



Board of Selectmen **Public Meeting Minutes** **December 18, 2018**

The regular meeting was called to order at approximately 5:30 p.m. in the Town Hall Hearing Room by Selectman Stone. Selectmen present: Erik Tolley and Tracy Post. Also attending: Yarmouth Town Administrator, Dan Knapik; and Yarmouth Assistant Town Administrator, Chris Dwelley.

1. Public Announcements & Comments

Tom Sullivan, resident, encouraged the Board of Selectmen to consult with Town Counsel regarding potential legal options to challenge how the vote for the new regional middle school was conducted. He commented that state law did not allow for the combined district-wide vote option for the approval of a new regional school.

Tom Nickinello, resident, thanked the administration and Town staff for their hard work throughout 2018. He also announced that Kevin's Seafood Restaurant will be closing due to the retirement of the present manager. As of January 1, 2019, the building will be repurposed to become the Ropes End Family Restaurant.

2. Chamber of Commerce Update

Mary Vilbon, Director of the Yarmouth Chamber of Commerce, gave a presentation on the goals that the Chamber of Commerce is working on collaboratively with the Town. She reviewed the goal of expanding economic development and stated that one example in this area is the Chamber's work with assisting the Drive-In Site Committee and the Planning Board. On the goal of providing exceptional customer service, the Chamber has worked with Town staff to provide user-friendly displays for materials at Town Hall and has invited Town staff to attend customer service training for free.

Jenn Werner, Marketing Director for the Yarmouth Chamber of Commerce, gave a presentation on the Yarmouth Chamber of Commerce's work in the past year to market the Town. She explained that the Chamber's marketing contract with the Town has three aspects: marketing and public relations, visitor services, and event coordination. Ms. Werner explained that the Chamber provides marketing content for the Town through their website, blogging, social media, email marketing, and traditional marketing. For the Visitor Services portion of their contract the Chamber of Commerce has provided a concierge guide to the Town as well as training for hospitality staff. Their biggest contribution to the Town's visitor services is the administration of the highly successful Sand Sculpture Trail, which brings many visitors to Town. Finally Ms. Werner reviewed how the Chamber of Commerce assists with Event Coordination in Town and explained that the Chamber coordinated a trolley "Taste of Yarmouth" tour, a Christmas Stroll, and an annual cleanup day.

3. Protect our Cape Cod Aquifer (POCCA) Presentation

Laura Kelly, POCCA Cape Cod, presented a recent story from California to the Board of Selectmen regarding the health effects of using of Roundup as a weed killer. She explained that in light of the recent news that Roundup caused cancer to a groundskeeper, she is requesting that all

Towns on the Cape refrain from using Roundup on town properties. Ms. Kelly is also requesting that the Town send out a notice to residents requesting that they refrain from using the product as well. Ms. Kelly also presented a report from Pure Solutions which outlined the ways in which towns can practice organic lawn care.

The Selectmen thanked Ms. Kelly for her presentation and indicated that they would support any measure that benefits the environment and protects public health. They agreed to investigate how this request might affect Town operations and to further examine this issue at a future meeting.

MOTION: To move to support Ms. Kelly's requests to refrain from using Roundup on Town properties and to send a letter to residents requesting that they also refrain from using the product.

Motion by: Tracy Post

Seconded by: Michael Stone

Tracy Post withdrew her motion and Michael Stone withdrew his second.

The Selectmen agreed to obtain more information from Town Departments on the Town's usage of Roundup before making a decision on Ms. Kelly's request at their meeting on January 29, 2019.

4. Fiscal Year 2020 Budget Presentation

Dan Knapik, Town Administrator, and Chris Dwelley, Assistant Town Administrator, presented the FY20 budget overview for the Town. Mr. Knapik explained that the total growth estimate is \$2,963,808.00 for FY20. He also reviewed and explained the increases in expenditures in the Town's budget such as Town wages, school funding, etc. Mr. Knapik explained that even with these increases, the Town's FY20 budget is balanced and in line with the Town's budget policy. However there are two expenditures currently unaccounted for in the budget: \$400,000.00 for Town retirees and \$800,000 for additional funds for the DY Schools' operating budget.

Mr. Dwelley presented the full list of capital budget items that were reviewed by the Capital Budget Committee and a five-year outlook of the Capital Budget. He further explained that the Capital Budget Committee reviewed 70 funding requests totaling \$28.7 million. The Committee will be before the Selectmen on February 26, 2019 to present their full list of recommendations for FY20. Mr. Dwelley also explained that the Town's current stabilization balance is \$4,466,347.00 and reviewed the Town's free cash estimated receipts and appropriations savings.

Selectman Tolley asked how the Town is planning on bridging the gap of \$1,200,000.00. Mr. Knapik, explained that he will be presenting solution options to the Board of Selectmen at a future meeting.

5. Mattacheese School Building Project

a. The Vote. Selectman Stone updated the public on the recent vote that was taken in Yarmouth and Dennis for approval of the new Mattacheese School Building Project. He explained that voters in the Town of Yarmouth rejected the new school but voters in the Town of Dennis approved it. The votes in the two towns were combined for a district-wide vote, which approved the new school. Even though the vote for the new school passed, Yarmouth rejected the vote for a debt exclusion to pay for their share for the new school, which could eventually lead to cuts in services in order to compensate for that budget deficit. He also explained that there will be an upcoming recount of the votes in both Towns.

b. Inquiries from the Public. Tom Sullivan, resident, urged the Board of Selectmen to consult with Town Counsel regarding their options to challenge the vote to approve the new school. He felt

7. Town Administrator Items

a. Consent Agenda. Dan Knapik, Town Administrator, reviewed the donation requests on the Consent Agenda as well as a request from the Library Study Ad Hoc Committee for an extension to the deadline of their work.

MOTION: To move to approve the Consent Agenda as presented.

Motion by: Tracy Post

Seconded by: Erik Tolley

Yea 4 Nay 0

b. Town Administrator Updates:

Mr. Knapik informed the Board of Selectmen that there was recently a meeting of the Town's Water Resources Advisory Committee as Yarmouth works to examine the potential of a partnership with Dennis and Harwich on a regional wastewater system.

8. Adjourn

MOTION: To move that the Board of Selectmen adjourn the meeting.

Motion by: Tracy Post

Seconded by: Erik Tolley

Yea 4 Nay 0

Meeting adjourned at approximately 8:45 pm.

Respectfully submitted,



Linda Dennehy

DISTRIBUTED MATERIAL AGENDA PACKET

- Chamber of Commerce Update Presentation
- Protect Our Cape Cod Aquifer (POCCA) Presentation
- Email to Director of Health dated November 28, 2018 re: Resignation of Paul O'Brien from Board of Health
- Memo to BOS from Appointments Chairman dated December 3, 2018 re: Appointment to Historical Commission
- Memo to BOS from Appointments Chairman dated December 6, 2018 re: Reappointments to Old King's Highway Committee
- Memo to BOS from Appointments Chairman dated December 12, 2018 re: Appointments to Board of Registrars
- Board of Selectmen Meeting Minutes from March 27, 2018
- Board of Selectmen Meeting Minutes from April 10, 2018
- Board of Selectmen Executive Session Meeting Minutes of November 20, 2018 (under separate cover)
- 2018 BOS Upcoming Agenda Items Schedule
- 2019 BOS Upcoming Agenda Items Schedule
- Letter to Town Administrator from Library Study Ad Hoc Committee dated December 6, 2018 re: Request for Extension of Library Study Ad Hoc Committee Charge to April 2019
- Memo to Town Administrator from Libraries dated December 3, 2018 re: Donations
- Memo to BOS from Recreation Division dated December 4, 2018 re: Donations
- Letter to BOS from Compass Rose Hospitality, Inc. dated December 4, 2018 re: Request for Abbreviated Operating Schedule
- Letter to BOS from The Black Sheep Bah & Grill received December 3, 2018 re: Request for 2 am closing on New Year's Eve
- Letter to BOS from Captain Parker's Restaurant dated November 30, 2018 re: Request for 2 am closing on New Year's Eve
- Letter to BOS from Interim Director of Golf Operations dated December 4, 2018 re: Temporary Closing of Bass River Grille and Bayberry Hills Grill
- Memo to BOS from Assistant Recreation Director dated October 11, 2018 re: Request for Fee Waiver for entertainment licenses
- Memo to BOS from Director of Community Services dated December 3, 2018 re: Funding Shortfall for Flax Pond Pickle Ball Courts
- Health Department Drug Awareness Program Information
- Yarmouth Housing Survey Flyer
- 9th Annual Polar Plunge Flyer