



Board of Selectmen
Public Meeting Minutes
July 14, 2015

The regular meeting was called to order at 6:00 p.m. in the Town Hall Hearing Room by Vice Chairman Tracy Post. Selectmen present: Norm Holcomb, Jim Quirk, and Michael Stone. Also attending: Assistant Town Administrator, Peter Johnson-Staub. The Board of Selectmen gave the Pledge of Allegiance.

1. Swearing In Ceremony of Fire Chief Simonian

Former Fire Chief David Akin offered a brief prayer prior to Fire Chief Phil Simonian's swearing-in ceremony. Town Clerk, Phil Gaudet, swore in Chief Simonian as the Yarmouth Fire Chief.

2. Public Announcements and Comments. None.

3. Public Hearings

Vice Chairman Post turned the meeting over to Licensing Chair, Selectman Stone.

a. New Special Entertainment License for Yarmouth Parks and Recreation. Selectmen Stone read the legal ad into the record. Mary Franklin, Assistant Recreation Director, presented the department's application and specifics regarding outdoor movies to the Board. The department plans to offer free movies to residents and guests three times during the summer months. Additionally, the residents selected the movies to be shown using a survey and the department's Facebook page.

Tom Nickinello, Yarmouth Chamber of Commerce, spoke on behalf of, and in support of, the department's application.

MOTION: To move that the Board of Selectmen close the public hearing.

Motion by: Tracy Post Seconded by: Mike Stone Yea 4 Nay 0

MOTION: To move that the Board of Selectmen approve the application as presented, to include the rain dates listed in the application.

Motion by: Tracy Post Seconded by: Jim Quirk Yea 4 Nay 0

Selectman Stone turned the meeting back over to Vice Chairman Post.

4. Goals Update

Vice Chairman Post read the proposed, draft mission statement. A recommendation was made regarding the proposed mission statement that it should be in paragraph form rather than bullet points. The Board then discussed the value of formulating a mission statement and whether there was any need for a mission statement. Assistant Town Administrator Peter Johnson-Staub commented to the Board that mission statements generally address the organization's identity and

a longer look rather than specific, short-term goals. After further discussion, the Board felt they should formulate their goals prior to adopting a mission statement.

The Board then began discussing the proposed goals and whether they should receive staff input before finalizing and/or prioritizing Selectmen goals. Each goal listed in the proposed goals was reviewed, discussed, and revisions/additions/deletions were suggested.

The Board decided they would again review the goals and mission statement after their requested revisions are made and will prioritize the goals at that time.

5. Board of Selectmen

a. Board and Committee Actions

1) Appointments Chairman, Selectman Quirk, read a resignation letter from Mr. Jack Mulkeen as a member of the Open Space Committee and the Community Preservation Committee.

MOTION: To move that the Board of Selectmen accept, with thanks, the resignation of Mr. Jack Mulkeen as a member of the Open Space Committee and the Community Preservation Committee.

Motion by: Norm Holcomb

Seconded by: Tracy Post

Yea 4 Nay 0

2) Appointments Chairman, Selectman Quirk, recommended Barbara Adams be appointed to the Mid-Cape Cultural Council for a two-year term to run through June 2017.

MOTION: To move that the Board of Selectmen approve the appointment of Barbara Adams to the Mid-Cape Cultural Council for a two-year term to run through June 2017.

Motion by: Tracy Post

Seconded by: Mike Stone

Yea 4 Nay 0

3) Appointments Chairman, Selectmen Quirk, recommended the reappointment of Betty-Jane Burkhardt to the Personnel Board for a three-year term to run through July 2018.

MOTION: To move that the Board of Selectmen approve the reappointment of Betty-Jane Burkhardt to the Personnel Board for a three-year term to run through July 2018.

Motion by: Tracy Post

Seconded by: Mike Stone

Yea 4 Nay 0

b. Individual Items:

1) Selectman Holcomb asked about the status of the Cavalier property following the recent fire. Mr. Johnson-Staub informed the Board that some demolition has been completed voluntarily by the owner(s). Further discussion was held regarding potential health and hazardous issues with the property. Mr. Johnson-Staub informed the Board that additional information will be forthcoming to them from the Building and Fire Departments.

Selectman Holcomb mentioned that he attended the recent School Committee meeting and stated he was not encouraged by their comments regarding the recent incident involving a school staff member and a student. He asked if the Yarmouth Police Department had any involvement in the incident. Mr. Johnson-Staub informed the Board that as this incident occurred in Dennis, the YPD was not involved in any investigation of this incident.

2) Selectman Stone commented on the alcohol training and awareness programs sponsored by the Yarmouth Police Department have been very well received and were quite informative.

3) Selectman Holcomb revisited the incident in Dennis regarding a teacher and a student, stating he feels the Board needs to take some action to get additional information from the School Committee regarding the timing of the incident reporting, which potentially could have impacted elections.

c. Approval of Minutes. None.

6. Town Administrator's Items

a. Consent Agenda:

1. A memorandum from Mr. Ed Senteio to the Town Administrator was provided requesting approval to include septage pumping information in the fall and spring water bills.

2. Donations:

- Libraries
 - Bayberry Quilters of Cape Cod \$100.00
 - NARFE Chapter 818 \$100.00
 - Parks & Recreation Division
 - Richard Ravosa \$750.00
- TOTAL \$950.00**

Motion by: To move that the Board of Selectmen approves the consent agenda.

Motion by: Jim Quirk Seconded by: Norm Holcomb Yea 4 Nay 0

b. Town Administrator Updates: None.

7. Adjourn

MOTION: To move that the Board of Selectmen adjourn the meeting.

Motion by: Jim Quirk Seconded by: Norm Holcomb Yea 4 Nay 0

Respectfully submitted,



Linda Dennehy

DISTRIBUTED MATERIAL AGENDA PACKET

- New special entertainment license application from Yarmouth Parks & Recreation
- Proposed 2016 Board of Selectmen Goals
- Memo to Town Administrator from Jack Mulkeen dated June 24, 2015 re: Letter of Resignation from the Open Space Committee and the Community Preservation Committee
- Memo to BOS from Appointments Chairman dated July 8, 2015 re: Reappointment to the Personnel Board
- Memo to BOS from Appointments Chairman dated July 8, 2015 re: Appointment to the Mid-Cape Cultural Council
- Memo to Town Administrator from Finance Director dated June 28, 2015 re: BOS Authorization Request for Providing Septage Pumping Info in Water Bills
- Memo to Town Administrator from Toby Wilson dated June 29, 2015 re: Donations to the Yarmouth Town Libraries
- Memo to BOS from Mona Solmonte dated July 2, 2015 re: Donations to Parks & Recreation Division
- Memo to BOS from Linda Dennehy dated July 7, 2015 re: Donation to the Town of Yarmouth
- Affordable Lottery Ready Renter List Flyer
- Thank you letter from Children's Cove for Donation
- Yarmouth FINCOM Minutes of May 20, 2015
- Yarmouth FINCOM Agenda for July 8, 2015
- Taylor-Bray Farm Flyer