



Board of Selectmen Regular Meeting Minutes January 23, 2018

The regular meeting was called to order at approximately 6:00 p.m. in Room 205 of Bridgewater State University, 1175 Route 28, South Yarmouth, by Chairman Tracy Post. Selectmen present: Mike Stone, Erik Tolley, Norm Holcomb, and Mark Forest. Also attending: Yarmouth Town Administrator Dan Knapik; Assistant Town Administrator, Chris Dwelley; Director of Natural Resources Karl von Hone.

1. Public Announcements & Comments

Suzanne McAuliffe, Yarmouth Delegate to the Assembly of Delegates, offered an update on county budget development, the dredge, replacement of the Cape Cod Commission Executive Director, relocation of the Assembly to the old jail, charter review, and policy development. Also, the newly-revamped Barnstable County Economic Development Council is seeking volunteers.

Vida Morris spoke against marijuana zoning. Christine Greeley distributed information on retail marijuana and announced a hearing at Barnstable Town Hall by the Cannabis Control Commission on February 6th at 9:00 a.m.

Susan Brita and a West Yarmouth resident spoke against the Vineyard Wind agreement. Susan Starkey of Yarmouth Port spoke in support of Vineyard Wind.

Joe Tierney of the D-Y Regional School Committee announced that Football Coach Funk has been nominated for Coach of the Year. He also reported on a visit from Julian Cyr; a budget update; and the Mattacheese Building Committee.

Ann Mayo spoke about installing lights at the dog park. Dave Selfe spoke against institution of a parking fee at Englewood Beach.

2. Marijuana Legislation Update by Town Counsel

A memo from the Planning Board on the Proposed Zoning Articles for Marijuana Establishments on Town Meeting Warrant was discussed. Town Counsel reported on the legislative updates regarding recreational marijuana. He continues to work with staff developing by-laws. There were no questions from the Board.

MOTION: To move that the Board of Selectmen place the Violence Against Women presentation next on the agenda.

Motion by: Erik Tolley

Seconded by: Mike Stone

Yea 5 Nay 0

3. Approval of Violence Against Women Grant Position

Police Chief Frank Frederickson introduced Detective Michael Zontini, who authored the successful grant application. The award will partially fund a full-time civilian victim advocate for four years, and will require a \$20,000 commitment from the Town annually.

MOTION: To move that the Board of Selectmen instruct staff to identify \$20,000 annually from outside the Police budget to supplement the Violence Against Women Grant position.

Motion by: Erik Tolley Seconded by: Norm Holcomb Yea 5 Nay 0

MOTION: To move that the Board of Selectmen accept the grant and establish the new position.

Motion by: Erik Tolley Seconded by: Norm Holcomb Yea 5 Nay 0

4. Public Hearings

Beach Sticker Fee Increase (1st Hearing). Ms. Post read the legal notice into the record. Director of Parks, Recreation, and Cemeteries Pat Armstrong introduced the Recreation Commissioners, then presented the proposed new beach sticker fees, which are needed to support increased operating expenses. Although resident seasonal stickers were included in the legal ad, they were not on the table tonight.

David Bradbury of West Yarmouth supported increases if the money is used to clean up Seagull Beach. Ms. Armstrong briefly outlined the beach maintenance practices and stated she would inspect the beach.

The Board noted that the increases could yield substantially more (\$174,000) than the \$42,241 increase in operating expenses. Mr. Knapik explained that revenue would be available to establish a beach and recreation capital stabilization fund. Mr. Stone and Mr. Holcomb expressed concern over the vagueness of the approach. Ms. Armstrong advised that she could provide a list of prioritized capital requests. Mr. Knapik cited the Bass Hole boardwalk as an example of how a capital stabilization fund could benefit the Town. It is unclear whether or not insurance will cover the damage. Ms. Armstrong is currently collecting data in preparation of a complete evaluation of all beach operations, noting that there are roughly 200 free, unmonitored parking spaces. There are no parking fees proposed for Englewood Beach. Ms. Armstrong was asked to provide specifics on what is being done to improve the beach experience to justify the increases.

Ms. Post announced that there will be a second public hearing on February 13th.

MOTION: To move that the Board of Selectmen continue the public hearing to February 13, 2018.

Motion by: Mark Forest Seconded by: Erik Tolley Yea 5 Nay 0

5. Chamber of Commerce Marketing Presentation

Executive Director Mary Vilbon and Marketing, Communications, and Event Director Ashley Cormier reviewed the contents of the Selectmen's package and provided a brief presentation on marketing/public relations, visitor services, and event coordination. The Chamber is in its second year of a three-year contract with the Town. The Board members asked about golf marketing (Portland and Boston Golf Shows; online campaigns; stay-and-play packages; giveaways; Boston Herald marketing advertorial and video; radio marketing) and how the Board can help the Chamber. The County has agreed to allow the Chamber to manage the Route 6 visitors' center again this year, which hosted over 90,000 visitors last year.

6. Recreation Commission Master Plan Update

Director of Parks, Recreation, and Cemeteries Pat Armstrong introduced Michael Dodson and David Young of CDM Smith, hired by the Town in 2008 to create a master plan for Flax Pond and Sandy Pond Recreation Areas. They have since completed an update of the Plan in which

public input was received. The Recreation Commission approved the Plan on November 9, 2017. Ms. Armstrong asked for input from the Board.

There was discussion covering artificial versus natural turf; overflow parking at Peter Homer Park; basketball courts; concessions; funding for construction, maintenance, and operation; the Sandy Pond beach area; demographics; and pickleball. The Board generally endorsed the plan.

Mr. Tolley and Mr. Holcomb asked about the funding. Mr. Stone reviewed the history of land-taking to construct Bayberry Hills Golf Course and Peter Homer Park, noting the expense to taxpayers. He will research whether the current golf operations are carrying the debt for the acquisition.

MOTION: To move that the Board of Selectmen endorse the Yarmouth Parks Master Plan.
Motion by: Mark Forest **Seconded by:** Erik Tolley Yea 4 Nay 1

Discussion regarding costs and funding followed. The inflation factor was calculated at 3%. The Board clarified that the concept is supported, but it is not offering direction. Ms. Armstrong explained that a vote of support for the concept is needed to secure grant funding. Public input will guide prioritization, and those results will be coming before the Board in the coming weeks in the form of a Community Preservation Act application.

7. Vineyard Wind Host Community Agreement Hearing Discussion

Ms. Post explained that Town Counsel will be giving the Board an explanation of the MEPA process in the near future before the Town will move forward with the proposed agreement. Vineyard Wind representatives outlined where they are in the permitting process, and offered ongoing public outreach. Tonight they are asking for a continuance of the hearing of the Host Community Agreement until March 20th; or to conclude the currently open hearing without prejudice and start the hearing process anew on March 20th.

Director of Natural Resources provided responses to common questions about the Vineyard Wind Project. Mr. Knapik has met with Barnstable representatives. The MEPA comment period ends January 30, 2018. Mr. Forest recommended that the Town submit its list of concerns on the record.

MOTION: To move that the Board of Selectmen allow Vineyard Wind to withdraw its request without prejudice.
Motion by: Erik Tolley **Seconded by:** Norm Holcomb Yea 5 Nay 0

8. Board of Selectmen

a. Board and Committee Actions.

Motion: To move that the Board of Selectmen accept the resignation of Jan Norris from the Yarmouth Historical Commission.
Motion by: Norm Holcomb **Seconded by:** Erik Tolley Yea 5 Nay 0

Motion: To move that the Board of Selectmen accept the resignation of Melissa Ellis from the Community Housing Committee.
Motion by: Erik Tolley **Seconded by:** Norm Holcomb Yea 5 Nay 0

Motion: To move that the Board of Selectmen appoint Stephen O'Neil to the Community Economic Development Committee for a three-year tem to run through July 2020.

Motion by: Norm Holcomb

Seconded by: Erik Tolley

Yea 5 Nay 0

b. Upcoming Agenda Review.

c. Individual Items. Mr. Holcomb asked staff to investigate trolley service to the beaches, and updated the Board on the D-Y Agreement Subcommittee.

9. Town Administrator Items

a. Consent Agenda. The Board discussed the CVEC public building solar program and decided to hold the vote until the next meeting.

b. Town Administrator Updates. Repairs due to the flood continue at Town Hall and are estimated around \$700,000. A \$150,000 grant has been received for regional wastewater planning. Mr. Knapik reviewed professional development of staff.

c. Water Resources Planning: None.

d. Dennis-Yarmouth School Agreement: None.

e. Mattacheese School Project: None.

f. Drive-In Site Utilization Project: None.

g. Cape Tech Update: None.

10. Adjourn

MOTION: To move that the Board of Selectmen adjourn the meeting.

Motion by: Mike Stone

Seconded by: Erik Tolley

Yea 5 Nay 0

Meeting adjourned at approximately 9:25 p.m.

Respectfully submitted,



Linda Dennehy

DISTRIBUTED MATERIAL AGENDA PACKET

- Memo to BOS from Town Planner dated January 17, 2018 re: Marijuana Establishments - Zoning Articles
- Memo to Town Administrator from Director of Parks and Recreation dated January 11, 2018 re: Resident & Non-Resident Beach Fee Increase Proposal with Legal Ad
- Chamber of Commerce Marketing Presentation
- Memo to BOS from Recreation Commission Chair, undated, re: Updates Master Plan for Yarmouth Parks with Recreation Commission Master Plan Update / Executive Summary (**NOTE:** Original master plan from 2008 can be viewed at the following link: <https://ma-yarmouth2.civicplus.com/DocumentCenter/View/8887>)
- Letter to Town Administrator from Vineyard Wind dated January 9, 2018 re: Host Community Agreement
- Violence Against Women Grant Application and Victim Services Specialist/Advocate Position Description
- Email from Jan Norris dated November 14, 2017 re: Resignation from the Yarmouth Historical Commission
- Email from Melissa Ellis dated January 4, 2018 re: Resignation from the Community Housing Committee
- Memo to BOS from Appointments Chairman dated January 17, 2018 re: CEDC Appointment
- 2018 BOS Upcoming Agenda Items Schedule
- CVEC Lease Authorization Motion
- Board of Health Meeting Agenda for January 22, 2018