

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

In 1994, the U.S. Dept of Housing and Urban Development (US HUD) recognized Barnstable County as an urban county and created the Hyannis/West Yarmouth Metropolitan Statistical Area. This designation allowed the County to receive funds for the HOME housing opportunities program and provided the neighboring towns of Barnstable and Yarmouth with Community Development Block Grant (CDBG) entitlement funds. Located at the mid-point of Cape Cod, Yarmouth has a population of approximately 24,800. Yarmouth is one of the smallest entitlement communities nation-wide; however, Yarmouth uses its entitlement grant to effectively create suitable living environments, provide decent affordable housing, and to create economic opportunities.

The Town anticipates receiving a Community Development Block Grant of \$136,257 for Program Year 2019, which runs from July 1, 2019 to June 30, 2020. This a 2.7% increase from last program year's award. Assuming that CDBG funds remain level funded for Program Year 2020, the Town of Yarmouth anticipates receiving approximately \$136,257 next program year as well. Specific projects that are funded with CDBG Funds must meet at least one of the following national objectives:

- Activities that benefit low/moderate income persons within the community;
- Activities that work to prevent/eliminate the occurrence of slums and blight;
- Activities that are considered urgent because existing conditions pose a serious and immediate threat to the health or welfare of the communities.

Through its Consolidated Planning efforts in 2015 the Town conducted a survey of local residents and non-profit organizations and human services agencies that serve Yarmouth residents in order to gauge their opinion of housing and non-housing community development needs. Ninety-Eight (98) households and twenty-seven (27) non-profit organizations responded to the survey. In addition, public hearings were held, written comments received, and data from a number of sources were analyzed.

To that end, the Town of Yarmouth created a 5-year strategic plan for the program years 2015-2019 that focuses on affordable housing, public services, public facility improvements, and spot blight removal. New this year to the Town's CDBG Program is the proposed expansion of economic opportunities project by partnering with the Yarmouth Chamber of Commerce.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Funding will be utilized by the Town to create suitable living environments, to provide decent affordable housing, and to create economic opportunities. During the next year, the Town plans to continue its efforts to increase both rental and ownership affordable housing, to provide public services, and to improve Yarmouth's Route 28 economic corridor through blight reduction and the expansion of economic opportunities such as through building façade improvement and/or support of micro-enterprises. Other economic development programs may be considered. These objectives shall be accomplished through the activities outlined herein. While the Town would like to offer expanded programming to serve additional needs, this may be limited due to limited funding resources.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

From Program Year 2010 to 2019 the Town of Yarmouth had been granted over \$1,105,000. The funding fell from \$149,800 in 2010, to \$94,800 in 2012, and slightly rebounded to the currently anticipated amount for Program Year 2019 of \$136,257. In prior years, the Town successfully met US HUD timeliness-spending requirements, funded programs within the confines of administrative and public service spending caps, and leveraged CDBG funds to create affordable housing opportunities, economic opportunities, and improve the living environment in Yarmouth. These funds were strategically programmed and coordinated with Yarmouth's Community Preservation Program, Affordable Housing Program, and economic development and planning efforts of the Town to effectively maximize the benefit to our residents. In general, the Town has successfully met planned goals within budgeted amounts. The attached file provides a summary of past performance by the Town from 2010 to the present.

Town of Yarmouth
Activity and Performance Summary
May 2019

Program Name	Nat'l Obj.	HUD Matrix Code	Program Name	2015-2019 ConPlan Goals Per Year	2015-2019 ConPlan Goals Total	Program Year 2015 Outputs	Program Year 2016 Outputs	Program Year 2017 Outputs	Program Year 2018 Outputs	Program Year 2019 Outputs	Actual To Date Outputs and Percentage of Five
Elderly Nutrition Program	LMC	05A	Elderly Nutrition Program	275 persons/year	1375	320	322	301	250		1193 87%
Septic Pumping Program	LMC	05M	Septic Pumping Program	8 units/year	40	15	8	8	3		34 85%
Child Care Voucher	LMC		Child Care Vouchers	5 households per year (set by PY2015 Action Plan)	5	5	0	6	5		16 320%
Affordable Housing Acquisition	LMH	01	Affordable Housing Acquisition	2 units in PY2015; 1 unit/out years	6	1	1	2	0		4 67%
Affordable Housing Rehabilitation - Single Family	LMH	14A	Affordable Housing Rehabilitation - Single Family	1 units/year	5	0	0	0	0		0 0%
Affordable Housing Rehabilitation - Multifamily	LMH	14B	Affordable Housing Rehabilitation - Multifamily	6 units/in PY2015; 1 unit/out years	10	46	0	40	2		88 880%
Septic Rehab/Replacement	LMH	14A	Septic Rehab/Replacement	5 units/PY2015; 4 units/out year	21	2	1	7	3		13 62%
Blight Removal	SBS	04	Blight Removal	1 unit per year	5	0	0	0	0		0 0%
Affordable Accessory Apartment	LMH	14A	Affordable Accessory Apartment	1 unit/year	5	0	0	0	0		0 0%
Public Facility Accessibility Improvements	LMC	03	Public Facility Accessibility Improvements	1 unit per year	5	1	0	0	0		1 20%

Performance Summary

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Town of Yarmouth implemented its Citizen Participation Plan (CPP) to provide for and encourage citizen participation in the development of the Town's One-Year Action Plan for Program Year 2019. The Town of Yarmouth made reasonable efforts to encourage all citizens to participate during the plan's development process. These efforts included public hearings, direct contact to community partners and residents, and public notice of these efforts.

Public Hearings: Public hearing was held on April 8, 2019.

Document Availability: The draft PY2019 Annual Action Plan was made available to the public for review and comment starting on April 11, 2019 at the Department of Community Development and on the Town's website. The comment period ended May 13, 2019.

Direct Contact: The Public Hearing Notice, Document Availability Notice, and the draft PY2019 Annual Action Plan were sent directly to local and regional human services and housing providers for review, participation, and comment. Notice was also sent to Town Boards and Committees, and the Yarmouth Chamber of Commerce.

Public comments received are attached here.

**TOWN OF YARMOUTH
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
PUBLIC COMMENTS and MINUTES OF THE PUBLIC HEARING ON THE
PY 2019 ANNUAL ACTION PLAN**

MINUTES of the PUBIC MEETING HELD APRIL 8, 2019

ATTENDEES: Tom Baron, Curt Sears, Mary Vilbon, Richard Carroll

ATTENDEES STAFF: Mary Waygan, CDBG Program Administrator

Mary Waygan opened the Public Hearing at 4:05 pm on April 8, 2019 at Yarmouth Town Hall, Main Hearing Room, 1146 Route 28, South Yarmouth, MA and explained that the purpose of the hearing was to obtain the comments and the views of citizens, public agencies, community organizations, and other interested parties in Yarmouth on the Annual Action Plan. Comments received during this Public Hearing will be considered when drafting the PY2019 Action Plan. The Legal Ad for the Public Hearing and Document Availability, the draft Annual Action Plan, and Draft Program Year Budget was distributed. Ms. Waygan announced that the Town anticipates receiving a CDBG allocation of approximately \$132,500 in Program Year 2019.

Ms. Waygan continued by stating CDBG funding must be used to create suitable living environments, provide decent affordable housing, or to create economic opportunities. Specific projects that are funded must meet at least one of the following national objectives: Activities that benefit low/moderate income persons within the community; Activities that work to prevent/eliminate the occurrence of slums and blight; Activities that are considered urgent because existing conditions pose a serious and immediate threat to the health or welfare.

Past uses have been mostly affordable housing; however other uses include public facility improvements, economic development, spot blight removal, and public services. Ms Waygan noted that US HUD CDBG Funds are highly regulated, and as such, is a good program to test out new Community Development ideas. The following comments were made:

Mary Vilbon, identified the need for funding commercial building facade and sign improvements, removal of commercial building code violations, reemphasizing the comments previously submitted regarding the PY2018 Annual Action Plan Amendment "The Yarmouth Chamber would like to request funding be used for businesses to improve/replace their signs or façade." Ms. Vilbon requested notice of availability of funds for these types of activities.

Curt Sears noted that the Town has non-CDBG funds to address some urgent conditions which pose a serious and immediate threat, such as tree removal. Mr. Sears also promoted prioritizing rehabilitation over acquisition Affordable Housing, and encouraged a community-wide home repair volunteer day modeled after Housing Assistance's BIG FIX.

Richard Carroll likewise support a home repair volunteer day, where local agencies nominate homes in need of repair.

Ms Waygan asked for comments on the current Public Services Program: Elder Nutrition/Meals on Wheels, Septic Pumping, and Childcare. Mr. Sears was fine with these activities. Mr. Carroll suggested providing funds for the back-to-school back pack programs benefiting low/moderate income school children.

Ms. Waygan adjourned the Public Hearing at 4:45 PM.

COMMENTS on the DRAFT PY2019 CDBG ACTION PLAN: No Comments were received by the Town regarding the Yarmouth PY2019 Annual Action Plan during the Public Comment Period which ran from April 11, 2019 to May 13, 2019.

Public Comments

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The Town of Yarmouth held a Public Hearing on April 8, 2019 on the Annual Action Plan. Mary Vilbon, Executive Director of the Yarmouth Chamber of Commerce, identified the need for funding commercial building facade and sign improvements, removal of commercial building code violations. Curt Sears recommended prioritizing rehabilitation over acquisition Affordable Housing, and encouraged a community-wide home repair volunteer day. Richard Carroll likewise support a home repair volunteer day, where local agencies nominate homes in need of repair. The public was satisfied with the current Public Services Program (Elder Nutrition/Meals on Wheels, Septic Pumping, and Childcare) and encouraged the use of CDBG funds for the back-to-school backpack programs benefiting low/moderate income school children.

No Comments were received by the Town regarding the draft Yarmouth PY2019 Annual Action Plan during the Public Comment Period which ran from April 11, 2019 to May 13, 2019.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and views have been addressed in the PY2019 Action Plan.

7. Summary

The Town of Yarmouth will address the comments submitted in the following ways:

1. Typically the CDBG Affordable Housing Rehabilitation Budget exceeds the CDBG Affordable Housing Acquisition Budget. This trend is expected to continue in PY2019.
2. The Town intends to work to expand the CDBG Economic Development Program and work closely with the Yarmouth Chamber of Commerce on this task. As part of this effort, the Town may institute an NRSA.
3. The Town will notify the community partners interested in developing a back-to-school backpack program of the availability of CDBG Funds, provided the activity is an eligible CDBG Activity.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	YARMOUTH	Department of Community Development

Table 1 – Responsible Agencies

Narrative

Located at the mid-point of Cape Cod, Yarmouth, Massachusetts has a population of approximately 24,800. Yarmouth is one of the smallest entitlement communities nation-wide; however, Yarmouth uses its entitlement grant to effectively create suitable living environments, provide decent affordable housing, and to create economic opportunities. Yarmouth has a Town Meeting form of government, with a Board of Selectmen and a Town Administrator established by charter. The CDBG Program is administered by the Department of Community Development in coordination with the Finance Department, Town Treasurer and Town Accountant. The Department of Community Development is responsible for the long-term planning, preservation and growth management for the Town, and manages the planning, affordable housing, community preservation, economic development, conservation, and historic programs

Consolidated Plan Public Contact Information

Mary Waygan, CDBG/Affordable Housing Program Administrator

Town of Yarmouth, 1146 Route 28, South Yarmouth, MA 02664

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

During the development of the Yarmouth One-Year Consolidated Plan for Program Year 2019, the Town of Yarmouth consulted with local human services providers (public and private) to obtain their opinion on the housing and the needs of Yarmouth households. This was done through the use of public hearings, direct conversations with community partners, email inquiries, and a 30-day comment period. Agencies and organizations consulted included those who serve the homeless, disabled individuals and households, the elderly, people living with HIV/AIDS, low-income residents, and people struggling with mental health issues or substance abuse, as well as agencies which promote economic opportunities and sustainability. These agencies were both local and regional entities.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The CDBG Program coordinates emergency housing services and housing development by meeting or contacting regularly with public and assisted housing providers and health service agencies such as the Yarmouth Department of Senior Services, Age-Friendly Yarmouth Team, the Yarmouth Affordable Housing Trust, the Yarmouth Community Housing Committee, the members of the Cape and Islands Regional Network to Address Homelessness, and sub-grantees of other Town-funded programs, such as Harwich Ecumenical Council for Housing, Housing Assistance Corp., and the Council of Churches Hands of Hope Outreach Center. These agencies were given the opportunity to comment on the Town's community development and housing efforts. They will also be notified of availability of funding.

The Yarmouth Department of Senior Services has case managers on staff with clinical mental health training and often arranges for services from Elder Services of Cape Cod and the Islands. The Age-Friendly Team has prioritized housing, transportation and care-giving as an intergenerational need, at both a local and regional level. The Regional Network to Address Homelessness is a collaborative effort of state, county, and local government, social services providers, housing agencies, faith-based organizations, the business community, and individuals working together to prevent and end homelessness. The Network's Policy Board includes the Massachusetts Department of Mental Health, Duffy Health Center, local housing authorities, Elder Services, homelessness prevention agencies, shelters, and housing providers. Duffy Health Center works to improve the quality of life for persons who are homeless or at risk of homelessness by providing of integrated medical, mental health, addiction treatment, case management, and housing support services. The Network is the region's HUD Continuum of Care agency. The Barnstable County Department of Human Services is the lead agency for the Continuum of Care and in that capacity oversees the writing of the HUD Continuum of Care grant

application and the annual Point in Time count. Housing Assistance Corp is the Cape's regional clearing house for affordable housing, and has active outreach and support for people in need of housing, loan modifications, at risk of homelessness, or who are homeless. The Council of Churches/Hand of Hope Outreach Center provides critical emergency assistance to low-income families in need offering emergency food, financial assistance to prevent evictions and homelessness, emergency sheltering, assistance with rent, utility and medical bills, clothing, and small household goods. The Council also has programs which assists people recently released from correctional facilities.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Town of Yarmouth coordinates emergency housing services with the Continuum of Care's regional lead agency, the Cape Cod and Islands' Regional Network to Address Homelessness. The Town's CDBG Program Administrator is a member of the Network. Town staff often provides contact information to local resources to homeless persons and persons at risk of homelessness.

When situations are not easily resolved, referrals for case management are made to the Yarmouth Department of Senior Services, the Duffy Health Center, the Council of Churches Hands of Hope Outreach Center, or to the Network's coordinator. These agencies are notified of the availability of funding from the Town's CDBG program and the Affordable Housing Program, and were requested to comment on the CDBG program and plans.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) amended the McKinney-Vento Homeless Assistance Act, including major revisions to what is now titled the Emergency Solutions Grant (ESG) program. The ESG program assists homeless households and households at risk of homelessness by providing the services necessary to help them quickly regain stable housing after experiencing a housing crisis and/or homelessness. ESG services are procured on an annual basis. Currently, the Commonwealth of Massachusetts Department of Housing and Community Development (DHCD) is awarded ESG funds for use in Massachusetts including Cape Cod. Neither Yarmouth nor Barnstable County receives these funds directly from US HUD. DHCD provided ESG services under the following components: Shelter Support, Rapid Re-housing, and Homelessness Prevention. The Commonwealth of Massachusetts awards ESG funding, by DHCD, through a competitive Request for Proposal (RFP) basis. Notification of these RFPs and plans are publicly made giving the

Town of Yarmouth opportunity to comment. DHCD recently awarded Rapid Re-housing funds to Housing Assistance Corporation (HAC), a regional clearinghouse on Cape Cod for affordable housing services.

While DHCD and HAC administers these funds without direct support from the Town of Yarmouth, individuals and households offered Rapid Re-Housing support often approach the Yarmouth Department of Community Development for information on and referrals to local housing opportunities, including financial assistance with moving costs and rental assistance. The Town of Yarmouth provides subsidy for these activities to the Council of Churches Hands of Hope Outreach Center to assist individuals and households with rental assistance in the form of payment toward first and last month's rent for units located in Yarmouth. Individuals and households offered Rapid Re-Housing benefits can apply for this assistance from Hands of Hope. Per DHCD requirements, ESG sub-recipients are required to comply with HMIS and to adequately report on activities.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	TOWN OF YARMOUTH HEALTH DEPT
	Agency/Group/Organization Type	Services-Health Health Agency Other government - Local
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy Housing Stock Maintenance and Rehab
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
2	Agency/Group/Organization	YARMOUTH POLICE DEPARTMENT
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
3	Agency/Group/Organization	YARMOUTH FIRE DEPARTMENT
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
4	Agency/Group/Organization	Elder Services of Cape Cod and the Islands, Inc.
	Agency/Group/Organization Type	Services-Elderly Persons Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
5	Agency/Group/Organization	Duffy Health Center Inc
	Agency/Group/Organization Type	Services-homeless Services-Health
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
6	Agency/Group/Organization	Habitat for Humanity of Cape Cod
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
7	Agency/Group/Organization	Yarmouth Division of Senior Services
	Agency/Group/Organization Type	Housing Services-Elderly Persons Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
8	Agency/Group/Organization	Building Dreams, Inc
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
9	Agency/Group/Organization	Our First Home, Inc.
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
10	Agency/Group/Organization	HARWICH ECUMENICAL COUNCIL FOR THE
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
11	Agency/Group/Organization	YARMOUTH HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
12	Agency/Group/Organization	CAPE COD COUNCIL OF CHURCHES
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
13	Agency/Group/Organization	HOUSING ASSISTANCE CORP
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
14	Agency/Group/Organization	Barnstable County Department of Human Services
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.

15	Agency/Group/Organization	NAMI Cape Cod & Islands
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Addiction
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
16	Agency/Group/Organization	SALVATION ARMY CORPS
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
17	Agency/Group/Organization	CAPE COD NEEDY FUND
	Agency/Group/Organization Type	Services - Housing Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.v
18	Agency/Group/Organization	Sight Loss Services
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
19	Agency/Group/Organization	CAPABILITIES, INC
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
20	Agency/Group/Organization	CHAMP House
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
21	Agency/Group/Organization	Cape Cod Child Development
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
22	Agency/Group/Organization	AIDS Support Group
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Health Services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
23	Agency/Group/Organization	CATHOLIC SOCIAL SERVICES
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
24	Agency/Group/Organization	YARMOUTH CHAMBER of COMMERCE
	Agency/Group/Organization Type	Business Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
25	Agency/Group/Organization	CAPE COD HEALTH CARE
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.
26	Agency/Group/Organization	FAMILY CONTINUITY
	Agency/Group/Organization Type	Housing Regional organization

What section of the Plan was addressed by Consultation?	Anti-poverty Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notice of Public Hearing. Provided draft Action Plan for comment.

Identify any Agency Types not consulted and provide rationale for not consulting

None

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Barnstable County Human Services	The consortium leader for the Cape's HOME and CDBG programs is Barnstable County, which shares similar Strategic Planning efforts.
Regional Policy Plan	Cape Cod Commission	Both call for the creation of affordable housing and economic development
Yarmouth Housing Production Plan	Town of Yarmouth - Community Housing Committee	Both call for the creation and preservation of affordable housing
Yarmouth Local Comprehensive Plan	Town of Yarmouth Planning Board	Both call for the creation of affordable housing and economic development
Yarmouth Community Preservation Plan	Town of Yarmouth Community Preservation Committee	Both call for the creation and preservation of affordable housing

Table 3 - Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Town of Yarmouth publicized a public hearing and document availability for public comment on the draft PY2019 Action Plan. The Public Hearing was most effective in generating public comment. The public comment supported affordable housing and economic development; these activities are part of the PY2019 Action Plan. During the Public Hearing, Town staff reviewed the typically public services funded by the Town's CDBG Program, such as Elder Nutrition/Meals on Wheels, Childcare Voucher, Transportation Vouchers and Septic Pumping.

Efforts to Broaden Public Participation: The Town of Yarmouth notified the public of the hearings and document availability in a timely and reasonable manner. Legal advertisement was placed in the official designated newspaper of general local circulation, the Yarmouth Register, with at least a 14-day notice. Notifications were e-mailed directly to local non-profit services organizations, public housing authorities, elderly residents, Town departments, boards, and committees, posted at Yarmouth Town Offices, on the Town's Website (www.yarmouth.ma.us) and on Channel 18. The Town of Yarmouth also sent direct solicitation for comments to a dozen of its closest community partners who did not attend the Public Hearing. The Town of Yarmouth was able to provide reasonable accommodation and translation services for those needing it, upon request. No such requests was made.

These efforts met public hearing and comment period requirements in the following ways: 1. One public hearing was held during the development of the Action Plan to obtain the comments of residents, local and regional governmental agencies, the business community, and local and regional housing and human services providers; 2. There was a 30-day comment period on the Action Plan starting on April 11, 2019 and ending on May 13, 2019 ; and 3. Both the public hearing and the public comment periods were publicly notified; and 4. There were significant efforts to broaden public participation.

As a result of these efforts, four people attended the April 8, 2019; of these three people testified. No Comments were received by the Town regarding the Yarmouth PY2019 Annual Action Plan during the Public Comment Period which ran from April 11, 2019 to May 13, 2019.

To address these comments, the Town CDBG Program will issue a request for proposal which describes the eligibility of public services, such as child care, elder nutrition, septic pumping, and for the creation and repair of affordable housing. Furthermore, The Town of Yarmouth will address the comments submitted in the following ways:

1. Typically the CDBG Affordable Housing Rehabilitation Budget exceeds the CDBG Affordable Housing Acquisition Budget. This trend is expected to continue in PY2019.
2. The Town intends to work to expand the CDBG Economic Development Program and work closely with the Yarmouth Chamber of Commerce on this task. As part of this effort, the Town may institute an NRSA.
3. The Town will notify the community partners interested in developing a back-to-school backpack program of the availability of CDBG Funds

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
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1	Public Hearing	Non-targeted/broad community	Four people attended, of which three testified.	The Town of Yarmouth held a Public Hearing on April 8, 2019 on the Annual Action Plan. Mary Vilbon, Executive Director of the Yarmouth Chamber of Commerce, identified the need for funding commercial building facade and sign improvements, removal of commercial building code violations. Curt Sears recommended prioritizing rehabilitation over acquisition Affordable Housing, and encouraged a community-wide home repair volunteer day.	None	
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				<p>Richard Carroll likewise support a home repair volunteer day, where local agencies nominate homes in need of repair. The public was satisfied with the current Public Services Program Elder Nutrition/Meals on Wheels, Septic Pumping, and Childcare) and encouraged the use of CDBG funds for the back-to-school back pack programs benefiting low/moderate income school children.</p>		
2	Newspaper Ad	Non-targeted/broad community	See above	See above	See above	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Internet Outreach	Non-targeted/broad community	See above	See above	See above	
4	Local Cable Access	Non-targeted/broad community	See above	See above	See above	
5	Direct solicitation on draft Action Plan	Housing/Human Service/Economic Dev Organization	None	None	None	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

U.S. HUD has allocated \$136,257 to the Town of Yarmouth, Barnstable County, Massachusetts for the Program Year 2019. With \$5,000 expected Program Income and \$150,000 of Prior Year Resources, the Town has developed a balance budget for Program Year 2019 in-line with its established Goals and Objectives.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	136,257	5,000	150,000	291,257	136,257	Any programmed prior year resources or program income shall be programmed into the Affordable Housing project.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Town will continue to utilize CDBG funds to help leverage other funds as they become available through private, state and local funds. In total, it is anticipated that CDBG funds will leverage \$400,000 of federal, state and local funds. The CDBG Program Administration will leverage approximately \$140,000 of Town administrative funding and support. CDBG Affordable Housing Program will leverage at least \$70,000 in local funding, including Town and private funding. The Spot Blight Removal Program will leverage \$10,000 of private or Town funds. Lastly, the Public Services Program will leverage \$180,000 of funds. Compliance with matching funding requirements shall be carried out by the Town when the funds are awarded to the Town directly, and by the sub-recipient when funds are awarded to the sub-recipient directly.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The Town of Yarmouth has a strong tradition of utilizing Town-owned property for the development of affordable housing, a priority need identified in this plan. Three affordable housing neighborhoods are built on Town-owned land donated for this purpose and totaling 68 affordable units. These are German Hills, Brush Hill Road, and Setucket Pines. There are also several scattered-site homes built by Habitat for Humanity of Cape Cod and Our First Home, Inc. on land donated by the Town. In 2012 the Town disposed of the former John Simpkins High School for the development of 57 affordable rental units. Now known as the Simpkins School Residences, the project is complete and fully occupied. Through its Affordable Housing Trust, the Town is currently studying the feasibility of the use of 11 acres of vacant, town-owned land north of West Great Western Road in Yarmouth Port, MA for the creation of up to 16 affordable homes and a group home servicing veteran who are homeless or at high risk of homelessness.

Discussion

CDBG funding will be utilized by the Town to create suitable living environments, to provide decent affordable housing, and to create economic opportunities. The Town plans to continue its efforts to increase affordable housing, to provide public services, to improve Yarmouth's commercial Route 28 corridor through blight reduction, and economic development.

The Town effectively uses CDBG funds to address these needs and to leverage additional resources. There is no doubt that there are many needs in the Yarmouth community. Given the amount of Yarmouth's CDBG funding, it is not possible to address all of those needs through one program or funding source. Prioritizing affordable housing, economic development and public services addresses the needs identified in these plans and documents. Priorities were set considering the Housing Needs Assessment, Market Analysis, the Town's Housing Production Plan, public comments, community needs survey, and goals set by the Board of Selectmen. Needs not addressed by the limited CDBG budget may be addressed with other local funding including Community Preservation funds, Affordable Housing Trust funds, and human services grants from the Board of Health.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	DECENT HOUSING	2015	2019	Affordable Housing		AFFORDABLE HOUSING	CDBG: \$173,567	Rental units rehabilitated: 1 Household Housing Unit Homeowner Housing Rehabilitated: 5 Household Housing Unit Other: 1 Other
2	SUITABLE LIVING ENVIRONMENT	2015	2019	Non-Housing Community Development		PUBLIC SERVICES	CDBG: \$20,439	Public service activities other than Low/Moderate Income Housing Benefit: 280 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 8 Households Assisted
3	EXPAND ECONOMIC OPPORTUNITIES	2015	2019	Non-Housing Community Development		ECONOMIC OPPORTUNITIES	CDBG: \$70,000	Businesses assisted: 2 Businesses Assisted Buildings Demolished: 1 Buildings

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	DECENT HOUSING
	Goal Description	<p style="margin: 0in 0in 0pt;">Provide safe and decent housing to low and moderate income households such that there is no housing cost burden.</p> <p>7 Households broken down by income level as follows:</p> <p>4 Moderate Income Households</p> <p>1 Low Income Household</p> <p>2 Extremely Low Income Households</p>
2	Goal Name	SUITABLE LIVING ENVIRONMENT
	Goal Description	<p>Provide a high quality living environment through the provision of public services such as elder nutrition, septic pumping, child care, and possibly a back-to-school backpack program. These and other public services will be considered via a competitive Request for Proposal (RFP) process. The expected performance measure are as follows:</p> <p>ELDER NUTRITION: 275 LIMITED CLIENTELE</p> <p>SEPTIC PUMPING: 2 LOW INCOME HOUSEHOLDS and 6 EXTREMELY LOW INCOME</p> <p>CHILDCARE ASSISTANCE: 5 MODERATE INCOME HOUSEHOLDS</p>
3	Goal Name	EXPAND ECONOMIC OPPORTUNITIES
	Goal Description	The Town aims to provide and develop economic opportunities through spot-blight removal and economic development along our Route 28 Economic Corridor.

AP-35 Projects - 91.420, 91.220(d)

Introduction

Program Year 2019 CDBG funds will be used in the following categories: Public Services, Affordable Housing, and Economic Opportunities. There is no doubt that there are many needs in the Yarmouth community. However, given the amount of Yarmouth’s CDBG funding, it is not possible to address all of those needs. In general, CDBG programming will be provided on a town-wide basis with the exception of economic opportunities programming which will be targeted to the Route 28 corridor specifically. Programs will be delivered between July 1, 2019 and June 30, 2020. Funding will be awarded through a competitive Request for Proposals process. Awards will be based on the eligibility of the proposed activity, how well it meets the priority goal, objectives and target outcomes set for the CDBG Program by the Town’s 2015 to 2019 Consolidated Plan, number of beneficiaries, the capacity of the applicant to perform the activity in compliance with program regulations and requirement, and in a timely manner.

New this year: The Town’s CDGB Program may use up to \$60,000 to improve infrastructure to Public Facilities, to a Low/Moderate Income Service Area, and/or to Low/Moderate Income Housing. The infrastructure improvement may be the installation of fiber optics from the existing main truck along Route 28 to an eligible Public Facility, Neighborhood Revitalization Strategy Area (NRSA), Low/Moderate Income Service Area, or an Affordable Housing complex. Route 28 is a state road and a major thoroughfare in West Yarmouth and South Yarmouth. Open Cape owns and operates a state-of-the-art fiber optic network built to serve local governments, businesses, and residents Yarmouth, MA and has installed the main “backbone” of the network along Route 28. This activity may be accomplished under the Town’s CDBG Public Facilities Program or CDBG Economic Development Program. Funds will be awarded by a competitive Request for Proposal process or as part of the Town sponsored activity to benefit a Low/Moderate Income NSRA or Service Area, provided the NRSA and/or Service Area is approved by US HUD. Several Public Facilities and Affordable Housing Complexes are located within the Route 28 corridor, as are several Low/Moderate Income Census Tracts.

#	Project Name
1	PROGRAM ADMINISTRATION and PLANNING
2	PUBLIC SERVICES
3	AFFORDABLE HOUSING
4	BLIGHT REMOVAL
5	ECONOMIC DEVELOPMENT

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved

needs

Affordable Housing, Economic Development, and Public Service have been identified by the Town as a priority goal. This prioritization is consistent with those needs identified in the 2015-2019 Consolidated Plan Community Survey and with goals as set forth by the Town's Board of Selectmen and the Town Administrator. This is reflected in the proposed budget. Lower priority was set for Blight Removal.

AP-38 Project Summary
Project Summary Information

1	Project Name	PROGRAM ADMINISTRATION and PLANNING
	Target Area	
	Goals Supported	DECENT HOUSING SUITABLE LIVING ENVIRONMENT EXPAND ECONOMIC OPPORTUNITIES
	Needs Addressed	AFFORDABLE HOUSING PUBLIC SERVICES SPOT BLIGHT REMOVAL PUBLIC FACILITY IMPROVEMENTS ECONOMIC OPPORTUNITIES
	Funding	CDBG: \$27,251
	Description	The administration of the Town's Community Development Block Grant Program is performed by the Department of Community Development. The Department of Community Development provides support to the CDBG program and other community development and affordable housing activities. The Department of Community Development also works in cooperation with the Town Administrator and the Town Treasurer to ensure that the CDBG program is meeting the goals of the Town, and is in compliance with all HUD, OMB and other required rules and regulations. Subrecipient, organizations that receive CDBG funds for specific activities, are monitored on a regular basis by Department of Community Development staff and are required to submit quarterly reports on their progress in meeting the national objectives of the program. The Town is also required to involve its citizens in the planning process for disbursing CDBG funding, and holds public forums to inform the public about the program. For this current program year, no more than 20% (\$26,510) of the Town's CDBG award will cover necessary salaries, supplies and equipment to carry out the program. Funds may also be used for Affordable Housing Planning efforts. The remaining funds will be used for public services, affordable housing, public facility improvements and spot blight removal. In PY19 the Town may submit a request for approval of an NRSA in accordance with CPD Notice 16-16. This work may be billed under Administration and Planning.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Town-wide
	Planned Activities	The administration of the Town's Community Development Block Grant Program is performed by the Department of Community Development. The Department of Community Development provides support to the CDBG program and other community development and affordable housing activities. The Department of Community Development also works in cooperation with the Town Administrator and the Town Treasurer to ensure that the CDBG program is meeting the goals of the Town, and is in compliance with all HUD, OMB and other required rules and regulations. Subrecipient, organizations that receive CDBG funds for specific activities, are monitored on a regular basis by Department of Community Development staff and are required to submit quarterly reports on their progress in meeting the national objectives of the program. The Town is also required to involve its citizens in the planning process for disbursing CDBG funding, and holds public forums to inform the public about the program. For this current program year, no more than 20% (\$27,251) of the Town's CDBG award will cover necessary salaries, supplies and equipment to carry out the program. Funds may also be used for Affordable Housing Planning efforts. The remaining funds will be used for public services, affordable housing, public facility improvements and spot blight removal. In PY19 the Town may submit a request for approval of an NRSA in accordance with CPD Notice 16-16. This work may be billed under Administration and Planning.
2	Project Name	PUBLIC SERVICES
	Target Area	
	Goals Supported	SUITABLE LIVING ENVIRONMENT
	Needs Addressed	PUBLIC SERVICES
	Funding	CDBG: \$20,438

Description	The Town will utilize the maximum permitted amount (15% of the current CDBG award or \$20,438.55) to fund public service programs. Through a competitive Request for Proposal process the Town will consider requests for funding. Applications for funding will be considered and ranked according to their merit. Funds will be used to provide public services, such as septic pumping, elder nutrition services, child care, health care, substance abuse treatment, transportation, fair housing credit counseling and/or services to victims of domestic violence or child abuse. Provided it is eligible, the program may assist with back-to-school backpack programs benefitting low- and moderate-income households. If the annual award is different than projected herein this plan, the programming budget for affordable housing will be adjusted accordingly.
Target Date	6/30/2020
Estimate the number and type of families that will benefit from the proposed activities	<p>ELDER NUTRITION: 275 LIMITED CLIENTELE</p> <p>SEPTIC PUMPING: 2 LOW INCOME HOUSEHOLDS and 6 EXTREMELY LOW INCOME</p> <p>CHILDCARE ASSISTANCE: 5 MODERATE INCOME HOUSEHOLDS</p>
Location Description	<p>The Elder Nutrition program delivers Meals on Wheels Town-wide, and hosts a daily congregate lunch at the Yarmouth Senior Center, 528 Forest Road, Yarmouth, MA.</p> <p>Spetic Pumping is offered Town-wide.</p> <p>Childcare assistance is offered at the Cape Cod Child Development Program's West Yarmouth Child Care Center located at 367 Route 28, West Yarmouth, MA.</p> <p>If a back-to-school bcakpack program was offered, it would be offered Town-wide.</p>

	Planned Activities	The Town will utilize the maximum permitted amount (15% of the current CDBG award or \$20,438) to fund public service programs. Through a competitive Request for Proposal process the Town will consider requests for funding. Applications for funding will be considered and ranked according to their merit. Funds may be used to provide public services, such as septic pumping, elder nutrition services, child care, health care, substance abuse treatment, transportation, fair housing credit counseling and/or services to victims of domestic violence or child abuse. The Town may also consider the eligibility of a back-to-school backpack program benefiting low/moderate income households in Yarmouth.
3	Project Name	AFFORDABLE HOUSING
	Target Area	
	Goals Supported	DECENT HOUSING
	Needs Addressed	AFFORDABLE HOUSING
	Funding	CDBG: \$173,568
	Description	Provide safe, decent and affordable housing to serve low and moderate income housing such that they have no housing cost burdens. These activities may include acquisition, preservation, rehabilitation, creation of rental or homeownership units. Also included is Affordable Housing Planning, which may be invoiced to Administrative Costs. The Town of Yarmouth in PY2019 will set aside \$173,567 to provide safe, decent, and affordable housing to serve low and moderate income housing such that they have no housing cost burdens. These activities may include acquisition, preservation, rehabilitation, creation of rental or homeownership units. New this year is the option of providing financial assistance for rehabilitation of a homeowner unit in addition to the assistance received from the Yarmouth Board of Health septic repair or HECH's H.E.L.P program, including but not limited to repairs to roof, windows, sidewall shingles, heating systems, etc. If prior year funds or the annual award are more or less than projected herein this plan, the programming budget for affordable housing will be reduced proportionately. Program income received in PY2019 shall be programmed to Affordable Housing. The Yarmouth CDBG Program will provide the Yarmouth Housing Authority any and all notices of the availability of funds, as well as any and all notices of homeownership opportunities.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	7 Households broken down by income level as follows:4 Moderate Income Households1 Low Income Household2 Extremely Low Income Households
	Location Description	Town-wide
	Planned Activities	These activities may include acquisition, preservation, rehabilitation, creation of rental or homeownership affordable housing. Activities may include soft-costs.
4	Project Name	BLIGHT REMOVAL
	Target Area	
	Goals Supported	SUITABLE LIVING ENVIRONMENT
	Needs Addressed	SPOT BLIGHT REMOVAL
	Funding	CDBG: \$10,000
	Description	The Town of Yarmouth in PY2019 will set aside \$10,000 to create economic opportunities. Funds will be used to remove spot blight in the Route 28 economic corridor in South and West Yarmouth. If the annual award is different than projected herein this plan, the programming budget for affordable housing will be adjusted accordingly.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	This would benefit the families living in and around the Route 28 Economic Corridor.
	Location Description	The Route 28 Economic Corridor in South Yarmouth and West Yarmouth. Route 28 is a 150 mile state-road connecting several Towns on Cape Cod. In Yarmouth, Route 28 is 5-mile, two-lane road running from the Town of Barnstable, through West Yarmouth, South Yarmouth and enters Dennis after the Bass River Bridge. It is bounded either side with commercial, residential, and mixed-use parcels, and most of the Town's Opportunity Zones and low/moderate income blocks.
Planned Activities	Spot Blight Removal through demolition of buildings with financial assistance prioritized for the disposal costs of the waste generated by the activity.	

5	Project Name	ECONOMIC DEVELOPMENT
	Target Area	
	Goals Supported	EXPAND ECONOMIC OPPORTUNITIES
	Needs Addressed	ECONOMIC OPPORTUNITIES
	Funding	CDBG: \$60,000
	Description	The Town of Yarmouth in PY2019 has set aside \$60,000 to develop a program to increase economic opportunities in the Rt 28 economic corridor, which is bounded by low/moderate income areas and blocks. The Town will develop and strengthen community partnerships with local agencies such as the Yarmouth Chamber of Commerce and Coastal Community Capital. Eligible activities may include funding for facade improvements, job retention, infrastructure improvements, and/or micro-enterprises. If the annual award is different than projected herein this plan, the programming budget for affordable housing will be adjusted accordingly. New to this year is the possible development of a Neighborhood Revitalization Strategy Area (NRSA) or Target area based upon the needs of the Route 28 Economic Corridor and the surrounding residential area serviced or bettered by the corridor.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	This will be determined as the Town moves forward on the development of an NRSA.
Location Description	The Route 28 Economic Corridor in South Yarmouth and West Yarmouth. Route 28 is a 150 mile state-road connecting several Towns on Cape Cod. In Yarmouth, Route 28 is 5-mile, two-lane road running from the Town of Barnstable, through West Yarmouth, South Yarmouth and enters Dennis after the Bass River Bridge. It is bounded either side with commercial, residential, and mixed-use parcels, and most of the Town's Opportunity Zones and low/moderate income blocks. Priority may be given to areas with the Town of Yarmouth Opportunity Zone.	

<p>Planned Activities</p>	<p>Eligible activities may include funding for sign and façade improvements, job retention, and/or micro-enterprises, betterment or services provided to area residents or business owners. The Town’s CDGB Program may use up to \$60,000 to improve infrastructure to Public Facilities, to a Low/Moderate Income Service Area, and/or to Low/Moderate Income Housing. The infrastructure improvement may be the installation of fiber optics from the existing main truck along Route 28 to an eligible Public Facility, Neighborhood Revitalization Strategy Area (NSRA), Low/Moderate Income Service Area, or an Affordable Housing complex. Route 28 is a state road and a major thoroughfare in West Yarmouth and South Yarmouth. Open Cape owns and operates a state-of-the-art fiber optic network built to serve local governments, businesses, and residents Yarmouth, MA and has installed the main “backbone” of the network along Route 28. This activity may be accomplished under the Town’s CDBG Public Facilities Program or CDBG Economic Development Program. Funds will be awarded by a competitive Request for Proposal process or as part of the Town sponsored activity to benefit a Low/Moderate Income NSRA or Service Area, provided the NSRA and/or Service Area is approved by US HUD. Several Public Facilities and Affordable Housing Complexes are located within the Route 28 corridor, as are several Low/Moderate Income Census Tracts. In PY19 the Town may submit a request for approval of an NRSA in accordance with CPD Notice 16-16. This work may be billed under Administration and Planning.</p>
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AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Program year 2019 CDBG funding will be directed at town-wide initiatives (Administration and Planning, Public Services, Public Facilities Improvement, and Affordable Housing) as well as specific sites (Blight Removal and Economic Development Along the Route 28 Economic Corridor). The Town of Yarmouth has three sections, South Yarmouth, West Yarmouth and Yarmouth Port. These roughly align with Yarmouth's three Census Tracts (118, 120, 121). The need for public facilities, infrastructure, affordable housing, and public services are spread equally throughout the three sections of Town. The US 2010 Census reports that there are differences in income levels at the Census tract level, however these differences are not so great (16%) as to discourage the utilization of funds in one area.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Economic development needs, however, do differ geographically in Yarmouth. The primary focus for economic development in Yarmouth continues to be the Route 28 corridor which runs the length of South Yarmouth and West Yarmouth. This area is the Town's primary commercial corridor. These efforts have primarily focused on revitalization of the motel industry and removal, and/or redevelopment of blighted and unsightly properties. These efforts include the approval by Town Meeting of the Motel Bylaw, the Village Centers Overlay District Bylaw, and a funding allocation of \$3,750,000 to the Town's Affordable Housing Trust to establish a Motel Redevelopment Fund, and funding for spot blight removal. To continue these efforts, the Town has on an annual basis designated \$70,000 of programmable CDBG funding for blight removal along Route 28 and other economic opportunity activities. New to this year is the possible development of a Revitalization Area or Target area based upon the needs of the Route 28 Economic Corridor and the surrounding residential area serviced or bettered by the corridor.

Discussion

Program Year 2019 CDBG funding will be directed at town-wide initiatives (Administration and Planning, Public Services, Public Facilities Improvement, and Affordable Housing) as well as specific

sites (Blight Removal and Economic Development Along the Route 28 Economic Corridor).

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

In Yarmouth the barriers to affordable housing have been identified as restrictive zoning bylaws, environmental concerns, infrastructure, school enrollment, transportation, availability of subsidies and community perceptions.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Strategies to reduce and eliminate these barriers include the adoption of village center zoning, amendments to the cluster development zoning bylaw, reduction of permit fees and or property taxes for affordable housing developments, expedited permitting, outreach and educational efforts to show the benefits of affordable housing, financial and technical support for affordable housing, and creating additional administrative capacity.

Since 2004 several zoning changes have been approved by Town Meeting to promote affordable housing, including the adoption of inclusionary zoning, the Motel Bylaw and the Village Centers Overlay District Bylaw (both include an affordable housing component), an affordable lots bylaw and an affordable housing bylaw. The Town also has completed a comprehensive wastewater treatment plan, establish local sources of affordable housing subsidies, and created innovative programs to create new affordable housing, such as the Buy Down and the Town-Wide Rental Homes programs. The Town also promotes the benefits of affordable housing through outreach and education, maintains and improves staff capacity for the Affordable Housing Program. The Town has a Fee Waiver Policy, where developers of affordable housing can request the Board of Selectmen waive up to \$2,000 in fees per project. The Town also has an expedited permit process for affordable development

through the state's Local Initiative Program for local action units.

Discussion

The Town has and will continue to remove or reduce barriers to affordable housing.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Due to CDBG budgetary restrictions, the Town depends on several resources to meet the needs of the under-served. This includes the local generosity of churches and food pantries, state and federal food stamp and WIC programs, the outreach specialist of the Town's Senior Services, and financial support of local human services providers through the Yarmouth Health Department Human Services Grants. The Town now has an Age-Friendly Team which has prioritized the housing, transportation, and care-giving needs of Yarmouth residents, through an inter-generational model. The Town's CDBG Program Administrator is part of the Age-Friendly Team.

Actions planned to address obstacles to meeting underserved needs

Due to CDBG budgetary restrictions, the Town depends on several resources to meet the needs of the under-served. This includes the local generosity of churches and food pantries, state and federal food stamp (SNAP) and WIC programs, the outreach specialist of the Town's Senior Services, and financial support of local human services providers through the Yarmouth Health Department Human Services Grants. The Town now has an Age-Friendly Team which has prioritized the housing, transportation, and care-giving needs of Yarmouth residents, through an inter-generational model. The Town's CDBG Program Administrator is part of the Age-Friendly Team.

Actions planned to foster and maintain affordable housing

The Town has budgeted \$173,567 of CDBG funds for Affordable Housing in PY2019 with the plan to support 7 units of affordable housing. The Town also has an active Affordable Housing Program, a Community Preservation Program, an Affordable Housing Trust, a Local Comprehensive Plan, and a Housing Production Plan, all of which support affordable housing. In addition to CDBG Funds, since 2006 the Town has allocated over \$12 million to support affordable housing. The Department of Community Development works to create and support affordable housing with Inclusionary Zoning, redevelopment zoning with bonus density and affordable housing requirements, innovative programs such as the Motel Redevelopment Program, the Affordable Housing Bylaw, the Buy Down Program, and the Town-wide Rental Homes program to create new units. The Town continues to examine its Town-owned land with respect to the feasibility of affordable housing. The Department meets with interested developers and residents on the benefits and potential for affordable housing in Yarmouth. The Town also participates in regional affordable housing planning efforts, such as the Cape Cod Commission's

Housing Market Study and Housing Preference Study.

Actions planned to reduce lead-based paint hazards

For all CDBG Funded activities, the Town makes every effort to comply with Federal laws and regulations regarding lead-based paint (LBP) hazards. The Town of Yarmouth complies with the Requirements for Notification, Evaluation, and Reduction of Lead Based Paint Hazards in Federally-Owned Residential Property and Housing Receiving Federal Assistance as set forth by 24 CFR part 35. Lead-Based Paint (LBP) hazards are considered during the environmental review of each activity funding by CDBG, and properties built before 1978 that are acquired with CDBG Funds are tested for the presence of LBP. If a property built before 1978 is rehabilitated with CDBG funds, and paint will be disturbed during this rehabilitation, the property is likewise tested for the presence of LBP. If an LBP hazard is detected, actions are taken to remove the hazard through remediation or stabilization. Remediation is preferred.

Actions planned to reduce the number of poverty-level families

Low and moderate-income households are eligible for CDBG funded programs, including public services and affordable housing. With these efforts, the Town hopes to reduce the number of poverty-level families. The Town also provides information to residents on other resources, such as food pantries, food stamps, WIC, rental subsidies, health care subsidies and programs, fuel assistance and other resources that can help improve their household budget. Assistance is offered through Hands of Hope Outreach Center for households at risk of homelessness, and through Duffy Health Services for households in need of health care. The Town's CDBG Program Administrator is also a member of the Cape and Islands Network to Address Homelessness, which helps coordinate Yarmouth's efforts with regional efforts to reduce the number of poverty-level families. The Town's Board of Health also provides human services grants to local agencies that serve Yarmouth families in need. The Town actively aims to reduce the number of poverty-level families.

Actions planned to develop institutional structure

The Town of Yarmouth is committed to maintaining a suitable staff capacity for its CDBG Program. Staff is supported with office space at Yarmouth Town Hall, training opportunities, and a supportive management structure.

Actions planned to enhance coordination between public and private housing and social

service agencies

Town's CDBG Program Administrator is a member of the Cape and Islands Network to Address Homelessness. The Regional Network to Address Homelessness is a collaborative effort of state, county, and local government, social services providers, housing agencies, faith-based organizations, the business community and individuals working together to prevent and end homelessness. The Network's Policy Board include the Massachusetts Department of Mental Health, Duffy Health Center, local housing authorities, Elder Services, homelessness prevention agencies, shelters, and housing providers. The Network is the region's HUD Continuum of Care agency. The Barnstable County Department of Human Services is the lead agency for the Continuum of Care, and in that capacity oversees the writing of the HUD Continuum of Care grant application and the annual Point in Time count.

Discussion

The Yarmouth CDBG Program takes a comprehensive and well planned approached to address the needs of the residents of Yarmouth and to improve the general living environment of the

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

Discussion

NEw THIS YEAR: The Town has budgetted \$70,000 for PY19 Economic Opportunities. In past Program Years, the Town of Yarmouth has used 100% of CDBG Funds on activities benefitting person of low and moderate income. In calculating this percentage in PY2019, the Town may use a consecutive period of two or three years to determine the overall percentage used to benefit persons of low and moderate income.

The CDBG origin year for these funds is 2019 with carry-over from PY2016, PY2017 and PY2018. Up to \$5,000 of program income expected to be received during the program year 2019. This program income would be placed in the Affordable Housing Program. All program income amounts have been included in this, or in a prior action plan. The Town of Yarmouth has not received any program income previously generated under a lump sum draw-down agreement for which a new agreement will be executed during the program year pursuant to 24 CFR 570.513(b). The Town of Yarmouth has not received proceeds from Section 108 loan guarantees, surplus from urban renewal settlements, re-imbursements other than program income, nor any income from float-funded activities.

The Town would like to take this opportunity to thank its residents for their participation in the development of this plan. The Town also thanks the many non-profit and human services agencies that provide high quality services to our residents. Finally, the Town would like to thank the staff of US HUD for their support in delivering the benefits of the CDBG Program to our residents.

Attachments

Citizen Participation Comments

**TOWN OF YARMOUTH
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
PUBLIC COMMENTS and MINUTES OF THE PUBLIC HEARING ON THE
PY 2019 ANNUAL ACTION PLAN**

MINUTES of the PUBLIC MEETING HELD APRIL 8, 2019

ATTENDEES: Tom Baron, Curt Sears, Mary Vilbon, Richard Carroll

ATTENDEES STAFF: Mary Waygan, CDBG Program Administrator

Mary Waygan opened the Public Hearing at 4:05 pm on April 8, 2019 at Yarmouth Town Hall, Main Hearing Room, 1146 Route 28, South Yarmouth, MA and explained that the purpose of the hearing was to obtain the comments and the views of citizens, public agencies, community organizations, and other interested parties in Yarmouth on the Annual Action Plan. Comments received during this Public Hearing will be considered when drafting the PY2019 Action Plan. The Legal Ad for the Public Hearing and Document Availability, the draft Annual Action Plan, and Draft Program Year Budget was distributed. Ms. Waygan announced that the Town anticipates receiving a CDBG allocation of approximately \$132,500 in Program Year 2019.

Ms. Waygan continued by stating CDBG funding must be used to create suitable living environments, provide decent affordable housing, or to create economic opportunities. Specific projects that are funded must meet at least one of the following national objectives: Activities that benefit low/moderate income persons within the community; Activities that work to prevent/eliminate the occurrence of slums and blight; Activities that are considered urgent because existing conditions pose a serious and immediate threat to the health or welfare.

Past uses have been mostly affordable housing; however other uses include public facility improvements, economic development, spot blight removal, and public services. Ms Waygan noted that US HUD CDBG Funds are highly regulated, and as such, is a good program to test out new Community Development ideas. The following comments were made:

Mary Vilbon, identified the need for funding commercial building facade and sign improvements, removal of commercial building code violations, reemphasizing the comments previously submitted regarding the PY2018 Annual Action Plan Amendment "The Yarmouth Chamber would like to request funding be used for businesses to improve/replace their signs or façade." Ms. Vilbon requested notice of availability of funds for these types of activities.

Curt Sears noted that the Town has non-CDBG funds to address some urgent conditions which pose a serious and immediate threat, such as tree removal. Mr. Sears also promoted prioritizing rehabilitation over acquisition Affordable Housing, and encouraged a community-wide home repair volunteer day modeled after Housing Assistance's BIG FIX.

Richard Carroll likewise support a home repair volunteer day, where local agencies nominate homes in need of repair.

Ms Waygan asked for comments on the current Public Services Program: Elder Nutrition/Meals on Wheels, Septic Pumping, and Childcare. Mr. Sears was fine with these activities. Mr. Carroll suggested providing funds for the back-to-school back pack programs benefiting low/moderate income school children.

Ms. Waygan adjourned the Public Hearing at 4:45 PM.

COMMENTS on the DRAFT PY2019 CDBG ACTION PLAN: No Comments were received by the Town regarding the Yarmouth PY2019 Annual Action Plan during the Public Comment Period which ran from April 11, 2019 to May 13, 2019.

Grantee SF-424's and Certification(s)

OMB Number: 4040-0004
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424			
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Change/Corrected Application		* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	
* 3. Date Received: 05/11/2015		* 4. Applicant Identifier: _____	
* 5. Federal Entity Identifier: _____		* 6. Federal Award Identifier: R-15-MC-3035	
State Use Only: 6. Date Received by State: _____ 7. State Application Identifier: _____			
B. APPLICANT INFORMATION:			
* a. Legal Name: Town of Barnstable, Barnstable County, Massachusetts			
* b. Employer/Taxpayer Identification Number (EIN/TIN): 04-6001377		* c. Organizational CLUB: 0795150070000	
d. Address:			
* Street1:	1146 Route 28		
* Street2:	_____		
* City:	Barnstable		
* County/Parish:	_____		
* State:	MA: Massachusetts		
* Province:	_____		
* Country:	USA: UNITED STATES		
* Zip / Postal Code:	02664-0000		
e. Organizational Unit:			
Department Name: Community Development		Division Name: _____	
f. Name and contact information of person to be contacted on matters involving this application:			
* Prefix:	Ms.	* First Name:	Nancy
* Middle Name:	_____		
* Last Name:	Wagner		
* Suffix:	_____		
* Title:	Affordable Housing/CLUB Program Administrator		
Organizational Address: _____			
* Telephone Number:	508-330-2231 ext: 1275	* Fax Number:	508-330-2368
* Email:	nawagner@townofbarnstable.ma.us		

Application for Federal Assistance SF-424	
<p>* 9. Type of Applicant 1: Select Applicant Type:</p> <input type="text" value="City or Township Government"/> <p>Type of Applicant 2: Select Applicant Type:</p> <input type="text"/> <p>Type of Applicant 3: Select Applicant Type:</p> <input type="text"/> <p>* Other (specify):</p> <input type="text"/>	
<p>* 10. Name of Federal Agency:</p> <input type="text" value="U.S. EDC"/>	
<p>11. Catalog of Federal Domestic Assistance Number:</p> <input type="text"/> <p>SFDA Title:</p> <input type="text"/>	
<p>* 12. Funding Opportunity Number:</p> <input type="text" value="12-S10"/> <p>* Title:</p> <input type="text" value="Community Development Block Grant"/>	
<p>13. Competition Identification Number:</p> <input type="text"/> <p>Title:</p> <input type="text"/>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p> <input type="text"/> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Add Attachment Delete Attachment View Attachment </div>	
<p>* 15. Descriptive Title of Applicant's Project:</p> <input type="text" value="Town of Yarmouth Massachusetts Community Development Block Grant"/>	
<p>Attach supporting documents as specified in agency instructions.</p> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Add Attachments Delete Attachments View Attachments </div>	

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: * b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date: * b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="195,250.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="5,300.00"/>
* g. TOTAL	<input type="text" value="41,250.00"/>

19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review

c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes No

If "Yes," provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties, (U.S. Code, Title 28, Section 1001)**

** I AGREE

** The list of certifications and assurances or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:  * Date Signed:

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing – The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan – It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying – To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

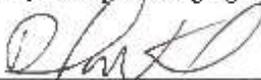
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction – The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan – The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 – It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701a) and implementing regulations at 24 CFR Part 135.


Signature of Authorized Official

4/24/2019
Date

Daniel M. Knapik
Title Town Administrator

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

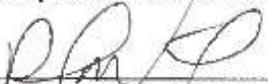
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.


Signature of Authorized Official

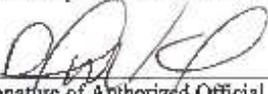
4/24/2019
Date

Daniel M. Knapik
Title Town Administrator

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(e):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official

4/24/2019

Date

Daniel M. Knapik
Title Town Administrator

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



TOWN OF YARMOUTH

RESOLUTION OF LOCAL GOVERNING BODY
AUTHORIZING SUBMISSION OF THE TOWN OF YARMOUTH
ANNUAL ACTION PLAN PROGRAM YEAR 2019
WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WHEREAS, the Town of Yarmouth Annual Action Plan for the Program Year 2019 integrates the planning, application and reporting requirements for the Community Development Block Grant Program (CDBG); and

WHEREAS, the overall goal of the Annual Action Plan programs and activities is the development of a viable community by providing decent and affordable housing, a suitable living environment, and expanding economic opportunities, principally for low and moderate-income persons; and

WHEREAS, it is anticipated the U. S. Department of Housing and Urban Development (HUD) will notify the Town that the entitlement shall be up to \$150,000 under CDBG; and

WHEREAS, the Annual Action Plan provides the necessary assurances and/or certificates of compliance with applicable federal regulations and requirements of the CDBG Program; and

WHEREAS, Town Administrator Daniel M. Knapik, must be authorized to submit the Annual Action Plan with the Secretary of the U.S. Department of Housing and Urban Development and to accept and/or execute the Grant Agreements.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF YARMOUTH BOARD OF SELECTMEN that:

Town Administrator Daniel M. Knapik is authorized to submit the Annual Action Plan and application for CDBG entitlement funds and to accept and/or execute the contract with the United States of America and to do all things necessary to carry out the CDBG Program, including the execution of contracts and the submission of such reports, certificates, and other materials as the U.S. Department of Housing and Urban Development shall require.

Voted and signed this 19th day of March, 2019

[Signature]
Norman Holcomb, Chair

[Signature]
Tracy Post

[Signature]
Erik Tolley

[Signature]
Michael Stone

[Signature]
Mark Forest

Yarmouth Board of Selectmen