



Board of Selectmen **Public Meeting Minutes** **August 28, 2018**

The regular meeting was called to order at approximately 6:00 p.m. in the Town Hall Hearing Room by Chairman Norm Holcomb. Selectmen present: Tracy Post, Mike Stone, and Mark Forest. Also attending: Yarmouth Town Administrator Dan Knapik; and Yarmouth Assistant Town Administrator, Chris Dwelley.

1. Public Announcements & Comments

David Bernstein of West Yarmouth spoke against Vineyard Wind and distributed information packets and a petition to the Board.

Paul Cove of West Yarmouth cited the cables off Block Island, which have come unburied twice in the past month, as another strike against the New Hampshire Avenue landing site.

Mike Dunbar of Dunbar Aquafarm, which has a lease in Lewis Bay, spoke against the Vineyard Wind project. Judy Warren and Marty Reilly, both of West Yarmouth, also spoke against the Vineyard Wind project.

Vida Morris spoke against the Vineyard Wind project and in favor of deregionalization.

Steve Krintzman of Yarmouth Port spoke in support of the Vineyard Wind project.

Joe Tierney, liaison to the D-Y School Committee, announced a meeting of the School Building Committee and the formation of a regional agreement subcommittee. He asked that the subcommittee be placed on a future agenda.

Susan Starkey of Yarmouth Port presented letters to the Board and spoke in support of the Memorandum of Understanding.

2. Recognition of Personnel

Director of Community Services Pat Armstrong and Director of Natural Resources Karl von Hone presented a citation to Assistant Harbormaster Tucker "Jack" Tierney for his life-saving efforts in Lewis Bay on August 10, 2018.

3. Cape Cod Commission Update from Executive Director Senatori

Kristi Senatori updated the Board on the water quality and wastewater plan, the Fifth Annual One Cape Summit, coastal resilience research using a NOAA grant, and the Regional Policy Plan, a draft of which will be available in the next few weeks. Ms. Senatori also recognized and thanked long-time Commission member Jack McCormack.

Selectman Post asked the Commission to clarify the DRI process for developers, specifically the detriments and benefits analysis which seems arbitrary. Chairman Holcomb asked that the

Commission prioritize roadway projects. Ms. Senatori advised that the Regional Transportation Plan will be updated in the fall, and public input will be sought.

4. Public Hearings

Recycling Fee Hearing (2nd Reading). Town Administrator Dan Knapik asked that the hearing be continued to October 2nd.

MOTION: To move to continue the public hearing to October 2, 2018.

Motion by: Tracy Post

Seconded by: Mark Forest

Yea 4 Nay 0

5. Cultural Center Presentation on Public Art

Associate Director Lauren Wolk presented an application for public art displays as a partnership between the Town, the Cultural Center, and the Yarmouth Chamber of Commerce. The first project was the stenciling of the parking lot on Old Main Street across from the South Yarmouth Library. Permission is now being sought to stencil the parking lots at the Yarmouth Chamber, libraries, south-side beaches, parks, and golf courses. Executive Director of the Yarmouth Chamber of Commerce Mary Vilbon noted that funding for public enhancements has been part of the Chamber's contract with the Town. They will be working with the State to incorporate public art displays into the upcoming MassDOT projects in South Yarmouth.

The Board supported the concept, but Selectman Post suggested that a policy be implemented requiring sign-off by the Town Administrator as part of the process.

MOTION: To move to approve the public art display application as amended.

Motion by: Mark Forest

Seconded by: Mike Stone

Yea 4 Nay 0

6. Barnstable Water Agreement

The inter-municipal water agreement was briefly reviewed and compensation for residents of Cummaquid was discussed.

MOTION: To move to allow the Town Administrator to sign on behalf of the Board to execute the inter-municipal water agreement with Barnstable.

Motion by: Norm Holcomb

Seconded by: Mike Stone

Yea 4 Nay 0

7. Committee Handbook

Assistant Town Administrator Chris Dwelley presented a rough draft of a Board and Committee Handbook to provide volunteers with guidance on things such as scheduling meeting space, meeting decorum, Open Meeting Law, etc. Suggestions and feedback from the Board is now being sought. The Board was supportive of the concept and will provide input in the coming weeks. Mr. Dwelley thanked intern Alexa Griffin from Mass Maritime Academy for her work on the project.

8. FY 2020 Budget Overview

Town Administrator Dan Knapik reviewed the draft FY2020 Budget Policy Statement. There was discussion regarding whether or not the 2.5% increase is affordable as a policy. The Board also reviewed the draft Budget Schedule. The Capital Budget Committee will use a Vehicle

Assessment to assist in making its recommendations. All departments are cleaning up open balances before requesting Free Cash. Per the Board's request, potential Free Cash requests will be brought before the Board prior to budget presentations. Discussion followed regarding police and fire budgeting processes.

9. Board of Selectmen

a. Board and Committee Actions

Appointments Chair Mark Forest recommended the reappointment of Jack Duggan and Duncan Oliver as regular members to the Historical Commission for three-year terms to run through July 2021.

MOTION: To move to reappoint Jack Duggan and Duncan Oliver as regular members to the Historical Commission for three-year terms to run through July 2021.

Motion by: Mike Stone

Seconded by: Tracy Post

Yea 4 Nay 0

Appointments Chair Mark Forest recommended the reappointment of Kathe Hyslop as an associate member to the Historical Commission for a one-year term to run through July 2019.

MOTION: To move to reappoint Kathe Hyslop as an associate member to the Historical Commission for a one-year term to run through July 2019.

Motion by: Mike Stone

Seconded by: Tracy Post

Yea 4 Nay 0

b. Approval of Executive Session Meeting Minutes of March 27, 2018; May 22, 2018; June 19, 2018; and August 7, 2018.

MOTION: To move to approve and hold until execution of the contract the Executive Session Meeting Minutes of March 27, 2018; May 22, 2018; June 19, 2018; and August 7, 2018.

Motion by: Tracy Post

Seconded by: Mark Forest

Yea 4 Nay 0

c. Upcoming Agenda Review. Selectman Stone will Chair the next meeting in Chairman Holcomb's absence. October 2nd will be discussion regarding the school district vote. Executive Session regarding Vineyard Wind will be held on September 11th.

d. Individual Items. In response to Selectman Stone's inquiry, Mr. Knapik explained that there are staff changes anticipated that will affect the Police Department's list of Agents of the Local Licensing Authority. D-Y hockey fundraiser on September 22, 2018, 1:00 – 5:00 p.m. at Sea Dog Brew Pub was announced.

10. Town Administrator Items

a. Consent Agenda. Sea Dog Brew Pub Fundraiser, Licensing Authority List, donations for Recreation and Yarmouth Police Department.

MOTION: To move to approve the consent agenda.

Motion by: Tracy Post

Seconded by: Mark Forest

Yea 4 Nay 0

b. Town Administrator Updates: None.

c. Water Resources Planning: The Dennis-Harwich-Yarmouth group will be forming a negotiating team comprised of up to two Board members, one Finance Committee member, and one Clean Water Advisory Committee member from each town to draft the document which will govern the wastewater plant entity. Mr. Knapik asked the Selectmen to respond by September 11th.

d. Dennis-Yarmouth School Agreement: Dennis has suggested resuming negotiations on the regional agreement. The D-Y School Committee also plans to establish a subcommittee to work on it. After significant discussion, the Board agreed to meet if the issue of capital sharing is first on the agenda.

MOTION: To move to authorize the Town Administrator to draft a letter requesting a meeting of both full Boards of Selectmen to discuss capital costs primarily, and other points subsequently.

Motion by: Mike Stone

Seconded by: Tracy Post

Yea 4 Nay 0

e. Mattacheese School Project: None

11. Adjourn

MOTION: To move that the Board of Selectmen adjourn the meeting.

Motion by: Tracy Post

Seconded by: Mark Forest

Yea 4 Nay 0

Meeting adjourned at approximately 8:45 p.m.

Respectfully submitted,



Linda Dennehy

DISTRIBUTED MATERIAL AGENDA PACKET

- Citation for Assistant Harbormaster Tucker Tierney
- Legal Ad for Recycling Fee Hearing with Draft Disposal Area Regulations
- Use of Town Property Application from Cultural Center of Cape Cod & Yarmouth Chamber of Commerce for Stenciling Projects at various town locations
- Water Supply Inter-municipal Renewal between Town of Barnstable and Town of Yarmouth
- Draft Town of Yarmouth Boards, Committees, and Commissions Handbook
- Memo to BOS from Town Administrator dated August 23, 2018 re: FY2020 Budget Policy Statement
- Memo to BOS from Appointments Chairman dated August 23, 2018 re: Energy Committee Reappointments
- Memo to BOS from Appointments Chairman dated August 23, 2018 re: Historical Commission Reappointments
- BOS Executive Session Meeting Minutes of March 27, 2018 (under separate cover)
- BOS Executive Session Meeting Minutes of May 22, 2018 (under separate cover)
- BOS Executive Session Meeting Minutes of June 19, 2018 (under separate cover)
- BOS Executive Session Meeting Minutes of August 7, 2018 (under separate cover)
- 2018 BOS Upcoming Agenda Items Schedule
- Special Alcohol License for Sea Dog Brew Pub
- 2018 Appointments for Agents of the Local Licensing Authority
- Memo to BOS from Recreation Division dated August 21, 2018 re: Donations
- Memo to BOS from YPD dated August 20, 2018 re: Donation Approval Request
- Barnstable County Home Consortium Public Hearing Notice