



TOWN OF YARMOUTH

1146 ROUTE 28, SOUTH YARMOUTH, MA 02664-4451
Telephone (508) 398-2231 Ext. 1292~Fax (508) 398-0836

OLD KING'S HIGHWAY HISTORIC DISTRICT COMMITTEE

CERTIFICATE OF DEMOLITION OR REMOVAL

Attached is the Yarmouth Old King's Highway Regional Historic District Committee's application for a **Certificate of Demolition or Removal (C/D)**. Deadlines for application submission and corresponding meeting dates can be found on the next page. Please pay close attention to the due dates; they are set to accommodate legal deadlines for *The Register*, Yarmouth's weekly newspaper, and cannot be waived. Applications must be complete at the time of submission. Please note that agendas may close prior to the deadline at the discretion of the Committee Chairman; OKHC accepts only 12 applications per hearing. If you have any questions concerning these matters, please consult the OKH Office Administrator.

Hearing notices will be publicly posted and advertised under legal notices in *The Register* at least one week prior to the public hearing. The notices will include the property owner's name, address where the work will take place, brief description of the project, and the time and place of the hearing. Applications and supporting materials will be available to abutters and other interested parties at the Old King's Highway office at Town Hall prior to the meeting.

Please note: The applicant or contractor/agent is required to attend the hearing to present the application. If no one is able to attend the hearing, please send a letter to the OKH Committee office requesting that the Committee act in the applicant's absence **or** that the application be tabled to a meeting when a representative is available.

The current Yarmouth OKH Certificate of Demolition or Removal application fee is **\$50.00**. The application fee must be paid at the time of the application's submission. Fees are nonrefundable. **The fee is doubled** if the work is started **before** the applicant has obtained OKH approval. **Please note:** Such work is undertaken at the applicant's risk. If the application is denied at the hearing, the work may be required to be returned to its original state.

Please return the completed application along with filing fee, to the OKH Office Administrator by mail or in person to the Town Hall at the above address. **Checks or cash** are acceptable forms of payment. If requested, written receipts are available. Please make checks payable to the **Town of Yarmouth**. The Town Collector requires the following information on checks:

Personal checks – Name, address, phone number

Business checks – Company's name, address, phone number, plus name of signee (printed or legibly written)



TOWN OF YARMOUTH
OLD KING'S HIGHWAY HISTORIC DISTRICT COMMITTEE
2019 MEETING SCHEDULE

Meetings are held on the 2nd and 4th Monday at 7:15 p.m. in the Hearing Room at Town Hall, 1146 Route 28, South Yarmouth unless otherwise noted. This schedule is subject to change.

*Filing Deadlines (Noon on Wednesdays)	Meeting Dates
December 26, 2018 January 9, 2019	January 14, 2019 January 28, 2019
January 23, 2019 February 6, 2019	February 11, 2019 February 25, 2019
February 20, 2019 March 6, 2019	March 11, 2019 March 25, 2019
March 20, 2019 April 3, 2019	April 8, 2019 April 22, 2019
April 24, 2019	May 13, 2019
May 22, 2019 June 5, 2019	June 10, 2019 June 24, 2019
June 19, 2019 July 3, 2019	July 8, 2019 July 22, 2019
July 24, 2019 August 7, 2019	August 12, 2019 August 26, 2019
August 21, 2019 September 4, 2019	September 9, 2019 September 23, 2019
September 25, 2019 October 9, 2019	October 15, 2019 (Tuesday) October 28, 2019
October 23, 2019 November 6, 2019	November 12, 2019 (Tuesday) November 25, 2019
November 20, 2019	December 9, 2019
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December 24, 2019 (Tuesday) January 8, 2020	January 13, 2020 January 27, 2020

* The OKH Committee will take 12 (twelve) new applications per meeting/agenda. If the agenda fills before the filing deadline, you will be placed on the agenda for the next meeting.

Legal Notice is published in *The Register* & posted at the Town Clerk's Office.

**In the event of inclement weather, please check website
for cancellations: www.yarmouth.ma.us**



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APPLICATION FOR CERTIFICATE OF DEMOLITION OR REMOVAL

Application is hereby made for the issuance of a permit for the Demolition or Removal of a building or structure or part thereof, under Section 6 of Chapter 470, Acts of 1973, as amended, for the proposed work described below and on plans, drawings, or photographs accompanying this application. **PLEASE SUBMIT FOUR (4) COPIES OF SITE PLAN AND PHOTOS ALONG WITH APPLICATION FORM AND ABUTTERS LIST.**

Type or print legibly:

Address of proposed work: _____ Map/Lot # _____

Owner(s): _____ Phone #: _____

All applications must be submitted by owner or accompanied by letter from owner approving submittal of application.

Mailing address: _____ Year built: _____

Email: _____ Preferred notification method: _____ US Mail _____ Email

Agent/contractor: _____ Phone #: _____

Mailing Address: _____

Email: _____ Preferred notification method: _____ US Mail _____ Email

Description of Proposed Work

Signed (Owner or agent): _____ Date: _____

- Photos (4 sets) showing all sides of building **MUST** accompany application. ➤ If building is to be moved, give new location.
- If relocation is granted, Certificate of Appropriateness application is required if new location is within the Yarmouth OKH District.
- Owner/contractor/agent is aware that a permit is required from the Building Department. (Check other departments, also.)
- If application is approved, approval is subject to a 10-day appeal period required by the Act.
- This certificate is good for one year from approval date or upon date of expiration of Building Permit, whichever date shall be later.

For Committee use only: _____ Approved _____ Approved with _____ modifications _____ Denied

Rcvd Date: _____
Amount _____
Cash/CK #: _____
Rcvd by: _____
45 Days: _____

Reason for denial: _____

Signed: _____

Date Signed: _____

**TOWN OF YARMOUTH
OLD KING'S HIGHWAY HISTORIC DISTRICT COMMITTEE**

ABUTTERS' LIST

Applicant's (Owner) Name: _____

Property Address/Location: _____

Hearing Date: _____

Notices must be sent to the Applicant and abutters (including owners of land on any public or private street or way) who's property directly abuts or is across the street from the Applicant. **Please provide the Assessor's Tax Map and Lot numbers only.** The OKH Office will send out notices using the addresses as they appear on the most recent applicable tax list.

Note: Instructions for obtaining the abutters Map and Lot numbers can be found on the Old King's Highway Department page on the Town website: www.yarmouth.ma.us

	Map Number	Lot Number
Applicant Information:		

	Map Number	Lot Number
Abutter Information:		

Application #: _____