



Board of Selectmen **Workshop Meeting Minutes** **September 15, 2015**

The workshop meeting was called to order at 6:00 p.m. in the Town Hall Hearing Room by Chairman Erik Tolley. Selectmen present: Norm Holcomb, Jim Quirk, Tracy Post, and Michael Stone. Also attending: Town Administrator, William Hinchey. The Board of Selectmen gave the Pledge of Allegiance.

1. National Senior Month Proclamation

Director of Senior Services, Kathi Bailey, explained that September is National Senior Month. In thanks to the volunteers who donate their time in support of the Yarmouth Senior Center, Chairman Tolley signed and read a proclamation in recognition of those volunteers.

MOTION: To move that the Board of Selectmen declare September 2015 National Senior Service Month.

Motion by: Jim Quirk

Seconded by: Norm Holcomb

Yea 5 Nay 0

2. Americorp Letter of Appreciation Presentation

Suzanne McAuliffe explained what role Americorp plays in supporting communities and that they wanted to recognize the town liaisons for their efforts. Ms. McAuliffe presented a Certificate of Appreciation and framed poster to Director of Natural Resources, Karl von Hone for his efforts with coordinating the work of the Americorp volunteers. Director von Hone remarked on the enthusiastic volunteers and the wonderful work they provide to various conservation projects throughout Cape Cod.

3. FY17 Budget Review

Town Administrator, Bill Hinchey, presented a PowerPoint brief on the preliminary budget review for FY17. Mr. Hinchey's brief included the progress made over past fiscal years in stabilization, operating budget, routine capital, roads, D-Y funding, and bond rating improvement. The budget overview included the budget components of general operating budget, enterprise funds, school operating budgets, capital, reserves, and the upcoming challenges of other post-employment benefits (OPEB), school capital, and wastewater. A review of estimated receipts from taxes and fees as well as estimated receipts from our enterprise entities for FY17 was reviewed.

Mr. Hinchey indicated that it may be less costly to use overtime or seasonal employees for future service enhancements given the cost of benefits and paid leave for full-time employees. Additionally, he reviewed the enterprise fund accounts including current status, future capital deficiencies, and reserves, and school operating budgets. Mr. Hinchey provided an overview of reserve accounts (free cash, enterprise, water, CPA, overlay, and stabilization). He briefed the Board on the unresolved issues of OPEB, school capital, and wastewater.

Selectman Holcomb had questions concerning the OPEB brief and what we are or should fund for future employee pensions and medical benefits. Mr. Hinchey explained what we currently fund and what future reserves may be needed.

Mr. Hinchey finished his presentation with a wastewater overview and identified a number of strategies that can be implemented to fund the expenditures without relying upon a property tax

increase. The Board members had some questions for Mr. Hinchey on service enhancements, personnel overtime costs, and cranberry bog leases. Selectman Holcomb asked about future growth of the schools and how that will impact future budgets and reserve funds.

4. Board of Selectmen

a. Board and Committee Actions:

1) In the absence of the Appointments Chairman, Selectman Quirk, Chairman Tolley recommended the appointment of Beverly Bachand as an associate member to the Historical Commission for a one-year term to run through July 31, 2016.

MOTION: To move that the Board of Selectmen approve the appointment of Beverly Bachand as an associate member to the Historical Commission for a one-year term to run through July 31, 2016.

Motion by: Tracy Post

Seconded by: Mike Stone

Yea 4 Nay 0

2) In the absence of the Appointments Chairman, Selectman Quirk, Chairman Tolley recommended the appointment of Heather McElroy as the Open Space Committee's representative to the Community Preservation Committee for a one-year term to run through July 31, 2016.

MOTION: To move that the Board of Selectmen approve the appointment of Heather McElroy as the Open Space Committee's representative to the Community Preservation Committee for a one-year term to run through July 31, 2016.

Motion by: Tracy Post

Seconded by: Mike Stone

Yea 4 Nay 0

b. Approval of Minutes:

MOTION: To move that the Board of Selectmen approve the Board of Selectmen meeting minutes of September 1, 2015 with the following amendment to paragraph 1: Mr. Tom Sullivan commented on a recent "Massachusetts Supreme Court decision" in place of "state legislative action taken on a case".

Motion by: Mike Stone

Seconded by: Tracy Post

Yea 4 Nay 0

c. Individual Items:

1) DYRSD-Next Steps/Regional Agreement. Chairman Tolley mentioned the current, outdated regional agreement and suggested the Board take the initiative to update the agreement and send it to Dennis for their review and input. The Board discussed what they felt should be included in a future agreement. A copy of the previous agreement that was not finalized will be made available to the Board for their review.

2) Chairman Tolley asked the Board's input regarding a response, if any, that they would like to make to the School Board's letter of September 2, 2015 on a personnel matter involving a teacher and student. Selectman Holcomb mentioned several factors regarding the School Board that he felt were in violation of their own policies and believes they still owe an explanation to the residents of Dennis and Yarmouth on this issue. He further asked the Board for a vote of no confidence in the Superintendent.

Selectman Post commented that she is not comfortable with a "no confidence" vote at this point due to the legal advice the School Committee and Superintendent may have received. She felt she would like to give the School Committee more time to alter their thinking and policies, stating she believes the School Committee has a communication issue. Selectman Quirk commented that, having served on school committees in the past, and chaired school committees, he felt the Board was continuing to keep alive an issue that only hurts the one person they should be thinking about, and on an issue the Board has no jurisdiction over.

Selectman Stone commented that he also felt the issue was a jurisdictional issue. Further, Selectman Stone stated that if there is something constructive the Board could do regarding the School Committee, the Board should do it, if not, the Board should stop pursuing the matter. Chairman Tolley commented that he did not want to drag this matter out any longer than necessary but stated that this Board's responsibility is to protect all of the residents of Yarmouth and wondered what would then happen to the next student(s) if facing a similar situation.

5. Town Administrator Items

a. Consent Agenda:

1) Board of Selectmen Charge to the Town Administrator Selection Committee. Chairman Tolley suggested that the wording of the charge be changed to exclude the Collins Center making recommendations to the Selection Committee and the Board of Selectmen on the 3-5 finalists.

2) Donations:

• YPD	
- Town of Sandwich	\$ <u>550.00</u>
TOTAL	\$ 550.00

MOTION: To move that the Board of Selectmen approve the consent agenda.

Motion by: Jim Quirk Seconded by: Tracy Post Yea 5 Nay 0

b. Town Administrator Updates: There is a Board of Selectmen Goals Action Plan in the packets for the Board's information.

6. Adjourn

MOTION: To move that the Board of Selectmen adjourn the meeting.

Motion by: Tracy Post Seconded by: Jim Quirk Yea 5 Nay 0

Respectfully submitted,



Linda Dennehy

DISTRIBUTED MATERIAL AGENDA PACKET

- National Senior Center Month Proclamation
- FY17 Fiscal Update
- Memo from Appointments Chairman to BOS dated September 10, 2015 re: Historical Commission Appointment
- Memo from Appointments Chairman to BOS dated September 10, 2015 re: Community Preservation Committee Appointment
- Minutes for BOS Meeting of September 1, 2015
- Board of Selectmen Charge to the Town Administrator Selection Committee
- Memo to Board of Selectmen from YPD dated September 8, 2015 re: Donation Request
- FY16 Board of Selectmen Goals Action Plan
- August 2015 edition of The "CAT"
- Memo to Town Administrator from Chief of Police dated September 2, 2015 re: Letter of Appreciation