

Board of Selectmen **Meeting Minutes** **May 13, 2014**

The regular meeting was called to order at 7:00p.m. in the Town Hall Hearing Room by Chairman Erik Tolley. Selectmen present: Tracy Post, Jim Quirk, Norm Holcomb and Michael Stone. Also Attending: Town Administrator William Hinchey. The Board of Selectmen gave the pledge of allegiance.

Mr. Tolley announced that this is a public workshop meeting he will not allow public comment during the cemetery decorations. He will provide a separate meeting the following week where the public will have a forum to voice their opinions.

Chair of Honor, Memorial Day Ceremony

Represented by Susan Hatfield and Don Florio who described the Chair of Honor and the possibility of holding a ceremony on June 19th at Town Hall.

Cemetery Decorations

Represented by Cemetery Director Pat Armstrong and Assistant Town Administrator Peter Johnson-Staub. Ms. Armstrong spoke about infrastructure issues that needed to be addressed when the division was transferred over to her two years ago. The maintenance and appearance of the cemeteries have been an issue of concern and receive a high volume of complaints. Ms. Armstrong reviewed the rules and regulations and the process conducted by the Division to notify the public of when the rules and regulations will be enforced. A public forum will be held at the Senior Center on Friday May 16th at 5pm. Mr. Quirk voiced concern with the trees at Ancient Cemetery and was glad there will be a separate meeting for the public to be heard. Mr. Holcomb apologized if people were offended by the process the Town had taken and is also glad to have a forum to assess the options to formulate decisions. Mr. Stone was not in favor of how the enforcement of the rules and regs were not sensitive to the citizens and he apologized. Mr. Tolley said that he will try his best to get someone from Channel 18 to record and broadcast the meeting on Friday.

Delinquent Tax Sale Update

Represented by Ed Senteio who provided the Board an update on the delinquent tax sale questions the Board asked at the previous update. The continued discussion was assisted by a PowerPoint Presentation and reviewed the statistics, detailed steps in identifying citizens at risk of foreclosure and the solutions that will be put into place. Mr. Senteio reassured the Board that the Town will not foreclose on any property. The liens will be sold to a private entity and those at risk for foreclosure will not be sold. Mr. Johnson-Staub described the process of selling the liens in further detail. Ms. Post asked what the town was doing between 1991 and 2002 when there were no delinquent taxes. Mr. Johnson-Staub stated that might be because it was better economic times. The board discussed the merit and options for properties that will be foreclosed upon. The Board asked for a policy on how a property is evaluated. Mr. Quirk also asked for Town Counsel review the properties. Ms. Post asked about the Affordable Housing Trust's involvement with loan funds, and if this process will save the Town staff any time vs. the money it will save. Mr. Johnson-Staub described the current time spent by Town employees on these properties. Mr. Hinchey reminded the Board that there is no action taken since this is within the staff's abilities.

DY Budget Update

Mr. Hinchey summarized the status of the DY budget, with a PowerPoint presentation. There is \$278,311 still unfunded. The ongoing issues of the assessment and the overall spending levels and the impact of further reductions. Mr. Hinchey suggested holding summer workshops reviewing the

assessment. Mr. Quirk stated that before cuts are made to the proposed free cash grants that more input is needed. Mr. Holcomb asked for long term projections of 5-10 years' worth of revenues and expenses of programs being adopted. He feels that the Board does not have a real understanding on the future of the assessment.

Drive-In Site Discussion

Ms. Karen Greene updated the Board on where the staff is in the planning options for the former Drive-In Site. She notified the board that additional resources of \$5,000 for an RFP will be needed, reviewed concepts of use, whether a committee should be appointed and how to utilize consultants and staff support. Ms. Post encouraged looking into short term uses as well as setting up a committee to look at long term usage. Mr. Quirk stated he was in favor of cleaning up the site and using the property as a town asset. He doesn't want to spend money to look for direction. Mr. Holcomb mentioned that looking using the property in little uses rather than the entire property for one entity should be approached to benefit the community in multiple ways. The Board agreed to form a Committee immediately to focus on short term and long term. The Committee should consist of a member of the Recreation, planning and CEDC and an at-large member, possibly even the former Marina committee. A timeline and public outreach should be expected as well. Ms. Post asked for a charge to be drafted of 5 members, 7 maximum, and brought back at a later meeting. Mr. Johnson-Staub voiced concern with a short term usage should not be evaluated by a committee but rather evaluate the long term usages that could take approximately 18 months to determine.

Action Plan Update

Mr. Hinchey reviewed the action plan of the FY14 Selectmen goals and encouraged them to look at the document in planning for the FY15 goals. The board praised the efforts of the staff.

Board of Selectmen

1. Town Administrator Evaluation Discussion

Mr. Tolley reviewed the evaluation process and it will be discussed at the next meeting on June 3rd.

2. Individual Items

Mr. Stone reminded the viewers of the Town Election that is next Tuesday. Mr. Stone also mentioned the Castonguay Bird collection is being displayed at Town Hall and Liz Hartsgrove is working on a permanent location at the West Yarmouth Library.

Ms. Post reminded viewers of the Memorial Day ceremony this coming Monday.

Mr. Quirk thanked the voters for his first time and requested their support for the election next week. Mr. Quirk also mentioned the obligation of today's citizens to memorialize the heritage the Town has, which makes it unique from other communities.

Mr. Tolley reminded viewers of a 24 hour event occurring at the Kmart plaza in Hyannis for donated care packages for the Troops.

Town Administrator's Items

1. Consent Agenda

- Interim DPW Director Appointment
- Award Sale of Bonds
- Recreational and Commercial Shellfish Regulation Amendments
- Special Entertainment License Renewal
 1. 2014 Seaside Festival
 2. 2014 Music on the Beach – Yarmouth Chamber of Commerce
 3. Bass River Arts & Craft Festival
- Fee Waiver
 1. Yarmouth Summer Celebration

▪ Police Detail Admin Fee	\$252.00
▪ Fire Detail Admin Fee	\$174.00
▪ Tent Permits	\$100.00
▪ Temporary Food Permits	\$30.00

TOTAL \$556.00

▪ Donations

1. Fire Department

▪ Dorothy Chase	\$50.00
	<u>\$50.00</u>

2. Libraries

▪ Dennis-Yarmouth Newcomers Club	\$200.00
	<u>\$200.00</u>

Total \$250.00

Mr. Hinchey reviewed the Consent Agenda and informed the Board that Rob Angell will be appointed as interim DPW Director. He also reviewed the Bond rating.

MOTION: To move that the Board of Selectmen approve the Consent Agenda.

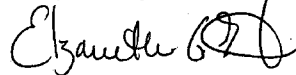
Motion by: Jim Quirk **Seconded by:** Mike Stone Yea 5 Nay 0

Adjourn

MOTION: To move that the Board of Selectmen adjourn the meeting at 9:27pm

Motion by: Jim Quirk **Seconded by:** Tracy Post Yea 5 Nay 0

Respectfully submitted,



Elizabeth G. Hartsgrove

**DISTRIBUTED MATERIAL
AGENDA PACKET**

2. Cemetery Decorations

- Email from Stephen Whitehead to BOS, dated May 13, 2014. Re: Cemetery
- Email from Nicholas Mailloux to EGH, dated May 13, 2014. Re: "New" Cemetery Restrictions – Tonight's Meeting
- Email from Karen Monteiro to ET, dated May 13, 2014. Re: Pine Grove Cemetery
- Email from Deb Plumb to EGH, dated May 13, 2014. Re: Cemetery
- Email from Susan Cross to EGH, dated May 13, 2014. Re: Ancient Cemetery Meeting
- Email from Melody Space-Zamachaj to EGH, dated May 13, 2014. Re: Yarmouth Cemetery Rules