



Board of Selectmen Regular Meeting Minutes February 27, 2018

The regular meeting was called to order at approximately 6:00 p.m. in the Town Hall Hearing Room by Chairman Tracy Post. Selectmen present: Mike Stone, Norm Holcomb, Mark Forest, and Erik Tolley. Also attending: Yarmouth Town Administrator Dan Knapik; Assistant Town Administrator, Chris Dwelley; and Finance Director Ed Senteio.

1. Public Announcements & Comments

A moment of silence was observed to remember Army Staff Sergeant Steven Sprague who lost his battle with cancer.

Jack McCormack, Precinct 3, thanked the Board and staff for their hard work on behalf of the citizens. Vida Morris expressed disappointment over the appointment of the new Director of Community Services.

Christine Greeley of West Yarmouth made available information on Lewis Bay and recent marijuana legislation. She also announced a "Compassion Fatigue" workshop on March 7th from 6:30 -8:00 at the Senior Center.

Sharon Weimer commented on Open Meeting Law in relation to public comment. Ms. Post explained that public comment is permissible during hearings that is why there are usually two public hearings on fees.

Finance Committee Chair Joe Goldstein announced a vacancy on the committee.

Joyce Flynn of South Yarmouth announced Cape Light Compact incentives for small businesses. She also noted that there are already five underwater cables running from the Cape.

Curt Sears asked about zoning changes, the Union Street bog, and Route 6A improvements. Mr. Knapik advised that long-term planning for Route 6A is underway.

2. Public Hearing

a. New Alcohol and Weekday and Sunday Entertainment Licenses for 43 Main, LLC dba Grill 43, 43 Route 6A, Yarmouth Port. Licensing Chair Mike Stone read the legal notice into the record. Attorney Paul Tardif introduced owner/managers Charles Konnor and Stephen Baroni. This application is substantially the same as the preceding restaurant. The Board of Appeals has granted a transfer of the Special Permit. There will be no significant changes. The applicants have met with Officer Magnussen. Valet service will be used.

Tom Nickinello of the Yarmouth Chamber of Commerce spoke in support of the applicants. Mr. Stone read into the record correspondence from Ann Maxwell Hill and John Hill, abutters opposed to the application.

MOTION: To move that the Board of Selectmen close the public hearing.

Motion by: Tracy Post

Seconded by: Erik Tolley

Yea 5 Nay 0

MOTION: To move that the Board of Selectmen approve the application as presented with the condition that Building, Health, and Fire requirements are met.

Motion by: Tracy Post

Seconded by: Mark Forest

Yea 5 Nay 0

3. City Hall Systems Review

Town Clerk Phil Gaudet updated the Board on the Clerk's new bill-pay system, which consolidates eight systems and software's. Ultimately beach, shellfish, and disposal stickers; tax and water bills; business certificates; birth, death, marriage certificates; dog licenses, and other payments will be processed through City Hall Systems. Efficiencies are already being realized and are expected to continue.

4. Finance Committee Submission of Budget and ATM Warrant Recommendations to Board of Selectmen

The Board agreed to hold questions and discussion until the March 6th presentation by the Finance Committee. The meeting will begin at 5:00 p.m.

5. Free Cash and OPEB Discussion

Finance Director Ed Senteio presented the Free Cash list draft. Ms. Post clarified that she would prefer to see the debt drop-off applied to the Mattacheese School Building project, not the proposed DPW building. Mr. Senteio explained the timing that will allow it to be available for the school project. The Free Cash grant to the Golf Enterprise Fund would be considered a loan, but other funding options will be presented on March 6th. The Stabilization and Capital Stabilization funds were discussed relative to attaining a AAA bond rating. Two months of reserves -- including the school budget -- are required; however, mitigating factors are also considered.

Mr. Senteio reviewed OPEB requirements and the Town's historical performance. Due to Town policies and a stronger economy our current status is greatly improved, which will work in our favor in attaining the AAA bond rating.

6. Assessor's ATM Articles Review

Director of Assessing Andy Machado explained the proposed Elderly & Disabled Voluntary Donations for Tax Payments (MGL Chapter 60 Section 3D) to reduce the impact of taxes to the most vulnerable in the community. The fund would be administered by a board consisting of the Chair of the Board of Assessors, Collector/Treasurer, and three residents appointed by the Board of Selectmen. The Board supported the proposal.

7. Board of Selectmen

a. Board and Committee Actions:

MOTION: To accept with thanks for his service to the Town, the resignation of Gerry Manning from the Drive-In Site Utilization Committee.

Motion by: Mike Stone

Seconded by: Tracy Post

Yea 5 Nay 0

MOTION: To move that the Board of Selectmen reappoint Richard Neitz, Gerry Garnick, Doug Campbell, Tom Baron, and Susan Brita as alternate members to the Board of Appeals for one-year terms running through January 2019.

Motion by: Mike Stone

Seconded by: Erik Tolley

Yea 5 Nay 0

MOTION: To move that the Board of Selectmen reappoint Bob Churchill, Ellie Lawrence, and Brad Hall as regular members to the Waterways/Shellfish Advisory Committee for three-year terms running through March 2021.

Motion by: Mike Stone

Seconded by: Tracy Post

Yea 5 Nay 0

MOTION: To move that the Board of Selectmen appoint Julian Mallet, Jesse Hagopian, and Richard Crawford as alternate members to the Waterways/Shellfish Advisory Committee for one-year terms running through March, 2019.

Motion by: Mike Stone

Seconded by: Erik Tolley

Yea 5 Nay 0

MOTION: To move that the Board of Selectmen appoint Lee Hamilton, Lorraine Doyle, and Susan Christiansen as regular members to the Community Housing Committee for three-year terms running through October, 2020.

Motion by: Mike Stone

Seconded by: Erik Tolley

Yea 5 Nay 0

b. Approval of Minutes for October 17, 2017 and October 24, 2017:

MOTION: To move that the Board of Selectmen approve the minutes of October 17, 2017 and October 24, 2017.

Motion by: Erik Tolley

Seconded by: Mark Forest

Yea 5 Nay 0

c. Upcoming Agenda Review:

Next meeting is March 6th beginning at 5:00 p.m. There was discussion about adding a March 13th meeting; a location would need to be secured as the Hearing Room is already reserved. White Ribbon Day pledge against domestic violence will take place at the Irish Village on March 1st, 9:00 – 11:00 a.m.

d. Individual Items:

Mr. Holcomb expressed concern about school safety. The Board condemned tactics and accusations of conflict of interest used against volunteers.

8. Town Administrator Items

a. Consent Agenda: Community Development Block Grant Action Plan; Special Entertainment License application from the Chamber of Commerce for summer concert series; donation approval request from Yarmouth Police Department.

MOTION: To move that the Board of Selectmen approve the Consent Agenda.

Motion by: Norm Holcomb

Seconded by: Mike Stone

Yea 5 Nay 0

b. Town Administrator Updates: Assistant Town Administrator Chris Dwelley thanked Mass Maritime intern Brian Mingoelli for his assistance in building out the emergency preparedness and management plan. The website will be updated soon.

c. Tri-Town Water Resources Planning: March 22th will be the kickoff with state and local officials invited.

d. Dennis-Yarmouth School Agreement: Dennis has requested a meeting for March 5th.

e. Mattacheese School Project: Building Committee meeting February 28th. The Board expressed concern about moving forward with a decision before a financial agreement for the district has been worked out.

f. Drive-In Site Utilization Project: None.

g. Cape Tech Update: None

9. Adjourn

MOTION: To move that the Board of Selectmen adjourn the meeting.

Motion by: Norm Holcomb

Seconded by: Mike Stone

Yea 5 Nay 0

Meeting adjourned at approximately 7:25 p.m.

Respectfully submitted,



Linda Dennehy

DISTRIBUTED MATERIAL AGENDA PACKET

- New Annual All Alcohol Restaurant License and Weekday and Sunday Entertainment Licenses from 4r3 Main, LLC dba Grill 43
- City Hall Systems Update Presentation
- ATM Warrant Summary with FINCOM Votes
- Memo to Town Administrator from Finance Director dated February 20, 2018 re: Potential Budget Change
- Free Cash Utilization Spreadsheet
- OPEB Update
- Assessor's ATM Articles Review Presentation
- Drive-In Site Utilization Committee Member Letter of Resignation
- Memo to BOS from Appointments Chairman dated February 15, 2018 re: Board of Appeals Reappointments
- Memo to BOS from Appointments Chairman dated February 15, 2018 re: Waterways/Shellfish Advisory Committee Reappointments
- Memo to BOS from Appointments Chairman dated February 15, 2018 re: Waterways/Shellfish Advisory Committee Appointments
- Memo to BOS from Appointments Chairman dated February 15, 2018 re: Community Housing Committee Appointments
- Board of Selectmen Meeting Minutes for October 17, 2017
- Board of Selectmen Meeting Minutes for October 24, 2017
- Draft ATM Article Summary
- 2018 BOS Upcoming Agenda Items Schedule
- YPD Promotions and Introduction of New Officers
- Memo to BOS from Director of Community Development dated October 12, 2017 re: ULI-TAP with Information Packet
- 2017 BOS Upcoming Agenda Items Schedule
- Memo to BOS from Affordable Housing/CDBG Program Administrator dated February 16, 2018 re: Community Development Block Grant One-Year Action Plan for Program Year 2018
- Application for Special Entertainment License from Yarmouth Chamber of Commerce for Summer Concert Series and Parker's River Beach
- Memo to BOS from YPD dated February 6, 2018 re: Donation Approval Request
- Memo to Town Administrator from Finance Director dated February 20, 2018 re: Annual Town Audit - 2017
- Memo to BOS from Director of Senior Services dated February 13, 2018 re: Intergenerational Events