



Board of Selectmen
Workshop Meeting
August 20, 2013

Executive Session (Room A)

Discussion of Chief Michael Walker's medical condition in connection with medical leave of absence

The regular meeting was called to order at 7:00p.m. in the Town Hall Hearing Room by Chairman Erik Tolley. Selectmen present: Tracy Post, Jim Quirk, Norm Holcomb and Michael Stone. Also Attending: Town Administrator William G. Hinchey. The Board of Selectmen gave the pledge of allegiance.

Mr. Tolley reminded the Board and the viewers to have their mics on, and speak directly into them.

Presentation of Certificate of Appreciation to Joanne Quirk

Postponed till end of September.

Appointment of Acting Fire Chief

Mr. Hinchey notified the Board that Chief Walker is out on medical leave for an extended period of time and recommends the Board appoint Deputy Fire Chief Simonian as Acting Chief.

MOTION: To move that the Board of Selectmen appoint Deputy Fire Chief Simonian as Acting Fire Chief.

Motion by: Tracy Post

Seconded by: Jim Quirk

Yea 5 Nay 0

Department Deficiency Presentations

1. Library

Represented by Library Director Shirley Baron and Library Board members Rob Milne and Kay Delaney. Ms. Baron reviewed various library resources available to-date, services provided and the state required level of resources that are not being met to-date. Some of the deficiencies include state mandated funding and spending levels, technology, trained and certified employees, capital improvements and other items. The Board thanked Ms. Baron for her presentation and each emphasized how priorities much be made when looking at deficiencies within the town as a whole organization. Mr. Stone asked why specialists are recommended. Ms. Baron stated that services can be provided specializing in each field that is not being met at this time. There is a need today for those employee deficiencies.

2. Information Technology

Represented by IT Director Shawn MacInnes. Mr. MacInnes reviewed the areas of need: staffing, maintenance agreements, hardware/software costs and Channel 18 staffing. He compared other Cape Towns in relation to Yarmouth. Maintenance agreements increase by 5% every year however expenses have been level funded for the 5+ years. Mr. Holcomb asked about the recommended staffing increase. Mr. MacInnes stated that service savings in order to maximize the employee's capabilities to serve the public is hard to quantify.

3. Police Department

Represented by Chief Frederickson who reviewed identified how deficiencies were determined, compared statistical service demands between 2004 and 2012, reviewed PAC staffing needs, responsibilities and accreditations, explained the need for a 911 communications director as well as other positions. Mr. Quirk noted the significance of the new positions and training. Ms. Post asked about the benefits of the PAC program and the roles of each Lieutenant. The Chief reviewed the responsibilities that are being covered by staff now but the benefits to having a dedicated staff member. Mr. Holcomb expressed concern with the scope of finances within the presentation. He

asked for priorities because the \$600,000 deficiencies would take up all of the available 2 ½ new funds. Chief Frederickson stated that though he is presenting a list of identified deficiencies, he is aware that not all will be awarded.

Board of Selectmen

1. Individual Items

Mr. Stone commented on the Solar Array project and how the Board of Selectmen cannot intervene in Board of Appeals decisions.

Mr. Holcomb asked what the consensus of the Board was to have a public discussion on the Long Pond Dam issues. Mr. Hinchey stated he will have a highlighted memo from Karl vonHone prior to a meeting being scheduled. Mr. Holcomb asked about the status of the school funding negotiations. Mr. Tolley briefly explained that the Town of Dennis was funding an interpretation of the regional agreement and when completed the regional agreement committee would meet and review. A one year extension may be needed. Mr. Holcomb expressed concern with signing the vendor warrants without being provided more information on the details of the bills being processed and requested for payment, as how it is represented in the form its being presented. Mr. Holcomb also asked about economic development follow-up at a future meeting.

Jim Quirk thanked Bob DuBois for all of his hard work with the Yarmouth Chamber for the past 23 years. His leaving will be a big loss to the economic development progress that has been made, code enforcement, attitude towards the businesses, etc. Mr. Tolley stated that the Board has a parting gift for his time, and will be presented at his “going-away” ceremony.

Town Administrator’s Items

1. Consent Agenda

- Fee Waiver

- 1. Yarmouth Summer Celebration

- Fire & Police Administrative Costs \$180.00
 - \$180.00**

- Donations

- 1. Police Department

- Estate of Wilhelmina I Gomes \$416.96
 - \$416.96**

- 2. Streetlights

- Marie Roy \$80.00
 - \$80.00**

- 3. Libraries

- Andrea & Martin Levine \$15.00
 - Susan Toto \$10.00
 - Hyannis Public Library Association \$26.95
 - \$51.95**

TOTAL \$548.91

MOTION: To move that the Board of Selectmen approve the Consent Agenda.

Motion by: Jim Quirk **Seconded by:** Norm Holcomb Yea 5 Nay 0

Adjourn

MOTION: To move that the Board of Selectmen adjourn the meeting at 9:08pm

Motion by: Tracy Post **Seconded by:** Jim Quirk Yea 5 Nay 0

Respectfully submitted,

