 2018 and November 13, 2018.

MOTION: To move that the Board of Selectmen approve the minutes of October 25, October 30, and November 13, 2018.

Motion by: Tracy Post

Seconded by: Mark Forest

Yea 5 Nay 0

c. Upcoming Agenda Review: Town Administrator Dan Knapik will bring a draft beach sticker policy for members of the military. Also to be scheduled: Scholarship Committee; discussion on beach management in light of shark activity; Bass Hole parking, traffic, and safety; interim reinvestment plan for businesses until sewerage is complete; possible staff person to work on arts/culture.

d. Individual Items: Mark Forest thanked those who worked on getting the Green Communities designation for the Town. The Board congratulated Assistant Town Administrator Chris Dwelley on his new position. Selectman Post asked the Town Administrator to select a replacement with some experience. There was discussion on establishing a policy to educate the public on the rules regarding the public comment period. Selectman Stone acknowledged the late Les Campbell and his memorial on Pine Grove Road. Maureen Tuohy-Bedford was thanked for organizing the Memorial Day Service at Town Hall.

5. Town Administrator Items

- a. Consent Agenda: revised charge for the Library Committee; donations and gifts

MOTION: To move that the Board of Selectmen approve the Consent Agenda.

Motion by: Erik Tolley

Seconded by: Norm Holcomb

Yea 5 Nay 0

b. Town Administrator Updates: With the Green Communities designation, the Town will move forward with electric vehicles and charging stations. Mr. Knapik participated in a listening session with Lieutenant Governor and Secretary of Housing and Economic Development. The Parker's River Bridge package should be ready for the next meeting. The police vehicle repair facility has been relocated, and the new auto mechanic will begin next week. Assistant Town Administrator Chris Dwelley thanked the Board.

c. Water Resources Planning: The DHY Wastewater Committee will ask for a three-town meeting in the fall to present the agreement.

d. Dennis – Yarmouth School Agreement: The Board discussed the mediation proposal by the Department of Elementary and Secondary Education (DESE) on June 13th. Selectmen Post and Holcomb volunteered to attend the meeting with the DESE and the Town of Dennis.

e. Mattacheese School Project: None

f. Cape Tech: None

g. DPW Facility: None

6. Adjourn

MOTION: To move that the Board of Selectmen adjourn the meeting.

Motion by: Mark Forest

Seconded by: Norm Holcomb

Yea 5 Nay 0

Meeting adjourned at approximately 9:35 p.m.

Respectfully submitted,



Linda Dennehy

DISTRIBUTED MATERIAL AGENDA PACKET

- Yarmouth “No Alcohol until 21” Pledge Week Flyer
- Board of Selectmen Reorganization Worksheet
- Draft Special Injury Indemnity Fund Procedures Policy
- Email from Chairman, Library Board, dated May 16, 2019 re: Resignation of Anastasia Ellis
- Email from Lisa Coedy dated May 14, 2019 re: Resignation from Water Resource Advisory Committee
- Draft Board of Selectmen Meeting Minutes of October 25, 2018
- Draft Board of Selectmen Meeting Minutes of October 30, 2018
- Draft Board of Selectmen Meeting Minutes of November 13, 2018
- 2019 BOS Upcoming Agenda Items Schedule
- Revised Charge for the Library Planning Committee 2019
- Memo to BOS from Recreation Division dated May 2019 re: Donations
- Memo to Town Administrator from YFD dated May 15, 2019 re: Gift
- Tick Talk Presentation Flyer