

**Board of Selectmen
Workshop Meeting Minutes
March 3, 2015**

The regular meeting was called to order at 7:00 p.m. in the Town Hall Hearing Room by Chairman Erik Tolley. Selectmen present: Norm Holcomb, Tracy Post, James Quirk, and Michael Stone. Also attending: Town Administrator, William Hinchey. The Board of Selectmen gave the Pledge of Allegiance.

1. Annual Town Meeting (ATM) Actions: Assistant Town Administrator, Peter Johnson-Staub; Lu Matrascia, Chairman, Capital Budget Committee; and Sandra Blackman, Capital Budget Committee member, made presentation to the Board on the Capital Improvement warrant articles. Discussion was held and questions from the Board answered on each article.

a. Warrant Article #9 – General Fund Routine Capital: The Committee is recommending \$1,500,500 from the tax levy; \$1,155,688 for roadway improvements (funded by the override voted two years ago), \$30,000 for cemetery improvements (funded from the cemetery perpetuity fund), and \$355,00 for the Fire Department (funded from ambulance receipts).

b. Warrant Article #10 – Capital Exclusion: The Committee is recommending \$506,056 due to a backlog of capital needs due to under-funding in prior years and due to a drop-off in exempt debt from FY15 to FY16.

c. Warrant Article #11 – Capital Leases: The Committee is recommending \$125,000 for multi-year lease-purchase and equip a trash truck.

The Board did not make a motion to approve Warrant Articles #9, #10, or #11 and are requesting additional time to study the implications of these articles. These articles will be addressed at the March 31, 2015 Board of Selectmen meeting.

d. Warrant Article #12 – Water Capital: The Committee is requesting \$901,500 to “re-purpose” funds previously appropriated for Water Capital to new Water Capital priorities.

MOTION: To move that the Board of Selectmen accept Warrant Article #12, Water Capital for inclusion in the ATM Warrant.

Motion by: Jim Quirk Seconded by: Norm Holcomb Yea 5 Nay 0

e. Warrant Article #13 – Bass River Restaurant Renovation: The Committee is recommending \$145,000 to renovate and equip the Bass River Golf Course Clubhouse kitchen.

MOTION: To move that the Board of Selectmen accept Warrant Article #13 Bass River Restaurant Renovation for inclusion in the ATM Warrant.

Motion by: Jim Quirk Seconded by: Tracy Post Yea 5 Nay 0

f. Warrant Article #16 – Free Cash Grants: The Finance Committee recommends transfer and appropriation of \$115,00 from the General Fund Free Cash for Police and Fire Medical and Lump Sum Pay Increases.

MOTION: To move that the Board of Selectmen accept Warrant Article #16 Free Cash Grants for inclusion in the ATM Warrant.

Motion by: Norm Holcomb

Seconded by: Tracy Post Yea 5 Nay 0

g. Warrant Article #17 – Tourism Revenue Preservation: Community Development Department is recommending \$320,750 to fund the Tourism Revenue Preservation Fund for stimulating local tourism economy through funding of special events, marketing, and physical improvements.

MOTION: To move that the Board of Selectmen accept Warrant Article #17 Tourism Revenue Preservation for inclusion in the ATM Warrant.

Motion by: Jim Quirk

Seconded by: Mike Stone Yea 5 Nay 0

h. Warrant Article #19 – Beautification Revenue Fund: Recommendation is made to remove this article from the Warrant due to staff changes reducing in scope the Beautification Program. The Recreation Department has assumed some aspects of this program; reduced future revenues will be spent from Recreation offset accounts, thereby eliminating the need for a separate, revolving fund.

No motion or vote is needed to remove this article from the Warrant; the Board agreed to remove Article #19 from the Warrant.

i. Warrant Article #22 – Hotel/Motel Tax: Recommendation is made to authorize the Board of Selectmen to petition the General Court for special Home Rule legislation authorizing the Town of Yarmouth to impose a room occupancy tax on any vacation or leisure accommodation for apartments, single or multi-family housing, cottages, condominiums, time-share units, or any other vacation or leisure accommodation not expressly taxed pursuant to the General Laws, Chapter 64G, at the rate of 6% of the total amount of the rate for each such occupancy for a period of ninety consecutive days or less.

No motion or vote is needed to remove this article from the Warrant; the Board agreed to remove Article #22 from the Warrant.

2. Board of Selectmen

a. Board and Committee Actions:

1) Recreation Commission:

a) Reappointment of Dorcas McGurrian for a regular appointment to run through July 2016.

b) Reappointment of Josh Mederios for a regular appointment to run through July 2017.

MOTION: To move that the Board of Selectmen approve the regular reappointments of Dorcas McGurrin and Josh Mederios for terms to run through July 2016 and July 2017, respectively.

Motion by: Jim Quirk **Seconded by:** Tracy Post Yea 5 Nay 0

c) Appointment of Paul Deignan and Dennis Lucier to fill unexpired, regular terms to run through July 2016.

MOTION: To move that the Board of Selectmen approve the regular appointments of Paul Deignan and Dennis Lucier for unexpired regular terms to run through July 2016.

Motion by: Norm Holcomb **Seconded by:** Mike Stone Yea 5 Nay 0

d) Appointment of Mary-Ann Agresti and Matthew Andrews to fill unexpired, alternate terms to run through July 2016.

MOTION: To move that the Board of Selectmen approve the alternate appointments of Mary-Ann Agresti and Matthew Andrews to fill unexpired alternate terms to run through July 2016.

Motion by: Tracy Post **Seconded by:** Norm Holcomb Yea 5 Nay 0

b. Individual Items:

1) Selectman Post:

a) Selectman Post asked about the Wastewater update. Town Administrator Hinchey indicated that this item will be updated and put on a future agenda.

b) Selectman Post indicated the Bridgewater State University Cape Cod Campus is now open and has space available, and that they are anxious to become an active member of the community.

c) Selectman Post mentioned that she is concerned about a comment from last week's meeting regarding a member of the community being harassed by a Town employee and that our practice should be to never accept this type of behavior from our Town employees.

d) Selectman Post reminded the Board of the St. Patrick's Parade this coming Saturday.

e) This Thursday is "White Ribbon Day" at the Irish Village for taking a stand against domestic violence.

f) Discussed the School Board's meeting and discussion regarding their proposed budget.

2) Selectman Quirk commented on the Town's budget process and the Board's role to allow residents at Town Meeting to address budget issues. He also commented on looking into the possibility of establishing a maintenance department to repair vehicles to try to extend the life of the vehicles.

3) Selectman Holcomb also commented on the budget process and proposed articles on Capital Funding. He supports the Capital Funding articles. He further addressed the attitudes of some of the School Board members towards the Board of Selectmen and the budget process.

4) Selectman Tolley commented that he also supports the Capital Funding articles. He further commented on the need to review our fleet vehicle acquisitions with regard to age and mileage.

3. Town Administrator's Items

a. Consent Agenda:

1) Memo from Chief Frederickson to the Town Administrator dated February 20, 2015 requesting Board of Selectmen approval of new YPD Rules and Regulations. The Board held discussion and had questions regarding the updates included in the proposed Rules & Regulations. This item was moved to the March 10, 2015 BOS meeting to further discuss the changes in the proposed rules and regulations compared to the existing Rules & Regulations.

The Board would like to see the existing rules and regulations and compare them to the proposed rules and regulations. Chief Frederickson explained some of the significant changes proposed. This item will be deferred until the March 10, 2015 Board of Selectmen meeting.

2) Application from South Yarmouth United Methodist Church for special entertainment license for Easter Service Summer Beach Services on April 5, 2015.

3) Donations:

- Recreation Department from Jeffrey A. Berger \$750.00

MOTION: To move that the Board of Selectmen approve the consent agenda with the exception of the YPD Rules and Regulations.

Motion by: Jim Quirk

Seconded by: Norm Holcomb

Yea 5 Nay 0

b. Town Administrator Update:

- 1) Mr. Hinchey wanted to thank the Capital Budget Committee for their proactive efforts with the budget process.
- 2) He also mentioned the Wastewater issue and advised the Board will see this item on a future agenda.

Adjourn

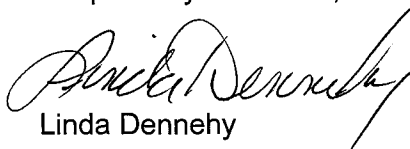
MOTION: To move that the Board of Selectmen adjourn the meeting.

Motion by: Norm Holcomb

Seconded by: Tracy Post

Yea 5 Nay 0

Respectfully submitted,



Linda Dennehy

DISTRIBUTED MATERIAL AGENDA PACKET

- Town Capital(s) - Warrant Article #9
- Capital Exclusion – Warrant Article #10
- Capital Leases – Warrant Article #11
- Water Capital – Warrant Article #12
- Bass River Restaurant Renovation – Warrant Article #13
- Free Cash Grants – Warrant Article #16
- Tourism Revenue Preservation – Warrant Article #17
- Beautification Revenue Fund – Warrant Article #19
- Hotel/Motel Tax – Warrant Article #22
- Memo to BOS from Appointments Chairman dated February 24, 2015 re: 2 regular appointments and 2 alternate appointments to the Recreation Commission
- Memo from Chief Frederickson to Town Administrator dated February 20, 2015 re: Selectmen Approval of Police Department Rules and Regulations (with enclosure)
- Application for Special Entertainment License from South Yarmouth United Methodist Church
- Memo from Mona Solmonte to BOS dated February 23, 2015 re: Donation to Parks & Recreation Division from Jeffrey A. Berger
- Email from Rick Kelley, Highway Superintendent, dated February 27, 2015 re: Par Three Estates Plowing
- DYRSD School Committee Meeting Agenda for March 2, 2015
- Board of Health Meeting Agenda for March 2, 2015