



## Board of Selectmen Public Meeting Minutes April 11, 2017

The regular meeting was called to order at approximately 6:00 p.m. in the Town Hall Hearing Room by Chairman Jim Quirk. Selectmen present: Tracy Post, Mike Stone, Norm Holcomb and Erik Tolley. Also attending: Town Administrator Dan Knapik and Interim Assistant Town Administrator, Robert Lawton.

### 1. Public Announcements & Comments

Tom Sullivan of West Yarmouth followed up on his noise complaint to the airport last week. He suggested that the Board invite airport representatives to explain their intentions on traffic patterns and well water remediation.

Vida Morris followed up on her email to the Board regarding her concerns over the D-Y School District budget and Superintendent Carol Woodbury.

Tom Nickinello of Bass River thanked Chairman Quirk for his service to the Town.

Andrea St. Germain of the D-Y School Committee reported on Superintendent Carol Woodbury's annual review. She invited the public to attend the All-Cape Jazz Festival at the high school on April 27<sup>th</sup>. Preschool screening and Kindergarten registration has begun. The Mattacheese Building Committee is meeting April 12<sup>th</sup> at 6:00 p.m. at the Administration Building.

Selectman Post asked that the School Committee adjust its timeline to provide the Town with the necessary budget information it has requested. Selectman Holcomb expressed his disappointment with the Level 3 status of Mattacheese Middle School.

Joe Tierney of the D-Y School Committee responded to Mr. Holcomb's comments and invited the Board to meet with him to discuss the matter further. Regarding Ms. Post's comments, he agreed to try to postpone the performance review until after the budget process is complete.

### 2. Public Hearing

a. New Class II Dealer License for Paul Nader, South Yarmouth. Mr. Nader was present and the legal ad was read into the record by Licensing Chair Mike Stone. Mr. Nader would like to obtain a license in order to buy and sell vehicles via the internet as a broker. He will not take delivery of any vehicles. One abutter was present and expressed concern about Mr. Nader's previous business. Mr. Nader stated that he bought and sold vehicles, but registered and owned them for a period of time. Mr. Holcomb suggested conditions to the license. Selectmen Tolley has used a similar service and vouched for the business model. Mr. Nader thanked the Board for its time. Green cards have been submitted.

**MOTION: To move that the Board of Selectmen close the public hearing.**

**Motion by: Tracy Post**

**Seconded by: Jim Quirk**

**Yea 5**

**Nay 0**

**MOTION: To move that the Board of Selectmen approve the application as presented with the home office restriction (phone, fax, mail, computer only; no employees, no signage, no deliveries, no storage, no repairs, no foot traffic, no retail sales at the premises).**

**Motion by: Tracy Post**

**Seconded by: Jim Quirk**

**Yea 5    Nay 0**

b. New Pool Table License Hearing for Holiday Vacation Condominium Trust, 488 Route 28, West Yarmouth. Jacqueline Howard, General Manager, was present and the legal ad was read into the record by Licensing Chair Mike Stone. The applicant is seeking a license to have a coin-operated pool table in the association's community room as an amenity for owners' and guests' use between the hours of 9:00 a.m. and 9:00 p.m.

There was no public comment. Ms. Howard acknowledged the Building Department's requirement that the pool table not block any egress. Green cards have been submitted.

**MOTION: To move that the Board of Selectmen close the public hearing.**

**Motion by: Jim Quirk**

**Seconded by: Tracy Post**

**Yea 5    Nay 0**

**MOTION: To move that the Board of Selectmen approve the application as presented.**

**Motion by: Norm Holcomb**

**Seconded by: Jim Quirk**

**Yea 5    Nay 0**

### **3. Dennis-Yarmouth Regional School District Assessment Options**

Town Administrator Dan Knapik distributed an updated list of options for closing the budget deficit. Finance Director Ed Senteio discussed the budget options with the Board at length. Mr. Knapik has met with Superintendent Woodbury, who has indicated that there are no more reductions to be made to the school budget. The Board and Mr. Senteio discussed thoroughly the procedure for, and the consequences of, going to an override.

**MOTION: To move that the Board of Selectmen recommend an override in the amount of \$570,767.**

**Motion by: Tracy Post**

**Seconded by: Mike Stone**

**Yea 5    Nay 0**

### **4. Vote and Sign Annual Town Election Warrant**

**MOTION: To move that the Board of Selectmen sign the election warrant.**

**Motion by: Tracy Post**

**Seconded by: Mike Stone**

**Yea 5    Nay 0**

**MOTION: To move that the Board of Selectmen approve the non-binding ballot question as presented.**

**Motion by: Tracy Post**

**Seconded by: Norm Holcomb**

**Yea 5    Nay 0**

The Clerk has certified that the non-binding petition question regarding Pilgrim Nuclear Power Plant needs a vote by the Board in order to advance it to the ballot.

### **5. Board of Selectmen**

#### **a. Board and Committee Appointments**

1) Appointments Chair Erik Tolley recommended appointing the following to the Cemetery Committee: Phil Morris and Meagan Homer for 3-year terms to run through March 2020; Donna Howard and Sandra Blackman for 2-year terms to run through March 2019; and Melanie Baron for a 1-year term to run through March 2018.

**MOTION: To move that the Board of Selectmen appoint to the Cemetery Committee: Phil Morris and Meagan Homer for 3-year terms which will run through March 2020; Donna Howard and Sandra Blackman for 2-year terms which will run through March 2019; and Melanie Baron for a 1-year term which will run through March 2018.**

**Motion by: Norm Holcomb**

**Seconded by: Tracy Post**

**Yea 5    Nay 0**

2) Mr. Tolley recommended appointing Rhonda LaFrance to the Board of Registrars to fill an unexpired term which will run through March 2018. Donna Clifford is resigning

**MOTION: To move that the Board of Selectmen appoint Rhonda LaFrance to the Board of Registrars to fill an unexpired term which will run through March 2018.**

**Motion by: Jim Quirk**

**Seconded by: Mike Stone**

**Yea 5    Nay 0**

3) Mr. Tolley asked the Board to accept the resignations of Cynthia Battis, Pam Berube, and Roger Jenks from the Library Study Ad Hoc Committee, with thanks.

**MOTION: To move that the Board of Selectmen accept the resignations of Cynthia Battis, Pam Berube, and Roger Jenks from the Library Study Ad Hoc Committee, with thanks.**

**Motion by: Jim Quirk**

**Seconded by: Mike Stone**

**Yea 5    Nay 0**

4) Mr. Tolley recommended appointing Susan Loveland to the Library Study Ad Hoc Committee for a term to run through October 2017.

**MOTION: To move that the Board of Selectmen appoint Susan Loveland to the Library Study Ad Hoc Committee for a term to run through October 2017.**

**Motion by: Tracy Post**

**Seconded by: Jim Quirk**

**Yea 5    Nay 0**

b. Approval of Board of Selectmen Meeting Minutes for January 24, 2017.

**MOTION: To move that the Board of Selectmen approve the Board of Selectmen Meeting Minutes for January 24, 2017.**

**Motion by: Tracy Post**

**Seconded by: Mike Stone**

**Yea 5    Nay 0**

c. Upcoming Agenda Review. Senator Julian Cyr and Airport Manager Bud Breault will be invited to an upcoming meeting. The Board will also need to appoint a member to the D-Y contract negotiating team.

d. Individual Items

Mr. Tolley will help coordinate the Town's Volunteer Appreciation Breakfast. He also asked if there was a volunteer to serve as an alternate or to replace him on the Mattacheese Building Committee due to time constraints.

DPW Director Jeff Colby responded to Mr. Holcomb's questions regarding the recent Water Quality Report.

Chairman Quirk reiterated that the Selectman's salary should be \$12,500 per year based on the amount of work and responsibility demanded of the position.

## **6. Town Administrator's Items**

a. Consent Agenda

- Special Entertainment License Application from Celebrate Yarmouth, Inc. for Salsa by the Sea at Bass River Beach
- Memo to BOS and Town Administrator from Roby Whitehouse dated March 21, 2017 re: Fee Waiver for Community Cleanup
- Memo to BOS from Town Administrator dated March 29, 2017 re: Donation to Parks and Recreation Division

**Donation:**

- Parks & Recreation Summer Swim Program

- Estate of Thyra D'Ewart Steeves \$ 144,999.15

**TOTAL** **\$ 144,999.15**

**MOTION: To move that the Board of Selectmen approve the consent agenda.**

**Motion by: Tracy Post** **Seconded by: Mike Stone** **Yea 5    Nay 0**

b. Town Administrator Updates. Construction has begun at Packet Landing. State funds have been requested through Representative Crocker for the Drive-In Site, Route 6 rest stop, and wastewater planning. The Route 6A project has been reviewed by Cape Cod Commission and a memo will be available soon.

## 7. Adjourn

**MOTION: To move that the Board of Selectmen adjourn the meeting.**

**Motion by: Mike Stone** **Seconded by: Norm Holcomb** **Yea 5    Nay 0**

**Meeting adjourned at approximately 8:42 p.m.**

Respectfully submitted,



Linda Dennehy

## DISTRIBUTED MATERIAL AGENDA PACKET

- Pool Table License from Holiday Vacation Condominium Trust, 488 Route 28, West Yarmouth
- New Class II Dealer License from Paul E. Nader, South Yarmouth
- Memo to BOS from Town Clerk dated April 5, 2017 re: Annual Town Election Warrant
- DYRSD Assessment Options
- Memo to BOS from Appointments Chairman dated April 4, 2017 re: Cemetery Committee Appointments
- Memo to BOS from Appointments Chairman dated April 5, 2017 re: Board of Registrars Appointment
- Memo to BOS from Appointments Chairman dated April 5, 2017 re: Library Study Ad Hoc Committee Appointment
- Board of Selectmen Meeting Minutes of January 24, 2017
- 2017 BOS Upcoming Agenda Item Review
- Special Entertainment License Application from Celebrate Yarmouth, Inc. for Salsa by the Sea at Bass River Beach
- Memo to BOS and Town Administrator from Roby Whitehouse dated March 21, 2017 re: Fee Waiver for Community Cleanup
- Memo to BOS from Town Administrator dated March 29, 2017 re: Donation to Parks and Recreation Division
- Letter to Cape Cod Knockabout Association Administrator from Chairman, Yarmouth Recreation Commission dated April 4, 2017 re: Cape Cod Knockabout Class Competition
- Letter from Gov. Baker and Lt. Governor Polito dated April 2017 re: Intergenerational Model United Nations Session
- Community Development Block Grant Legal Advertisement
- Board of Health Agenda for April 3, 2017